



DISTANCE LEARNING COMMITTEE

MINUTES for October 25, 2005

Members Attending

| | | | | | | | |
|----------|-----------------------|----------|-------------------------|----------|----------------------|----------|--------------|
| X | Barry Andrews | X | Dwight Ayle | | Terri Beam, co-chair | X | Sarah Daum |
| | Deb Distante | X | Michelle Grimes-Hillman | X | Sheryl Hullings | | Mary Johnson |
| X | Kerry Stern, co-chair | X | Jill Wilkerson | | | | |

Guest: Carol Webster

| ITEM | DISCUSSION/COMMENTS | OUTCOME |
|---------------------------------|--|---|
| DLC Membership | Michael Acosta has been appointed as the new student representative on the DLC. | Information only. |
| DL Course Amendment Form | DLC reviewed SOC 15 submitted by Dawn Howey. Suggestions were made for minor revisions. | Course SOC 15 was approved for submission to the Educational Design Committee pending revisions. |
| Presidium | Dwight Ayle reported that Presidium is a Blackboard system help desk service that will be launched November 30, 2005. Presidium call center will support faculty and students 24/7, 365 days a year. | Information only. |
| Blackboard Update | <p>Dwight reported that instructors will be required to take a Blackboard orientation before being issued a Mt. SAC Blackboard course website. Instructors will be provided with course development webs (Sand Box) and will be responsible for developing their own course and uploading this to the semester course space before the semester begins. In addition, instructors will also be responsible for making the course available to students.</p> <p>Kerry Stern noted that the following instructors will be developing courses in Blackboard for the Spring 2006 semester: Barry Andrews, Terri Beam, Ralph Jagodka, Mary Johnson, Carol Webster, and Vic Zamora.</p> <p>Discussion followed about forming guidelines for instructors on providing multiple measures for student assessment purposes. This will become more important as classes go fully online (no on-campus meetings).</p> | Information only. |

Next Meeting: Tuesday, November 8, 12:30 – 2:00 p.m., LTC-261

Cc: Curriculum & Instruction Council