



## DISTANCE LEARNING COMMITTEE MINUTES FOR NOVEMBER 22, 2011

**Members Attending:**

X	Shanti Atashpoush	X	Meghan Chen, co-chair	X	Will Daland	X	Mike Dowdle	X	Edwin Estes
X	Jean Garrett	X	Mary Johnson, co-chair	X	Paul Kittle	X	Rich Patterson	X	Sandra Weatherilt
X	Carol Webster	X	Jill Wilkerson		Student		X	Loralyn Isomura, recorder	

### RECOMMENDATIONS

Recommendation	Rationale/Background

### COURSE REVIEW

Course ID	Title	Submitted By	Action/Comments

### MINUTES

Item	Discussion/Comments	Outcome
<b>Review and approve DLC minutes of 11/8/11 meeting</b>		<b>Approved</b> , as corrected.
<b>Moodlerooms Update &amp; Online Learning Skills Bootcamp Schedule</b>	<p>The group agreed Carol did great job leading the last few workshops without Emily, which conclude all sessions for the Fall 2011.</p> <p>The next classes will be those in the Winter 2012 bootcamp, which have been posted through Professional and Organizational Department (POD). Since the Winter 2012 bootcamp workshops are filling up fast, OLSC will be scheduling more sessions in February. OLSC is also open to conduct department workshops for 6+ people.</p> <p>Faculty who are already Blackboard approved at Mt. SAC are not required to take any MR training, although everyone is highly encouraged to get basic MR training.</p> <p>Some schedule notes for winter classes were not updated in Banner to include reference to Moodlerooms as the LMS to be used. Therefore, even though the printed schedule's notes are correct, the schedule notes in the "Search for Classes" application still references Blackboard.</p>	Loralyn will do research and make changes as necessary to Moodlerooms courses in Banner for Winter 2012.
<b>MR Cohort</b>	As of today, Sandra has been the only active member in the first MR cohort. Carol would like	

	to create tasks for the cohort group and request reports or feedback, as well as interaction with those in the cohort in hopes that the group will be able to explore and learn MR together. If there are any other ideas for the MR cohort, please send them to Carol.	
<b>DL Faculty Survey Draft</b>	<p>We anticipate deploying the DL Faculty Survey on March 12 and would like the survey to run through March 25. Deploying during that time will allow results to be shared at the DL Conference scheduled on April 20, 2012. The survey is intended for all faculty and will address three major sections: 1) Courses &amp; Uses of our LMS 2) DL Certification 3) Regulatory Compliance. The goal is to help determine the future of Distance Learning, as well as assure compliance with various regulations related to Distance Learning.</p> <p>A suggestion was made to include questions regarding the change in mandatory meetings to being optional and whether the change has been harmful or helpful to student success. In response, some have also made suggestions of other options in providing an orientation for students interested in taking distance learning courses.</p>	
<b>Division Meeting Presentations</b>	<p>Meghan and Mary presented at the Humanities &amp; Social Sciences Division meeting and the Business Division meeting. They are scheduled to present at the Technology &amp; Health Division on Thursday, December 8<sup>th</sup>.</p> <p>Meghan and Mary also informed the committee of their meeting scheduled with Dr. Scroggins on Monday, November 28<sup>th</sup> to discuss DL plans.</p>	Information only.
<b>AS Resolution on DL Plan and Support</b>	Tabled	
<b>Standing Items:</b>		
<b>EDC/C&amp;I</b>	Tabled.	
<b>ITAC Report</b>	Tabled.	
<b>FPDC Report</b>	Tabled.	
<b>Next Meeting</b>	December 13, 2011	
<b>DLC Meetings – 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays at 1:05 – 2:35 PM in LTC-261</b>		
<b>DLC website: <a href="http://www.mtsac.edu/instruction/learning/dlc/">http://www.mtsac.edu/instruction/learning/dlc/</a></b>		
<b>DLC listserv: <a href="mailto:dlc@mtsac.edu">dlc@mtsac.edu</a></b>		
<b>DLC group on Group Studio</b>		

Cc: Curriculum & Instruction Council