



DISTANCE LEARNING COMMITTEE

MINUTES FOR APRIL 10, 2007

Members Attending

X	Barry Andrews	X	Dwight Ayle	X	Terri Beam, co-chair		Sarah Daum
	Deb Distante	X	Mary Johnson	X	Paul Kittle	X	Jim Smith
X	Kerry Stern, co-chair		Joe Vasquez	X	Jill Wilkerson		

Guests: Carol Webster

Item	Discussion/Comments	Outcome
Academic Senate Report	<p>Terri Beam reported on the Success & Retention Summary Report that was distributed and briefly discussed at the Academic Senate meeting on March 22. Comments focused on the inclusion of W's and I's in the Retention formula used in this study.</p> <p>Terri distributed a proposal on a newly approved Council/Committee Reporting Structure. This new structure was created "so that the AS is both informed of committee and council recommendations and given the opportunity to discuss, remand, or disapprove such recommendations."</p> <p>Terri distributed Resolution 2007-01 titled "Online Learning Faculty Mentor" (OLFM) that was approved at the AS meeting on April 5. This resolution would redefine the OLFM position for the future.</p>	<p>The Success & Retention Summary was sent to the Curriculum & Instruction Council.</p> <p>Resolution 2007-01 passed through AS and still needs to be approved at AMAC. If approved, the OLFM position will become available for application by faculty later this Spring.</p>
Blackboard Concerns	<p>Terri was asked at the last DLC meeting to draft a letter to John Nixon to address issues regarding the Blackboard process. She presented a draft of the letter for discussion.</p>	<p>Many items in the letter may be resolved due to the availability of opening the "Guest" accounts. Discussion to continue at the next DLC meeting.</p>
TechEd Report	<p>Paul Kittle attended the conference and shared his experience with the committee:</p> <ul style="list-style-type: none"> • Some inconsistencies in the title-content of some sessions • New information on Wikis • Outstanding session on Santa Rosa Community College's online Photoshop instruction 	<p>Information only.</p>
DL Conference	<p>DLC discussed questions to be asked of conference attendees – in both the discussion forum and at the conference.</p>	<p>Assignments:</p> <ul style="list-style-type: none"> • Promotions – Terri and Kerry • Registration – Jill and Deb

		<ul style="list-style-type: none">• Evaluations – Kerry• Signs – Carol• Handout – Carol <p>Terri will create Bb discussion forums for each conference topic. DL team will post questions for discussions.</p> <p>Terri will create an announcement to be distributed on the All Faculty listserv. The letter will give information regarding the location, times, topics, registration, and conference discussion forum participation.</p>
Other	Kerry explained the processes the OLSC Team is working on for online student and course evaluations.	

Next Meeting: Tuesday, April 24, 2007
LTC-261, 1:05 – 2:35 p.m.

Cc: Curriculum & Instruction Council