



DISTANCE LEARNING COMMITTEE MINUTES FOR AUGUST 24, 2010

Members Attending:

X	Shanti Atashpoush	X	Meghan Chen, co-chair	X	Will Daland	X	Mike Dowdle	X	Tamra Horton
	Mary Johnson, co-chair	X	Paul Kittle	X	Charles McGruder	X	Rich Patterson	X	Sandra Weatherilt
X	Carol Webster		Jill Wilkerson		Student (vacant)	X	Loralyn Isomura, recorder		

RECOMMENDATIONS

Recommendation	Rationale/Background
DLC recommends that C&I review and approve the revised Distance Learning Course Amendment Form (attached).	In 2009-10, DLC reviewed and revised the current Distance Learning Course Amendment Form as part of its goals. DLC send the draft revised form to Ed Design for its input, and Ed Design supports this revised version to reach C&I for its review and approval.

COURSE REVIEW

Course ID	Title	Submitted By	Action/Comments
COUN 1	Introduction to College	Patricia Maestro	Tabled until 2010 Fall semester second meeting.
SOC 7	Sociology of Religion	Stacey Morales	Approved with minor edits, August 2010.

MINUTES

Item	Discussion/Comments	Outcome
Review of Minutes of May 25, 2010		Approved.
Welcome new and returning members	New members: -Sandra Weatherilt (Faculty) -Loralyn Isomura (Recorder)	
Goal Setting for 2010-11	Meghan invited suggestions to determine if the 2009-10 goals were appropriate or needed updating. The group discussed the three goals and decided that they remain valid for 2010-11 <ol style="list-style-type: none"> 1) Review, Revise, Recommend, and Write (4 R's) all DL policies 2) Continue to address items/issues that can improve DL student success 3) Increase communications with campus on DL issues <p>The group wants to add a separate goal addressing the college's selection of a Learning Management System (LMS), whether to continue using Blackboard or another CMS.</p>	Committee agreed to keep the same goals as last year and adding a 4 th goal of selecting the next L&CMS. Paul responded to Goal #3, advising that he started a Blackboard Twitter, which is available on the DL webpage. Carol advised it will soon be available on the OLSC webpage.
Revised DL Course Amendment Form	SOC 7 & COUN 1 to be reviewed by present committee members. In reviewing SOC 7, the following changes were suggested for future DL course amendments: -the term <i>Course Management System (CMS)</i> should replace terms <i>course website, website, Blackboard</i> Tamra suggested preparing a model of the DL Course Amendment Form to guide future professors in preparing the form.	Mike will make note of recommendations made and will discuss the recommendations with Mary. SOC 7: Approved, with minor edits. SOC 7 DL Course Amendment Form will move forward in approval process and professor will be notified of changes made. Present committee agreed the term Course Management System (CMS) should replace terms Blackboard (Bb), website, and/or course website to

		<p>allow future faculty to follow.</p> <p>Discussion on a model DL Course Amendment form will continue when all committee members are present.</p> <p>COUN 1 will be reviewed at the next meeting.</p>
<p>Inquiry – LMS Selection open the discussion</p>	<p>Meghan requested Mike to share his experience with the D2L pilot. Mike shared student responses to D2L; student responses were not informative. Mike also shared the following about D2L: -D2L has some limitations and restrictions -Bb to D2L conversion is messy -Multiple linking capabilities are not possible on D2L -Grading of assignments are not clear</p> <p>Charles added he was not comfortable with the use of D2L.</p> <p>One positive note Mike added for D2L was that grading of discussions was good.</p> <p>Meghan informed committee the 2-year contract signing with Blackboard is effective now. Mt. SAC would like to bring hosted server on campus and would need to be ready to do so by December 2010. The process of bringing the hosted server on campus would include physically obtaining our files from Virginia and transferring them to hard drives to bring back to Mt. SAC. Paul advised the current server, located in Virginia, has broken connections and <i>dirty</i> data.</p> <p>With that in mind, Shanti and Meghan suggested that the DLC host a <i>day of dialogue</i>, October 8th, inviting faculty to continue inquiry of Blackboard. D2L will also be invited to allow them to hear what we are looking for in a Course Management System. We will allow faculty (distance learning and traditional) and staff a chance to discuss what is the cost inherit (time, energy, positions). Tamra suggested inviting other campuses to share their experience with different CMS's.</p> <p>Shanti suggested criteria should be discussed to appropriately evaluate all options available.</p>	<p>Committee was in agreement with the information Mike shared.</p> <p><i>Day of dialogue</i> inquiry will continue at the next meeting and will include criteria discussion and invitation of other colleges.</p>
<p>Inquiry – task force for alternate “authenticated” methods</p>	<p>Meghan suggested discussing topic upon Mary's return.</p>	<p>Present committee members agreed continue topic upon Mary's return.</p>
<p>Blackboard World Conference Summary</p>	<p>Mike was very impressed with Blackboard 9.1; including the rubics and wickis.</p>	

	<p>Carol is excited and hopes support for Blackboard will improve.</p> <p>Mike, Carol and Paul advised training would be necessary because 9.1 is very different from version 8. Blackboard 9.1 is more user friendly and allows group functionality.</p> <p>Mike suggested having one professor pilot all three CMS's to get a better comparison and evaluation. Carol advised that Fawaz Al-Malood also shared information with her regarding his pilot of D2L and his brief look at the Bb9.1</p> <p>Paul advised the committee that Blackboard is pushing clients to adopt version 9.1. Blackboard gave permissions to use information videos as needed. Paul also shared the link to test Blackboard 9.1.</p>	<p>Carol will request permission from Fawaz Al-Malood to share his feedback regarding D2L and Bb9.1</p> <p>http://mtsactest-bb9.blackboard.com</p>
<p>Other – DLC communication via Group Studio</p>	<p>Meghan suggested setting Goal #5 or a sub-goal to address the use of the portal for future communication between the DLC and/or the Distance Learning faculty.</p>	<p>Meghan will review and update the DLC group and faculty.</p>
<p>Future Meeting(s)</p>	<p>September 14, 2010 1:05 – 2:35 p.m., LTC-261</p>	

Cc: Curriculum & Instruction Council