Resolution 84-04 May 2, 1985

COMMENDATION

Whereas, with wisdom, integrity and vision, Stan Honer helped to establish the Mt. San Antonio College Faculty Senate; and

Whereas, throughout his tenure at Mt. San Antonio College, he worked tirelessly to make the Senate an integral and essential part of the campus decisionmaking process; and

Whereas, although he is now retired, he will forever be an esteemed and respected member of the Faculty Senate and will be remembered for his leadership and guidance in matters of Senate policy, goals and purposes; and

Whereas, he contributed countless hours of time and expertise to research, edit and prepare the first edition of the Mt. San Antonio College Senate History;

Therefore, be it resolved that the Faculty Senate, on behalf of past, present and future Senators, express deeply felt appreciation to Stan Honer for his contributions to the Senate through the years, and, now, for the outstanding job he did preparing the Senate History to give the Senate an accurate, thorough and objective record of Senate events from June 1962 to June 1984.

DEDICATION

It is with great affection and abiding gratitude that we, the Faculty Senate, accept this document as the official Senate History and dedicate a bound edition to Stan Honer as token of recognition and appreciation for his outstanding work.

PREFACE

The following historical review of the Mt. San Antonio College Faculty Senate is based on a reasonably complete set of minutes beginning when the idea of organized faculty participation in broad areas of College policy-making first began to take shape. The content of this summary is admittedly, selective, but the editorializing is restrained. The objective of the review is to provide a context for the ongoing work of the Senate and to give to those less familiar with its background a "sense of the Senate." The review also identifies benchmarks for those who desire reference points from which to broaden their perspective on Senate issues.

The review also gives testimony to the thousands and thousands of faculty hours devoted to a rich spectrum of important educational and campus issues, and it pays tribute to the many faculty members who voluntarily committed so much time, energy, and care for more than 20 years. Their contributions are impressive. Only a few can be identified specifically, but the labor of so many others is clearly evident from even the most cursory scanning of the chronological record presented in the pages ahead.

In the dated entries an effort has been made to include **all** of the Senate Resolutions adopted between 1965 and 1984. These resolutions appear in **Bold Type.** Entries believed to be especially relevant to the recurring functions and concerns of the Senate are boxed for emphasis. Acronyms used here and there in the report include:

ACR = Assembly Concurrent Resolution.
ASB = Associated Student Body.
ASCCC = Academic Senate, Community Colleges of California.
BT = Board of Trustees, Mt. San Antonio College.
CJCA = California Junior College Association.
FS = Faculty Senate.
FSSC = Faculty Senate Study Committee.
MSFA = Mt. San Antonio College Faculty Association.
XB = Executive Board.
XC = Executive Council.

Special recognition is due past Senate Presidents Judy Ritner and Colleen Rogers who reviewed and edited the manuscript for this Senate history and who gave to the project both encouragement and helpful suggestions on form and content.

S. H.

The Mt. San Antonio College Faculty Senate

6/1/62 Incoming president of MSFA, Earl Purkhiser, included in the XB agenda a discussion of the advantages and disadvantages of establishing an academic senate at MSAC.

5/6 ACR 48 adopted by California State Assembly 5/1/63 and by the California State Senate 5/21/63.

ASSEMBLY CONCURRENT RESOLUTION NO. 48

"Whereas, it is traditional that faculty members in institutions of higher learning particpate in policy formation on academic and professional matters at such institutions through academic senates and councils; and

"Whereas, the master plan recognizes the junior colleges as an integral part of the system of higher education in California; and

"Whereas, the trustees of the state colleges have established a statewide Faculty Senate thereby leaving the junior college system the only remaining member of the tripartite master plan for higher education in California without such a faculty organization; and

"Whereas, junior colleges are to be organized and administered as a separate and independent system of higher education under the State Board of Education; now, therefore, be it

"Resolved by the Assembly of the State of California, the Senate thereof concurring, that the State Board of Education is hereby requested to provide for the establishment at each junior college of an academic senate or council wherein the faculty members shall be freely selected by their colleagues for the purpose of representing them in the formation of policy on academic and professional matters at such junior colleges; and be it further

"Resolved, that the Chief Clerk of the Assembly transmit copies of this resolution to the State Board of Education and to the governing boards of each junior college district in California."

6/7/63 MSFA end-of-year recommendations included the establishment of an academic senate at MSAC under provisions of ACR 48.

11/63 NSFA Newsletter devoted the issue to an article by James Moore tracing the progress toward implementing ACR 48, the general points of controversy, the local problems and possibilities.

11/14/63 MSFA-XB established a Faculty Senate Committee to study the issues and make recommendations. Robert T. Kerr 1st chairman.

