

**Encouraging the Use of Early Progress Reports
Resolution 2017 – 05**

Whereas, the Academic Senate is the organization whose primary function is to make recommendations with respect to academic and professional matters (Title 5, § 53200), and is primarily relied upon for curriculum and instruction development, grading policies, education program development, student preparation and success; and

Whereas, the Academic Senate has previously shown support for the Early Progress Report by unanimously approving on March 19, 2015 the recommendations of the Early Alert Task Force, which included piloting the program and increasing awareness among faculty; and,

Whereas, data from the Early Progress Report pilot indicated students who were contacted by faculty received higher grades than estimated_and,

Whereas, despite data showing its utility and the alignment of early progress reporting with the College's commitment to the principles of guided pathways, very few faculty currently use the Early Progress Report, and,

Resolved, the Academic Senate strongly encourages all faculty to use the Early Progress Report system in their courses to help improve success among their students; and,

Resolved, the Academic Senate directs the Senate President and Vice President to work with the Office of Instruction to draft a communication to all faculty and academic managers that reminds them of the early progress system and uses the results of the pilot study to advocate for its increased use.

Submitted by:
Academic Senate Executive Board

First reading: May 4, 2017
Second reading: May 18, 2017
Approved: May 18, 2017
Approved by AMAC: