

# Mt. San Antonio College – Basic Fire Academy Application Process

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## Applicant Tiers and Application Submission

### I. Application Submission

Basic Fire Academy applications are accepted in person only. Applications are available online at [www.mtsac.edu/firetech](http://www.mtsac.edu/firetech)

Applications are accepted for Spring and Fall Cohorts during their respective application periods listed below. All applicants will be placed into one of the following tiers based on their qualifications:

### II. Applicant Tiers

**Tier 1 Fully Eligible - (You have completed all required prerequisite courses and submitted all required documentation and are fully eligible to enter the fire academy pending successful completion of the entrance exam.)**

- Returning Fire Academy students or applicants who have successfully passed the Mt. SAC Fire Academy Entrance Exam during the most recent testing period.
- Successfully completed FIRE 1–5 and FIRE 13 with a grade of “C” or better.
- Successfully completed an EMT course with either a “P” (for “pass”) or a grade of “C” or better.
- Successfully completed KINF 51 or 52 with a grade of “C” or better or a “P” (for “pass”).
- Submitted all required documentation by the specified deadline.
  - Spring Semester Cohort: Applications must be received no later than the end of the third full week of September preceding the spring semester.
  - Fall Semester Cohort: Applications must be received no later than the end of the second full week of March preceding the fall semester.

**Tier 2 Conditionally Eligible - (You have submitted all required documentation and are currently completing one or more prerequisite courses, which must be successfully completed by the end of the current semester to remain eligible to enter the fire academy pending successful completion of the entrance exam.)**

- Currently enrolled in one or more prerequisite courses.
- Submitted all required documentation by the specified deadline.  
Tier 2 applicants cannot be moved to Tier 1 status.
- Any prerequisite courses in progress must be completed within the current semester with a grade of “C” or better.
- If an applicant declines or does not respond to the entry exam invitation by the date specified on the email notification, they will be removed from the application process.

**Tier 3 Conditionally Eligible - (You have not yet completed all required prerequisite courses but remain eligible provided all prerequisites are successfully completed by the end of the next Winter or Summer intersession to enter the fire academy pending successful completion of the entrance exam.)**

- Plan to complete prerequisite courses during the upcoming Summer or Winter session and are unable to provide supporting documentation at the time of application.
- Submitted all required documentation by the specified deadline.
- Tier 3 applicants cannot be moved to Tier 1 or Tier 2 status.

### **III. Entrance Exam Invitation**

- Only the first 60 applicants are guaranteed an invitation to the Entrance Exam. Additional candidates may be invited at the Program Director’s discretion.
- After the application period closes, if fewer than 60 applicants have been accepted from Tier 1, then additional applicants from Tier 2 may be invited.

### **IV. Selection After Entrance Exam**

- If more than 60 qualified applicants remain after the Entrance Exam, academy placement will be determined based on the applicant’s registration date and time.
- In the event of a tie (same registration date and time), the tiebreaker will be determined on a first-come, first-served basis, based on the submission date and time of the completed application (all prerequisites and required documentation met).
- All applications will be date- and time-stamped at the time of submission.

### **Important Notice to Applicants**

Applicants will automatically be placed in Tier 3 if any required documentation is missing or incomplete at the time of submission.