

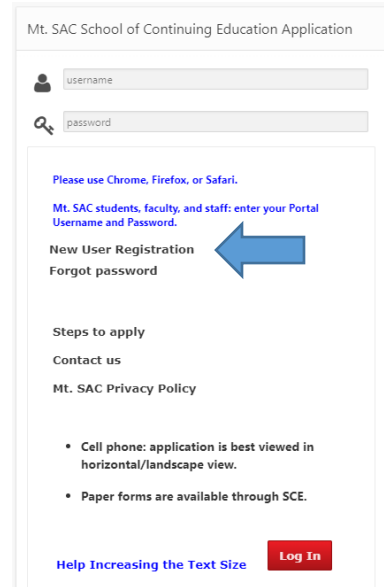
Noncredit Application Guide for High School Students

GO TO THE NONCREDIT APPLICATION

Go to: www.mtsac.edu/noncreditapp

Select **"New User Registration"**

FYI – The "username" and "password" are different than your assigned Mt. SAC username and password.



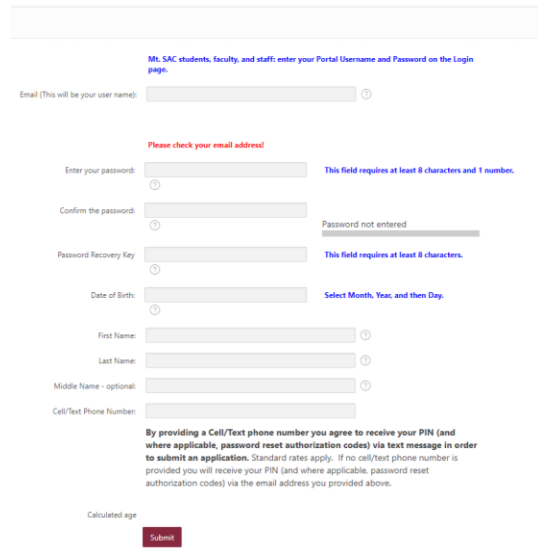
CREATE YOUR ACCOUNT

For your email, use a **PERSONAL email address** (NOT a school email as Mt. SAC blocks a lot of school email addresses)

Complete the other questions and then click submit.

YOUR APPLICATION IS NOT COMPLETE!

Check your email that you listed for a confirmation email with a link. Do this immediately because the link will stop working after 5 days.



CLICK THE LINK IN YOUR EMAIL

Subject: Mt. San Antonio College - SCE, Email Verification

Hello,

Thank you for your submission.

In order to complete your registration you will need to verify your email address.

Click the link below, or copy and paste it into the address field of your web browser.

https://prodweb.mtsac.edu/4443/prodapax/apex1.pw_sce_processes_public_p_verify

You only need to click this link once, and your account will be updated.

Please verify your email address within 5 days of receiving this email.

Thank you.

Sincerely,

MtSAC School of Continuing Education
phone: (909) 274-4220
Email: SCE@mtsac.edu

 **CLICK THIS LINK**

LOG BACK INTO THE SYSTEM & SELECT HIGH SCHOOL APP

Use the username and password you created

Select **“High School Application (currently enrolled in grades 8-12)”**

School of Continuing Education Registration Form

[Help Increasing the Text Size](#)

Username:

[Update Email Addr](#)

SCE Applicant Number

Logon Type

MISAC Student ID

MP

Personal email:

Last name [?](#)

First name [?](#)

Middle name [?](#)

Date of Birth [?](#)

Select Application Type:

General Application

High School Application (currently enrolled in grades 8-12)



PART 1: COMPLETE ALL OF THE QUESTIONS

Are you of Hispanic or Latino ethnicity?

Yes No

Save Data

Please save your data before submitting your application.

PART 2: COMPLETE THE SUBMISSION SECTION

Select a term (if the current term is not available, select the next term)

For the question “I want to take my classes at”... please choose:

- **“Mt. SAC campus”** if you are in the High School Referral Program (even if you’re doing online)

Click on “Request PIN” and check your phone for a text message with your PIN.

Return to this form and enter your PIN and press tab or the enter key.

You’re done with the Noncredit App!

Make sure to do the **Registration Form** (Step #3 at www.abeupdates.com/hsorientation)

PIN required for submission. The ‘Submit’ button will be enabled when you enter the PIN and press the Tab or Enter key. If you provided a cell/text number you will receive your PIN via text message. *Standard rates apply.* If no cell/text number is provided you will receive your PIN via the email address you used to create your account with. The PIN is valid for 24 hours.

Please use Chrome, Firefox, or Safari when submitting application.

Request PIN



PIN:

Enter PIN, press the Tab or Enter key. [?](#)