

MT. SAN ANTONIO COLLEGE
CLASSIFIED SENATE
[HTTP://CLASSIFIEDSENATE.MTSAC.EDU](http://classifiedsenate.mtsac.edu)

MEETING AGENDA
THURSDAY, SEPTEMBER 13, 2012
1:00-2:00 PM

- | | | |
|---|---|---|
| <input type="checkbox"/> ABESAMIS, NAOMI | <input type="checkbox"/> LEWALLEN, JOHN | <input type="checkbox"/> SANTIAGO, DEEJAY |
| <input type="checkbox"/> ASENCIO, ROSA | <input type="checkbox"/> NAIRNE-PROULX, MARCHELLE | <input type="checkbox"/> SMITH, RANDY |
| <input type="checkbox"/> CASH, ROBIN | <input type="checkbox"/> NELSON, CAROL | <input type="checkbox"/> URIARTE, ANA |
| <input type="checkbox"/> ESTRADA, CHRISTINA | <input type="checkbox"/> OTT, JUSTIN | <input type="checkbox"/> VALE, DARLENE |
| <input type="checkbox"/> LANDEROS, IVONNE | <input type="checkbox"/> POPA, MARIAN | <input type="checkbox"/> WILLIAMS, MICHELLE |
| <input type="checkbox"/> LEE, DONNA | <input type="checkbox"/> REYNOSO, OBDULIA | |
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1. CALL TO ORDER

MEETING WAS CALLED TO ORDER AT 1:08 PM.

2. NEW SENATOR INTRODUCTIONS

WELCOME NEW MEMBERS – CHRISTINA ESTRADA, MARIAN POPA, MICHELLE WILLIAMS, ROBIN CASH, JOHN LEWALLEN

3. APPROVAL OF MINUTES

DEFERRED APPROVAL OF JULY & AUGUST MEETING MINUTES TO OCTOBER 11TH MEETING

4. PRESIDENT'S REPORT

JEFF GEORGE WILL BE ATTENDING OCTOBER 11TH MEETING TO TAKE SENATE INDIVIDUAL AND GROUP PHOTOS. RANDY WILL BE AVAILABLE TO TAKE ADDITIONAL PHOTOS FOR SENATE MEMBERS IF NEEDED. FALL CONVOCATION DEBRIEF – SENATORS WERE ENCOURAGED TO FILL OUT CONVOCATION EVALUATION FORM AND ENCOURAGE OTHER STAFF TO COMPLETE SURVEY AS WELL. EMAIL WILL BE SENT OUT TO CLASSIFIED STAFF TO GET FEEDBACK FOR FUTURE CONVOCATION DAY PLANNING. CLASSIFIED PROFESSIONAL DEVELOPMENT COMMITTEE WILL BE ASSUMING THE PRIMARY PLANNING ROLE FOR CONVOCATION DAY FOR CLASSIFIED STAFF.

DEEJAY PRESENTED QUESTION TO SENATE, "HOW CAN WE GET MORE CLASSIFIED STAFF INVOLVED IN CONVOCATION?" JOHN SUGGESTED OFFERING A QUESTION BOX FOR Q&A SESSION AND SENDING EMAIL, ABOUT CONVOCATION DAY, EARLIER AND MORE OFTEN TO CLASSIFIED STAFF. CHRISTINA SUGGESTED THAT THE TOWN HALL MEETING BE LONGER. MARIAN WANTED MORE INFORMATION PRIOR SO THAT STAFF ARE MORE EDUCATED ON TOPICS BEFORE ASKING QUESTIONS ON ISSUES SUCH AS THE BUDGET. RANDY SUGGESTED PRODUCING A QUARTERLY NEWSLETTER. DEEJAY WILL FOLLOW UP WITH LIZ CALLAHAN REGARDING THE PREVIOUS CLASSIFIED NEWSLETTER. OTHER SUGGESTIONS INCLUDED MORE SPECIALIZED WORKSHOPS TARGETED FOR CLASSIFIED STAFF AND A CLOSURE OF THE COLLEGE SO THAT ALL DEPARTMENTS CAN PARTICIPATE IN FLEX DAY. A QUESTION ABOUT THE DIFFERENCE BETWEEN CLASSIFIED SENATE AND CSEA WAS ASKED. CSEA IS A BARGAINING UNIT THAT DEALS WITH NEGOTIATIONS AND CONTRACTS WITH THE COLLEGE. CLASSIFIED SENATE SERVES AS THE PARTICIPATORY GOVERNANCE VOICE FOR CLASSIFIED STAFF. SENATE SERVES ON VARIOUS COMMITTEES ON CAMPUS (E.G. VOICES, STUDENTS OF DISTINCTION, CPDC, PDC, GAAC, ETC) TO ENSURE CLASSIFIED STAFF ARE INCLUDED IN ANY DECISION MAKING PROCESSES.

