

Enrollment Management

Resolution 2009-06

Whereas, the cancellation of low enrollment "capstone" classes hinders student success by reducing the ability of students to acquire the higher-level or specialized skills needed in the workforce or for transfer;

Whereas, the current practices used to decide the cancellation of an offered section have been difficult to apply fairly and consistently, causing uncertainty as to when a course should be cancelled; and,

Whereas, the consistent scheduling of a particular class at the same time each semester can cause a recurring and unnecessary conflict with student work schedules;

Resolved, the Academic Senate recommends a cancellation policy be implemented that considers enrollment averaged over all the courses in an area of study, with the goal of allowing courses to go forward that are identified as "capstone" by the faculty in each department;

Resolved, the Academic Senate recommends a policy be implemented so as to provide for the following:

- that a course is not subject to cancellation before its first meeting if its enrollment is at least 50% of its capacity
- that a course is not subject to cancellation before its first meeting if it has been defined as a "capstone" course
- that the determination as to whether to cancel a course be made in the first week so as to allow students in the cancelled section to find replacement classes;

Resolved, the Academic Senate recommends that all departments vary the scheduling of "capstone" classes each time they are offered so as to maximize student access.

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