12/12/63 MSFA-XB approves committee name change to Faculty Senate Study Committee (FSSC).

1/9/64 MSFA General meeting held to discuss issues relating to the proposed FS. Questions for discussion proposed by CJCA:

Item 1. Should there be a requirement that the Faculty Senate be limited in its membership to fulltime faculty members holding positions **not** requiring an administrative credential?

Item 2. Should there be a provision in the State Board Rules and Regulations that the Senate shall have direct access to the Board of Trustees in addition to, as well as, the President of the College?

Item 3. Should the requirement in any State Board Rules and Regulations be general in nature rather than specific?

Item 4. Do you want to mandate from the State Board of Education requiring local Boards of Trustees to recognize a Faculty Senate in each junior college?

1/64 A regular and a special edition of the MSFA Newsletter discussed the pros and cons regarding the philosophy, functions, and composition of the Senate. Newsletter also included a report on the voting related to the questions raised at the January 9th meeting.

2/13/64 From the MSFA-XB minutes:

"4. CJCA-SR

Earl Purkhiser gave a report on the meeting of CJCA-SR held January 14. Some guidelines in the establishment of Faculty Senates recommended as desirable were:

(1) Each junior college shall have a Faculty Senate to be recognized by the district governing board as representing the faculty in recommended policy on academic and professional matters.

(2) The function and composition of the Faculty Senate shall be locally determined at each college by a simple majority of the votes cast, in a secret ballot by those holding positions not requiring an administrative credential.

(3) The Faculty Senate shall present its recommendations and views to the President of the College and may lay directly before the governing board its recommendations and views on any matter when disagreement exists."

5/22/64 President John Douthit of the MSFA recommended at a coordinating meeting of outgoing and incoming XBs that the Faculty Senate be incorporated in the Faculty Association.

9/64 MSFA Newsletter featured further discussion of the nature, functions, and local implications of a FS.

10/6/64 FSSC recommended to MSFA-XB that: "The Executive Board instruct the Elections Committee to poll the faculty as to whether or not they wish to form a Faculty Senate as defined in Paragraph 2, Section 131.6, Title V of the California Administrative Code."

10/5/64 MSFA-XB accepted the report of the FSSC and directed the Elections Committe to prepare a faculty poll. President Warren Vining of the MSFA was charged with preparing a list of those eligible to vote.

10/64 MSFA Newsletter reported on legal opinions received from the State Department of Education relative to the establishment of Faculty Senates on junior college campuses.

11/17/64 FSSC recorded the results of the faculty poll on the question: "Shall the Faculty of Mt. San Antonio College, as defined in Section 131.6 of Title V of the California Administrative Code, request the governing board of the Mt. San Antonio College District for authorization to establish an Academic Senate or Faculty Council in Mt. San Antonio College in accordance with the provisions of said section?"

Yes = 132; No = 16:
Voted = 148; Eligible to vote = 178.

12/18/64 From MSAC-BT minutes: "It was moved by Trustee Richardson, seconded by Trustee Temple that the MSAC Faculty Association be authorized to proceed with the organization of a Faculty Senate. Motion unanimously carried."

1/5/65 FSSC minutes, Item #6: MSC that the action of November 3, 1964 (recommending a unified Faculty Senate-Faculty Association) be rescinded as it is inconsistent with subsequent actions.

2/65 MSFA Newsletter. This special issue was devoted to an article by Stan Honer entitled "Faculty Power and Autonomy in the Community College." The article presented a philosophical and organizational analysis of power and participation especially as it relates to Faculty Senates.

2/11/65 MSFA General Meeting.

3/18/65 MSFA Special General Meeting.
At these meetings 13 recommendations of the FSSC regarding the proposed Faculty Senate were discussed and approved:

1. Eligibility for election as a representative to the Faculty Senate be limited to full-time, certificated persons whose position does not require an administrative credential.
2. Departments be the major electing unit for Faculty Senate representatives. Each department to have at least one representative.
3. Membership in the Faculty Senate to be determined as follows: One representative from each department with ten or fewer departmental members and one additional representative from each department with more than ten departmental members.
4. Five members of the Faculty Senate to be elected at large.
5. Officers of the Faculty Senate to be elected by the Faculty Senate.
6. Faculty Senate to elect an Executive Committee of five (5) members to include a President, Vice-President, Secretary, and two other members.
7. The current Faculty Association President and the President-Elect be **ex officio** members of the Senate. They will have a vote provided they are eligible members of the electorate.

