

DISTANCE LEARNING COMMITTEE

MINUTES for November 22, 2005

Members Attending

X	Barry Andrews	Χ	Dwight Ayle	Х	Terri Beam, co-chair	Х	Sarah Daum
Χ	Deb Distante	Χ	Michelle Grimes-Hillman		Sheryl Hullings	Χ	

Guest: Carol Craig, Paul Kittle

ITEM	DISCUSSION/COMMENTS	OUTCOME
DL Course Amendment Form	DLC reviewed BUSM 20 and BUSM 61 submitted by Tom McFarland and BUSM 66 submitted by Ralph Jagodka. Suggestions were made for minor revisions	Courses BUSM 20, BUSM 61, and BUSM 66 were approved for submission to the Educational Design Committee pending revisions.
Certification (SPOT) Update	Five more faculty members have now completed certification. There will not be any more workshops offered this semester. Workshop offerings will resume in the Spring semester.	Information only.
Blackboard Update	Presidium will offer 24/7 online help for both Mt. SAC faculty and student users of Blackboard. The FAQs that will be displayed on the Presidium website for Mt. SAC users are currently being created and edited for use in Spring 2006.	Information only.
Conference Update	Terri Beam reported that there will be17 attendees at the Mt. SAC mini-conference on Certification for Online Teaching on Friday, December 2. It will be held in 6-160 from 9:00 a.m. – 3:00 p.m.	Information only.
Strategic Plan	Strategic Plan worksheets were reviewed. Jill Wilkerson shared an extensive section she had prepared pertaining to accessibility.	Discussion will continue on this document at the next meeting.

Next Meeting: Tuesday, December 13, 12:30 – 2:00 p.m., LTC-261

Cc: Curriculum & Instruction Council