# Distance Learning Committee

# Report to Academic Senate

# Sept 17, 2020

## **DL Amendment Forms**

* DL Amendment Supplemental form now available in WebCMS. Trainings scheduled regularly. Use for FOMA courses or “traditional” DL. Smartsheet system still available for traditional DL courses.
* A DL Amendment form faculty workgroup met 7 times over the summer to review DL Amendment forms.
	+ 61 forms were approved by DLC and forwarded to EDC over the summer
	+ 73 forms were approved by DLC and forwarded to EDC on Sept 11
	+ Faculty workgroup meeting weekly
	+ **We need DL Amendment forms!! Please submit via WebCMS or Smartsheet. Contact Carol Impara (****cimpara@mtsac.edu****) with questions.**
* A faculty workgroup to discuss whether the DL Amendment form met noncredit needs was formed and met 7 times over the summer.  The workgroup recommended the following:
1. That STV, ESL, EOA, and AWD use the current DL Amendment form;
2. That the Correspondence Amendment form created by the workgroup be used by ABE;
3. That noncredit faculty receive SPOT training in order to teach online after the emergency campus closure ends.
4. The DLC recommended the use of the proposed Correspondence DL form for ABE courses. The recommendation and form were sent to C&I, which has approved it and sent it to Senate Exec.

## **Privacy in Online Learning**

* DLC discussing recommendations we will make for Proctorio and Zoom
* DLC requests that disciplines or programs that have required proctored exams contact Carol Impara to gather information. Please let us hear what your requirements are.

## **Faculty Facilitators**

Six faculty facilitators were appointed by Academic Senate President to serve as online mentors for faculty this semester. Faculty can request online help via under “[Additional Faculty Resources” on FCLT home page](https://www.mtsac.edu/fclt/), under [services on the Tools & Services for Faculty](https://www.mtsac.edu/fclt/teaching-support.html) page, or via a Smartsheet link.

**Request help via this form:**

[**Request Help from a Faculty Facilitator**](https://forms.gle/y6FxTa6zgR3uZSN88)

## **SPOT**

* Almost 450 faculty have signed up for SPOT since March 2020
* 78 faculty have been SPOT certified since March 2020
* Two faculty (Sandra Weatherilt and Mike Dowdle) have reassigned time to do reviews along with Assistant Distance Learning Coordinator Catherine McKee
* SPOT is being revised to include synchronous practices; it will remain open during revision

## **SPOT Recertification**

* 121 faculty have achieved recertification (112 had recertification due 12/31/20)
* 44 faculty have recertification due 12/31/20.  Some have taken the required classes but have not submitted evidence yet.  Some are retired.
* 15 faculty have recertification due 7/31/21
* SPOT recertification intensive to be held 10/2/20.
* For updates on recertification, or to submit your evidence, please visit the SPOT Recertification webpage:

<https://www.mtsac.edu/distancelearning/spotrecert.html>

Respectfully submitted,

Carol Impara

Distance Learning Faculty Coordinator