



Federal Work Study (FWS) Employment Application

Complete this application if you have been awarded FWS for the current academic year. Upload this form to each FWS job position that you apply for in Handshake.

Applicant Information

Full Name: _____ Mt. SAC ID #: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Student Email: _____

Major: _____ Total units for Fall: _____ Total units for Spring: _____

Have you worked for Mt. SAC before? YES NO If yes, which Department? _____

Are you currently in the CalWorks program? YES NO

Skills & Experience

Please check the skills and areas of experience that you have:

HARD SKILLS

	Beginner	Intermediate	Advanced
Mac (Apple IOS)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PC (Windows)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Word	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Microsoft Excel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PowerPoint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Google Suite	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mechanical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Media	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Streaming	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Interpreter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

SUCCESS SKILLS

Customer Service:	
Phones	<input type="checkbox"/>
In person	<input type="checkbox"/>
Adaptability	<input type="checkbox"/>
Communication	<input type="checkbox"/>
Critical thinking	<input type="checkbox"/>
Problem solving	<input type="checkbox"/>
Teamwork	<input type="checkbox"/>
Time management	<input type="checkbox"/>
Other _____	<input type="checkbox"/>

Which language? _____

Please list your vocational, technical, or other training skills and experience. You may also include class experience that translates to job experience:

What are your strengths?

Why do you want to work for Mt. SAC?

Availability

Place an X in the time slots that you are available:

	A.M.				P.M.								
	6-8	9	10	11	12	1	2	3	4	5	6	7	8+
Monday													
Tuesday													
Wednesday													
Thursday													
Friday													
Saturday													
Sunday													

Previous Employment

Employer 1: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Employer 2: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

I understand that in order to maintain my Federal Work Study eligibility, I must:

- be enrolled in 6 or more units in Fall and in Spring terms.
- meet [Satisfactory Academic Progress \(SAP\)](#)

Signature: _____ Date: _____

Financial Aid Office
Mt. San Antonio College
1100 N. Grand Ave., Walnut, CA 91789
Call us: (909) 274-4450
Visit us: Student Services Center (Bldg. 9B) Second Floor
Email us: FWS@mtsac.edu