GOALS FOR CLASSIFIED SENATE. JOHN ADDRESSED THE NEED TO INFORM CLASSIFIED EMPLOYEES ABOUT CONCERNS THAT PEOPLE ARE AFRAID TO ASK. ALL AUXILIARY SERVICES ACCOUNTS HAVE TRANSITIONED OVER TO FISCAL SERVICES. SENATE HAS LEARNED THAT WE CAN NO LONGER RAISE FUNDS FOR THE

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CLASSIFIED SCHOLARSHIP UNLESS WE WANT TO BECOME A 501C NON-PROFIT ORGANIZATION. DEEJAY ASKED THE QUESTION, "IS THIS A DIRECTION WE WANT SENATE TO MOVE TOWARDS? OR WE GIVE UP FUNDRAISING, AND FOCUS ON OTHER AREAS WE CAN SUPPORT CLASSIFIED STAFF?" SUGGESTIONS INCLUDED FURTHER INVESTIGATING IMPLICATIONS OF BECOMING A 501C ORGANIZATION. DEEJAY WILL CONTACT OTHER CLASSIFIED SENATES AND WILL CONTACT JENNIFER GALBRAITH TO DISCUSS FACULTY ASSOCIATION AND THEIR 501C STATUS.

5. TREASURE'S REPORT

SENATE CURRENTLY HAS \$3,784.05 IN THE ACCOUNT WITH FISCAL SERVICES. ADDITIONAL SUPPLY AND CONFERENCE & TRAVEL BUDGETS ARE AVAILABLE FOR USE, FOR CLASSIFIED SENATE-RELATED PURPOSES, THROUGH THE PRESIDENT'S OFFICE.

6. CPDC (CLASSIFIED PROFESSIONAL DEVELOPMENT COUNCIL)

CPDC WILL BE TAKING OVER CONVOCATION DAY PLANNING FOR CLASSIFIED STAFF.

NEW EMPLOYEE WELCOME - N.E.W. SCHEDULED FOR MONDAY SEPTEMBER 17TH (9:00 AM - 3:00 PM) IN FOUNDERS HALL. ENCOURAGE ANY NEW STAFF, HIRED BETWEEN JANUARY 2012 - AUGUST 2012, TO ATTEND THE N.E.W. ALL NEW EMPLOYEES ARE ENCOURAGED TO RSVP TO THE POD OFFICE BY THURSDAY SEPTEMBER 13TH.

SANFACC MENTORING PROGRAM. MT. SAC HAS PARTNERED WITH THE OTHER SANFACC INSTITUTIONS (GLENDALE, CHAFFEY, RIO HONDO, & CITRUS COLLEGE) AND CREATED A MENTORING PROGRAM IN AN EFFORT TO DEVELOP COLLEGE LEADERSHIP. THE APPLICATION PROCESS WILL BE IN THE SPRING, AND THE CONTACT FOR THIS PROGRAM IS DR. AUDREY REILLE (EXT. 6106). DEEJAY WAS A FORMER PARTICIPANT IN THE PROGRAM AND FOUND IT BENEFICIAL. CHRISTINA IS CURRENTLY PARTICIPATING IN THE PROGRAM AND WILL PROVIDE UPDATES ON HER EXPERIENCE AT SENATE MEETINGS.

7. PRESIDENT'S ADVISORY COMMITTEE

NO UPDATE GIVEN.

8. CSEA UPDATE

CSEA IS IN SEARCH OF CLASSIFIED STAFF TO SERVE AS CSEA REPRESENTATIVES ON HIRING COMMITTEES. CONTACT ROSA ASENSIO IF YOU ARE INTERESTED IN SERVING ON A HIRING COMMITTEE. CSEA IS ASKING FOR DONATIONS OF THE CATASTROPHIC LEAVE PROGRAM. CONTACT LAURA MARTINEZ IF YOU ARE INTERESTED IN DONATING ANY SICK/VACATION HOURS TO THE CATASTROPHIC LEAVE PROGRAM.

9. FUNDRAISING

A FOLLOW UP MEETING WILL BE SCHEDULED WITH FISCAL SERVICES TO OBTAIN ADDITIONAL INFORMATION ON FUNDRAISING OPPORTUNITIES FOR 2012-2013. RANDY AND DEEJAY DISCUSSED TV TAPINGS WITH AUDIENCES UNLIMITED AS A FUNDRAISING ACTIVITY. THE FOUNDATION OFFICE WILL BE CONTACTED IN AN EFFORT TO DISCUSS FUTURE COLLABORATIVE FUNDRAISING ACTIVITIES.

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10. OTHER

*CONTINUE TO REPORT UPDATES TO OTHER CLASSIFIED COLLEAGUES AND INVITE THEM TO ATTEND SENATE MEETINGS IN ORDER FOR SENATE TO MORE EFFECTIVELY SERVE AS THE VOICE OF CLASSIFIED STAFF.
BRAINSTORM IDEAS FOR EVENTS CLASSIFIED SENATE CAN HOST THAT WILL BETTER CONNECT CLASSIFIED STAFF ACROSS CAMPUS.*

SENATE NAME TAGS DISTRIBUTED AND GROUP PHOTO TAKEN.

MEETING ADJOURNED AT 2:04 PM. NEXT MEETING SCHEDULED FOR THURSDAY OCTOBER 11, 2012 IN FOUNDERS HALL.

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