Physical and Program Accessibility Checklist for OSCC Answer Summary.SCROLL DOWN FOR INSTRUCTIONS *Please indicate your role.*	Associated OSCC/Partner
From the list below, please indicate the name of your Local Workforce Investment Area (LWIA).	LOS ANGELES COUNTY
Our records indicate that this PPA checklist is for <u>LA Works WorkSource Center</u> . Is this correct?	Yes
Please type the address of your One-Stop Career Center.	LA Works 5200 Irwindale Avenue Irwindale, CA 91706
ACCESS ELEMENT A: INTEGRATED BENEFITS AND SERVICES *The integration of individuals with disabilities into the mainstream of society is fundamental to the purposes of the Americans with Disability Act (ADA) and the provision of services.* *1. Do all of your policies and practices provide services and benefits to individuals with disabilities in an integrated manner?* *29 CFR 37.7(d)* *Example: You may also offer separate programs where necessary to assure that the program is equally effective for individuals with disabilities.*	YES
INTEGRATED BENEFITS AND SERVICES *2. Does all of your staff receive disability awareness training?*	YES
INTEGRATED BENEFITS AND SERVICES *3. Is staff aware of policies and practices to offer accommodations in order to provide accessibility to programs and services?* *29 CFR 37.8*	YES
RIGHT TO CHOOSE *4. Do your policies and practices allow an individual with a disability to choose to participate in the non-disability program, even if a separate program is permitted?* *Example: It would not be a violation for a One-Stop Center partner to offer training programs designed for participants with cognitive disabilities, but it would be a violation if the One-Stop Center partner refused to allow participants with cognitive disabilities to participate in its other training programs.*	YES

REQUESTING ACCOMMODATIONS *5. Are all staff aware that it may be necessary to provide a reasonable accommodation to enable individuals with disabilities to participate in and benefit from the program?*	YES
REQUESTING ACCOMMODATIONS *6. Do you have a process to offer reasonable accommodations in order to provide accessibility to programs and services?*	YES
RIGHT TO REFUSE *7. Do your policies and practices allow an individual with a disability to choose not to accept a reasonable accommodation or benefit?*	YES
SURCHARGES and ADDITIONAL REQUIREMENTS *One-Stop Centers MAY NOT impose extra charges upon individuals with disabilities to cover the costs of effective communication, reasonable accommodations or access features, and may not impose any additional requirements or burdens on individuals with disabilities that are not required of all other participants in the program.* *8. Do your policies and practices prohibit imposing extra charges upon individuals with disabilities to cover the costs of effective communication, reasonable accommodations or access features?*	YES
ACCESS ELEMENT B: ACCESSIBLE APPROACH AND ENTRANCE *People with disabilities should be able to arrive on site, approach a building, and enter as freely as other individuals without disabilities. At least one route of travel should be safe and accessible to anyone.* *ROUTE OF TRAVEL*	YES

9. Is there an accessible route of travel that does not require the use of stairs? *ADAAG 4.3.10*	
ROUTE OF TRAVEL 10. Is the route of travel stable, firm and slip-resistant? *ADAAG 4.5.1*	YES
ROUTE OF TRAVEL 11. Is the route of travel at least 48 inches wide? *ADAAG 4.3.3* *ADAAG Fig 7a* *ADAAG Fig 7b*	YES
Width in inches: (enter "0" for none or N/A)	55"
ROUTE OF TRAVEL 12. Can all objects protruding more than 4 inches into circulation paths be detected by someone with a visual disability using a cane? *ADAAG 4.4.1* *Distance from ground: 27 inches or less; Overhead Objects: more than 80 inches.*	YES
ROUTE OF TRAVEL 13. Do curbs on the accessible route have cut outs ramps at driveways, parking lots, and drop-off areas? *ADAAG 4.7.2*	YES
ROUTE OF TRAVEL 14. Does the curb ramp cross slope of the accessible route have a maximum slope of 2% or 1:50? *ADAAG 4.3.7*	YES
RAMPS *A ramp is defined as a slope of greater than 1:20 or 5%.* *Are there ramps at accessible routes of travel?*	YES
15. Are slopes of ramps no greater than 1:12 or 8.33%? *ADAAG 4.8.2* *Slope is a ratio of height to length; 1:12 means for every 12*	YES

inches along the base of a ramp, the height increases 1 inch. For a 1:12 maximum slope, at least one foot of ramp length is needed for each inch of height.	
RAMPS *16. Do all ramps longer than 6 feet have handrails on both sides, where rise is more than 6 inches or run is longer than 72 inches? ADAAG 4.8.5*	NO
RAMPS *B16. POSSIBLE SOLUTIONS*	Add handrails.
Implementation Date:	2/1/2011
RAMPS *17. Are handrails sturdy and between 34 and 38 inches high? ADAAG 4.8.5*	NO
Height in inches: (enter "0" for none or N/A)	N/A
RAMPS *B17. POSSIBLE SOLUTIONS*	Other:: 'Install handrails'
Implementation Date:	2/1/1011
RAMPS *18. Is the clear width of ramp between handrails and curbs at least 36 inches? ADAAG 4.8.5*	NO
Width in inches: (enter "0" for none or N/A)	N/A
RAMPS *B18. POSSIBLE SOLUTIONS*	Install a ramp with a width of at least 36 inches between the inside of the handrails.
Implementation Date:	2/1/2011
RAMPS *19. Are ramp surfaces slip resistant? ADAAG 4.5.1*	YES
RAMPS *20. Is there a 5-foot-long level landing at each 30 foot horizontal length of ramp, at the top and bottom of ramps and at switchbacks? ADAAG 4.8.4*	YES
Length in feet: (enter "0" for none or N/A)	60"
RAMPS *21. Is the ramp rise no more than 30 inches between landings?*	YES

ADAAG 4.8.2	
Rise in inches: (enter "0" for none or N/A)	28"
RAMPS *22. Are cross slopes of ramp no higher than 1:50 or 2.0%?* *ADAAG 4.8.6*	YES
PARKING AND DROP-OFF AREAS *The following number of total accessible parking spaces are required for the number of vehicles indicated: ADAAG 4.1.2(5)(a)* *1-25 1 van space* *26-50 2 spaces including 1 van space* *51-75 3 spaces including 1 van space* *76-100 4 spaces including 1 van space* *100-150 5 spaces including 1 van space* *23. Are an adequate number of accessible parking spaces available, 8 foot wide by 18 foot long for car, plus a 5 foot wide access aisle?* *ADAAG 4.6.3* *Two accessible parking spaces may share a common access aisle.*	YES
Number of car accessible spaces:	5
PARKING AND DROP-OFF AREAS *24. Are van accessible spaces 9-foot wide by 18 foot long minimum 8-foot wide access aisles and 8-feet 2-inches of vertical clearance available for lift-equipped vans? ADAAG 4.1.2(5)(b)*	YES
Number of van accessible spaces: (enter "0" for none or N/A)	1
PARKING AND DROP-OFF AREAS *24a. Do accessible parking spaces, at stalls and access aisles, have a 2% maximum slope? ADAAG 4.8.6*	YES
PARKING AND DROP-OFF AREAS *25. Are parking access aisles part of an accessible route to the building or facility entrance? ADAAG 4.6.3*	YES

