



2026 - 2027 Federal Work Study (FWS) Employment Application

Complete this application if you have been awarded FWS for the current academic year.

Upload this form to each FWS job position that you apply for in Handshake.

Applicant Information

Full Name: _____ Mt. SAC ID #: _____
Last First M.I.

Phone: _____ Student Email: _____

Major: _____ Total units for Fall: _____ Total units for Spring: _____

	YES	NO	
Have you worked for Mt. SAC before?	☐	☐	If yes, which Department? _____
Are you currently in the CalWorks program?	☐	☐	

Skills & Experience

Please check the skills and areas of experience that you have:

HARD SKILLS

Microsoft Office	☐
Word	☐
Excel	☐
Google Workspace	☐
Docs	☐
Sheets	☐
Social Media	☐
Management	☐
Content Creation	☐
AI Tools	☐

SOFT SKILLS

Communication	☐
Critical Thinking	☐
Equity and Inclusion	☐
Leadership	☐
Professionalism	☐
Teamwork	☐
Adaptability	☐
Time Management	☐
Organization	☐
Other: _____	☐

List additional languages you speak:

Describe any skills, strengths, or language abilities you have developed through school, work, volunteer activities, or personal experiences.

Why do you want to work for Mt. SAC?

Availability

Place an X in the time slots that you are available:

	A.M.				P.M.								
	6-8	9	10	11	12	1	2	3	4	5	6	7	8+
Monday													
Tuesday													
Wednesday													
Thursday													
Friday													
Saturday													
Sunday													

Previous Employment

Employer: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Employer 2 _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I understand that in order to maintain my Federal Work Study eligibility, I must:

- be enrolled in 6 or more units in Fall and in Spring terms.
- meet [Satisfactory Academic Progress \(SAP\)](#)

Signature: _____ Date: _____

Questions? Contact us!

Financial Aid
(909) 274-4450
fws@mtsac.edu
www.mtsac.edu/financialaid/

Career Center
(909) 274-4510
careercenter@mtsac.edu
www.mtsac.edu/careercenter/