PARKING AND DROP-OFF AREAS *26. Are accessible spaces closest to the shortest route of travel to the accessible entrance?* *ADAAG 4.6*	YES
PARKING AND DROP-OFF AREAS *27. Does each accessible parking space have a reflectorized sign visible from each stall?* *ADAAG 4.6.4*	YES
PARKING AND DROP-OFF AREAS *28. Are van spaces marked as "Van Accessible"?* *ADAAG 4.6.4*	NO
PARKING AND DROP-OFF AREAS *B28. POSSIBLE SOLUTIONS*	Install signs.
Implementation Date:	2/1/2011
PARKING AND DROP-OFF AREAS *29. Are accessible parking spaces identified with the International Symbol of Accessibility?* *ADAAG 4.1.2(7)*	YES
ENTRANCES *30. Are there stairs at the main entrance of your facility?*	NO
ENTRANCES *31. Is there a ramp or lift, or another accessible entrance available?* *ADAAG 4.1.3(1)*	YES
ENTRANCES *32. Are all accessible entrances identified by an International Symbol of Accessibility sign?* *ADAAG 4.1.3(7)*	YES
ENTRANCES *33. Do all inaccessible entrances have directional signs indicating the location of the nearest accessible entrance?* *ADAAG 4.1.2 (7)*	N/A, THERE ARE NO INACCESSIBLE ENTRANCES.
ENTRANCES *34. Can alternate entrances be used independently?* *ADAAG 4.13.9*	N/A, THERE ARE NO ALTERNATE ENTRANCES.
ENTRANCES *35. Does the entrance door have at least 32 inches clear opening*	YES

with the door open at 90 degrees? ADAAG 4.13.5	
ENTRANCES *36. Is there at least 18 inches of clear wall space on pull side of interior door (24 inches preferred), next to handle? ADAAG 4.13.6*	YES
Clear space in inches: (enter "0" for none or N/A)	36"
ENTRANCES *37. Is there at least 24 inches of clear wall space on pull side of exterior door, next to handle? ADAAG 4.13.6*	YES
ENTRANCES *38. Are the thresholds at other types of entry ways ½ inch high or less? ADAAG 4.13.8*	YES
ENTRANCES *39. Are raised thresholds and floor level changes at accessible entry ways beveled with a slope no greater than 1:2? ADAAG 4.13.8*	YES
ENTRANCES *40. Are carpeting or mats a maximum of 1/2 inch high? ADAAG 4.5.3*	YES
ENTRANCES *41. Are edges of carpets or mats securely installed to minimize tripping hazards? ADAAG 4.5.3*	YES
ENTRANCES *42. Are the door handles no higher than 48 inches from the floor and easy to grasp with one hand and does not require tight grasping, tight pinching, or twisting of the wrist to operate? ADAAG 4.13.9*	YES
Height in inches: (enter "0" for none or N/A)	39"
ENTRANCES *43. Is the exterior door pressure 5 pounds or less? ADAAG 4.13.11* *ADAAG 4.27.4*	YES
ENTRANCES *44. If the door has a closer, does it take at least 3 seconds to close? ADAAG 4.13.10*	YES

Time in seconds: (enter "0" for none or N/A)	4
ENTRANCES *44a. Does the entrance door have an automatic or power assisted door opener? ADAAG 4.13.12* *This link will only take you to ADAAG 4.13, scroll down the page to see ADAAG 4.13.12*	NO
HORIZONTAL CIRCULATION *ACCESS ELEMENT C: ACCESS TO PROGRAMS AND SERVICES* *Ideally, the layout of the building should allow people with disabilities to obtain materials and services without assistance.* *46. Does the accessible entrance provide direct access to the main floor, lobby or elevator? ADAAG 4.14.1*	YES
ACCESS TO PROGRAMS AND SERVICES *47. Are all public spaces on an accessible route of travel? ADAAG 4.3.1*	YES
ACCESS TO PROGRAMS AND SERVICES *48. Does the accessible route to public spaces have at least 36 inches clear width? ADAAG 4.3.3*	YES
Width in inches: (enter "0" for none or N/A)	42"
ACCESS TO PROGRAMS AND SERVICES *49. Is there a 5-foot circle or T-shape area for turning a wheelchair completely? ADAAG 4.3.4, ADAAG Fig 3b*	YES
DOORS *50. Do all doors have at least a 32 inch wide clear opening? ADAAG 4.13.5*	YES
DOORS *51. Is there at least 18 inches of clear wall space on pull side of a door (24 inches preferred), next to handle, so a person using a wheelchair can get near to open the door? ADAAG 4.13.6*	YES

Space in inches: (enter "0" for none or N/A)	36"
DOORS *52. Is the force required to operate interior doors no greater than 5 pounds? ADAAG 4.13.11*	YES
DOORS *53. Are door handles no higher than 48 inches from the floor and easy to grasp with one hand and does not require tight grasping, tight pinching, or twisting of the wrist to operate? ADAAG 4.13.9*	YES
Height in inches: (enter "0" for none or N/A)	39"
DOORS *54. Do thresholds at doorways not exceed ¾ inch height for exterior sliding doors? ADAAG 4.13.8*	YES
Height in inches: (enter "0" for none or N/A)	1/2"
DOORS *55. Do thresholds at other types of doorways not exceed ½ inch high or less? ADAAG 4.13.8*	YES
Height in inches: (enter "0" for none or N/A)	1/2"
DOORS *56. Are raised thresholds and floor level changes at accessible doorways beveled with a slope no greater than 1:2? ADAAG 4.13.8*	YES
ROOMS AND SPACES *57. Are all aisles and pathways to materials and services at least 36 inches wide? ADAAG 4.3.3*	YES
Width in inches: (enter "0" for none or N/A)	38"
ROOMS AND SPACES *58. Is carpeting low-pile, tightly woven and securely attached along edges? ADAAG 4.5.3*	YES
ROOMS AND SPACES *59. In circulation paths through public areas, are all obstacles cane-detectable? ADAAG 4.4.2*	YES

Cane detectable is determined as within 27 inches of the floor or higher than 80 inches, or protruding less than 4 inches from the wall.	
Height in inches: (enter "0" for none or N/A)	27"
Protrusion in inches: (enter "0" for none or N/A)	3"
EMERGENCY EGRESS *60. Are emergency systems provided? ADAAG 4.28* *Such as fire alarms, smoke detectors, etc.*	YES
EMERGENCY EGRESS *61. Do emergency systems produce visual flashing lights? ADAAG 4.28.3*	YES
EMERGENCY EGRESS *62. Do emergency systems produce audible sounds? ADAAG 4.28.2*	YES
EMERGENCY EGRESS *63. Are exit doors clearly marked with appropriate tactile signs? ADAAG 4.30*	YES
SIGNAGE FOR PROGRAMS AND SERVICES *64. Do directional signs and room numbers designating permanent rooms and spaces where programs/services are provided comply with appropriate sign requirements? ADAAG 4.30*	YES
SIGNAGE FOR PROGRAMS AND SERVICES *65. Are tactile signs mounted 60 inches from the floor to centerline of sign? ADAAG 4.30.6*	YES
Height in inches: (enter "0" for none or N/A)	60"
SIGNAGE FOR PROGRAMS AND SERVICES	YES

66. Are tactile signs mounted on wall adjacent to latch side of door, or as close as possible? *ADAAG 4.30.6*	
SIGNAGE FOR PROGRAMS AND SERVICES 67. Are raised characters on tactile signs between 5/8 and 2 inches high with high contrast, non-glare background? *ADAAG 4.30.4* *ADAAG 4.30.5*	YES
Character Height in inches: (enter "0" for none or N/A)	5/8" - 1.5"
SIGNAGE FOR PROGRAMS AND SERVICES 68. Is Braille text the same information? *ADAAG 4.30.4*	YES
DIRECTIONAL AND INFORMATIONAL SIGNAGE 69. If mounted above 80 inches, are letters at least 3 inches with high contrast background and non-glare finish? *ADAAG 4.30.3* *ADAAG 4.30.5*	N/A, SIGNAGE IS NOT MOUNTED ABOVE 80 INCHES.
Letter height in inches: (enter "0" for none or N/A)	N/A
DIRECTIONAL AND INFORMATIONAL SIGNAGE 70. Do directional and informational signs comply with legibility requirements? *ADAAG A4.30.1* *Directories and temporary signs need not comply.*	YES
CONTROLS 71. Are controls available for use by the public located at an accessible height of not less than 15 inches or more than 48 inches above the floor? *ADAAG 4.27.3* *Such as electrical, mechanical, cabinet, self service controls, etc.*	N/A, NO CONTROLS FOR PUBLIC USE.
Height in inches: (enter "0" for none or N/A)	N/A
SEATS, TABLES, and COUNTERS	N/A, THERE IS NO FIXED

	SEATING.
73. Are aisles between fixed seating (other than assembly areas) at least 36 inches wide? *ADAAG 4.32.2*	
Width in inches: (enter "0" for none or N/A)	N/A
SEATS, TABLES, and COUNTERS 74. Are spaces for wheelchair seating dispersed throughout? *ADAAG 4.32.2*	YES
SEATS, TABLES, and COUNTERS 75. Are designated service tabletops and counters 28-34 inches high? *ADAAG 4.32.4*	YES
SEATS, TABLES, and COUNTERS 76. Is knee space at designated accessible tables at least 27 inches high, 30 inches wide and 19 inches deep? *ADAAG 4.32.3*	YES
Height in inches: (enter "0" for none or N/A)	27"
Width in inches: (enter "0" for none or N/A)	30"
Depth in inches: (enter "0" for none or N/A)	24-28"
SEATS, TABLES, and COUNTERS 77. At each type of transaction counter, is a part of the main counter 28-34 inches high? *ADAAG 4.32.4*	YES
Height in inches: (enter "0" for none or N/A)	28"
SEATS, TABLES, and COUNTERS 78. Is a portion of the transaction counters no more than 34 inches high or has a space for passing items to persons who have difficulty reaching over a high counter? *ADAAG 4.32.4*	YES
Height in inches: (enter "0" for none or N/A)	27-29"
VERTICAL CIRCULATION 79. Are there ramps, wheelchair lifts or elevators to all public areas?	YES

VERTICAL CIRCULATION *80. If there are stairs between the entrance and/or elevator and essential public areas, is there an accessible alternate route on each level?*	N/A, THERE ARE NO STAIRS OR ELEVATORS BETWEEN ENTRANCES AND ESSENTIAL PUBLIC AREAS.
STAIRS *These questions apply to stairs connecting levels not served by an elevator, ramp or lift.* *Are there stairs in this facility that are used by customers seeking services?*	NO
ELEVATORS *Are there elevators in the building that are used by customers seeking services?*	NO
LIFTS *Are lifts used in the building by customers seeking services?*	NO
USABILITY OF TOILET ROOMS *ACCESS ELEMENT D: GETTING TO TOILET ROOMS* *93. Is at least one toilet room (one for each sex or unisex) available to the public fully accessible? ADAAG 4.1.6(3)(e)*	YES
USABILITY OF TOILET ROOMS *94. Are there signs at inaccessible restrooms that give directions to accessible ones? ADAAG 4.1.6(3)(e)*	N/A, THERE ARE NO INACCESSIBLE RESTROOMS
DOORWAYS and PASSAGES	YES

95. Is there tactile signage identifying restrooms? *ADAAG 4.1.6(3)(e)*	
DOORWAYS and PASSAGES *96. Are pictograms or symbols used to identify toilet rooms?* *ADAAG 4.1.3(16)(a)(b)*	YES
DOORWAYS and PASSAGES *97. Is the doorway at least 32 inches wide? ADAAG 4.13.5*	YES
Clear width in inches: (enter "0" for none or N/A)	34"
DOORWAYS and PASSAGES *98. Are doors equipped with accessible handles mounted no higher than 48 inches from floor? ADAAG 4.13.9*	YES
Height in inches: (enter "0" for none or N/A)	37"
DOORWAYS and PASSAGES *99. Is door pressure 5 pounds or less? ADAAG 4.13.11*	YES
WHEELCHAIR *A person in a wheelchair will need 44 inches of clear width for forward movement, and a 5-foot diameter or T-shape clear space to make turns. A minimum 48 inches clear of the door swing is needed between the two doors of an entry vestibule.* *100. Does the entry setup provide adequate maneuvering space for a person using a wheelchair? ADAAG 4.3.4*	YES
Length in inches: (enter "0" for none or N/A)	96"
Width in inches: (enter "0" for none or N/A)	108"
WHEELCHAIR *101. Is there a 30 inches x 48 inches clear floor space to all fixtures? ADAAG 4.2.4*	YES
STALLS 	YES

102. Is the stall door hardware and locking mechanism operable with one hand and does not require tight grasping, pinching, or twisting of the wrist? ADAAG 4.13.9	
STALLS *103. Is there a wheelchair accessible stall with a clear area at least 5 feet in diameter or a T-shaped clear space for turning around?* *ADAAG 4.2.3* *ADAAG Fig 3(a)* *ADAAG Fig 3(b)*	YES
Length in inches: (enter "0" for none or N/A)	76"
Width in inches: (enter "0" for none or N/A)	60"
STALLS *104. In the accessible stall, are there grab bars on the walls behind and to the side nearest the toilet? ADAAG 4.17.6*	YES
STALLS *105. Is the top of toilet seat 17 to 19 inches high from floor?* *ADAAG 4.16.6 Fig 29b*	YES
LAVATORIES *106. Does one lavatory have a 30 inch wide x 48 inch deep clear space in front? ADAAG 4.19.3*	YES
Width in inches: (enter "0" for none or N/A)	108"
Depth in inches: (enter "0" for none or N/A)	48"
LAVATORIES *107. Is the top of the lavatory rim no higher than 34 inches?* *ADAAG 4.19.2*	YES
Height in inches: (enter "0" for none or N/A)	33"
LAVATORIES *108. Is there at least 29 inches from the floor to the bottom of the lavatory apron excluding pipes? ADAAG 4.19.2*	YES
Height in inches: (enter "0" for none or N/A)	29"
LAVATORIES	YES

109. Can the faucet be operated with one closed fist? ADAAG 4.19.5	
LAVATORIES *110. Is at least one of each soap, paper towel dispenser, and hand dryers operable parts located within reach ranges and usable with one closed fist? ADAAG 4.27.3* *ADAAG Fig 5* *ADAAG Fig 6*	YES
LAVATORIES *111. Is the mirror mounted with the bottom edge of the reflecting surface 40 inches from floor or lower? ADAAG 4.19.6*	YES
ACCESS ELEMENT E: ADDITIONAL ACCESS *When amenities such as drinking fountains and public telephones are provided, they should be accessible to people with disabilities.* *DRINKING FOUNTAINS* *Are there drinking fountains in the facility?*	YES
DRINKING FOUNTAINS *112. Is there at least one fountain with clear floor space at least 30 inches x 48 inches in front? ADAAG 4.15.5*	YES
Width in inches: (enter "0" for none or N/A)	32"
Depth in inches: (enter "0" for none or N/A)	87"
DRINKING FOUNTAINS *113. Is there one fountain with a spout no higher than 36 inches from the floor? ADAAG 4.15.2*	YES
Spout height in inches: (enter "0" for none or N/A)	36"
DRINKING FOUNTAINS *114. Are controls mounted on the front or on the side near the front edge and operable with one closed fist? ADAAG 4.15.4*	YES
DRINKING FOUNTAINS *115. Is each fountain cane-detectable? ADAAG 4.15.5*	YES

Located within 27 inches of the floor or protruding less than 4 inches from the wall.	
Height in inches: (enter "0" for none or N/A)	27"
TELEPHONES *Are there pay or public use telephones in the facility?*	NO
ACCESS ELEMENT F: COMMUNICATIONS *One-Stop Centers must ensure effective communication with individuals with disabilities.* *INFORMATION IN ALTERNATIVE FORMATS* *125. Upon request, are you able to provide literature, posting information, and audio-visual materials in formats which are understandable to persons with visual, hearing, learning and cognitive impairments?* 29 CFR 37.8(b)	YES
AUXILIARY AIDS *126. Are you able to provide appropriate auxiliary aids to ensure that communications with individuals with hearing, vision or speech impairments are as effective as communications with others?* 29 CFR 37.9(b) *A written plan should be available so that all staff can locate, request, and obtain auxiliary aids.*	YES
AUXILIARY AIDS *127. Have you developed a budget for auxiliary aids which must be provided without charge to participants upon request?* 29 CFR 37.7(k)	YES
AUXILIARY AIDS *128. Is staff provided with on-going training in the use of auxiliary aids and the procedures to obtain them?* 29 CFR	YES

37.9(b)	
INFORMATION TECHNOLOGY *129. Are you able to provide alternative access to a job network or other services delivered through a computer? 29 CFR 37.8(a)* *Staff should be trained on how to turn on the captions feature in different programs and websites so that videos and other graphics with sound can be viewed with the captions.*	YES
ACCESS ELEMENT G: EMERGENCY EVACUATION *One-Stop Centers must ensure the safety of employees and participants with disabilities during emergencies.* *EVACUATION PLAN* *130. Do you have an emergency evacuation plan that identifies the individuals who need assistance, roles of key staff, egress routes, emergency contact telephone numbers, debriefing and counseling services. ADAAG A4.3.10*	YES
EVACUATION PLAN *131. Does the emergency warning system include a visual flashing light signal and/or audible sound in all public and common use areas? ADAAG 4.28.2* *ADAAG 4.28.3*	YES
ACCESS ELEMENT H: STAFF DEVELOPMENT *Staff must be knowledgeable of the One-Stop Center's legal obligations with respect to compliance with the Americans with Disabilities Act (ADA) Title II, the Rehabilitation Act (Section 504) and the Nondiscrimination and Equal Opportunity Regulations for the Workforce Investment Act.* *132. Do you provide staff training and development in the following areas: 29 CFR 37.26*	

Disability Awareness	
	YES
Civil Rights	
	YES
Confidentiality	
	YES
Ethics	
	YES
Conflict Management	
	YES
Work Place Diversity	
	YES
ACCESS ELEMENT I: ACCESS TO PUBLIC MEETINGS *One-Stop Center programs and activities must be held in accessible buildings or facilities when accessibility is needed for staff or participants with disabilities.* *PUBLIC MEETINGS AND TRAINING POLICIES* *133. Do your policies and practices provide individuals with disabilities with equal participation in public meetings and training sessions?* 29 CFR 37.7(a)	YES
PUBLIC MEETINGS AND TRAINING POLICIES *134. Does the LWIA or One-Stop homepage website link include the following required Taglines:* 29 CFR 37.34(a) *"This WIA Title I- financially assisted program or activity is an equal* *opportunity employer/program;" and " Auxiliary aids and services are available upon request to individuals with disabilities"*	NO
Please provide the LWIA or One-Stop webpage address:	www.laworks.org
PUBLIC MEETINGS AND TRAINING POLICIES *I134. POSSIBLE SOLUTIONS*	Add Taglines to homepage.
Implementation Date:	11/8/2010

For your records:

Copy and paste the responses into a Word document OR print this page.

To copy and paste your answer summary:

On this page, right click your mouse and choose "select all."
Right click again and choose "copy."
Paste this into a blank Word document.

To print the information on this page:

On this page, right click your mouse and choose "print."
Choose your printer.

If you want to change your answers:

Click the "Previous" button below or follow the directions in the footer to use the "Go Back To" button.

REMINDER:

You will also be required to provide a hardcopy of your summary to the EEO Office.

ASSOCIATED OSCC/PARTNER:

After you save a copy of your answer summary, close out your browser window and let your LWIA EO Officer know that you completed your part of the checklist.

LWIA EO Officer ONLY--To submit the checklist:

Click the "Next" button TWICE to submit the checklist

[Previous] [Next]

```
To NAVIGATE through the questionnaire:
Use the "PREVIOUS" button to return to the page just prior to this one.
Use the "NEXT" button to go to the next page.

To return to a SPECIFIC QUESTION:
From the dropdown list, select the question name you want to return to.
Then click the "Go Back To" button.
YOU CANNOT ADVANCE FORWARD; THIS FUNCTION WILL ONLY GO BACK TO A PREVIOUS
QUESTION.
```

[Go Back To] [PHYSICAL ▼]