8. The term of office of a senator be three years.
9. One third of the representatives to the Faculty Senate be elected each year.
10. Representatives to the Faculty Senate be formally elected by secret ballot within each department. Election results to be made public.
11. All representatives to the Faculty Senate be tenured teachers.
12. The representative body of the faculty be called the Faculty Senate.
13. The incumbent Faculty Association President and President-Elect, provided they are eligible members of the electorate, be **ex officio** members, without vote, of the Executive Committee of the Faculty Senate for a five-year period.

5/6/65 MSFA-XB minutes reported the people elected to the Faculty Senate from the various departments. Association President, James Findley, called a meeting for all representatives to the Faculty Senate on Thursday, May 13, 1965.

1965-1966

5/13/65 First meeting of FS presided over by James Findley, President of MSFA. Dr. Frank Hoyt was elected temporary President of the FS by secret ballot.

Discussion of procedures to follow in nominating and electing Senators-At-Large. Election procedures established.

MSC to recommend that the academic procession at graduation be led by the President of the Faculty Association and the President of the Faculty Senate.

5/20/65 MSFA-XB MSC to invite the temporary President of the Senate to sit with the MSFA-XB without vote.

6/2/65 and 6/3/65 Election of At-Large Senators. Alvin Cline, Stanley Cramer, Loyce Gossage, Madeline Janecek, and Lora Miller elected.

6/8/65 Election of FS officers:
Frank Hoyt, President
Robert Kerr, Vice President
Carol Ford, Secretary
James Moore, Member
Robert Thomas, Member

6/8/65 Recommendation for monthly meetings of the Senate.

6/8/65 MSC that Senate minutes be circulated to all the electorate.

6/8/65 Approval of a Constitution Committee.

9/21/65 Agreed that the XB, as a steering committee, should plan to meet once a month just before the Senate meeting.

10/21/65 Permanent Constitution Committee appointed.

10/21/65 Position taken against the Winton Bill at the state level.

10/21/65 MSC to establish a committee to study the quarter system.

11/9/65 Appointment of standing committees.

11/9/65 Discussion of faculty representation on administrative committees.

11/18/65 MSC that voting members of standing committees be restricted to members of the Senate.

11/18/65 MSC to set up a temporary committee to consider library problems of book ordering and circulation restrictions.

11/30/85 MSC that FS recommend equal faculty and administrator representation on following committees: Evening Division, Student Personnel, Curriculum, and Textbook.

11/30/65 Authorized a letter requesting approval of the Senate to be transmitted to MSAC-BT.

12/16/65 Joint meeting of MSFA-XB and Senate Steering Committee to discuss the relationships and the division of labor between the Association and the Senate. It was agreed that there is a definite need to continue both organizations for the following reasons:

1. All faculty, for example, the junior administrators, are not eligible for membership in the Senate, which is composed of teaching faculty.

2. Two bodies can add emphasis to issues recognized as important to faculty.

3. Each organization can specialize, as indicated --
   a. The Faculty Association can handle personal relationships.
   b. The Association can act faster and more directly.
   c. The Association has been legally recognized by the Board as the negotiating council for the faculty.
   d. The Faculty Senate can be a deliberative, policy-recommending body.
   e. The Senate should be free to choose its own issues.
   f. The Senate will be part of the institutional structure of the school.
   g. The Senate should deal with professional matters.

It was agreed that the Faculty Association and the Senate should work harmoniously and effectively together during the coming years and should each have specific functions to carry out.

1/9/66 Professional Relations Committee established.

2/16/66 Senate roster and senators' terms recorded.

2/16/66 Senate Committees now in place: Constitution, Professional Relations, Educational Television, Quarter System, and Library.

5/5/66 Senate Constitution ratified and approved for transmission to College Board of Trustees.
Yes = 162 No = 8 Eligible voters = 200
Senate "Executive Board" changed to "Executive Council" in the new constitution.

6/2/66 Professional Relations Committee presented a recommendation for a school policy relating to religious holidays.

6/2/66 Library Committee report.

6/13/66 MSAC Board of Trustees officially recognizes the Senate.

1966-1967

Officers: President - Stan Honer
Vice-President - J. Robert Thomas
Secretary - Janet Gudgell
Directors - Robert Kerr and James Findley

10/20/66 Professional Relations Committee presented a report regarding the definition of "full-time faculty member."

1/7/66 RESOLUTION (MSC):
"That the Mt. San Antonio College Faculty Senate urges that members of the legislature endorse strongly and give vigorous support to the establishment of a State Board for Junior Colleges such as to bring the California Junior Colleges well within the framework and operation of higher education as envisaged in the master plan."

2/16/67 RESOLUTION (passed 18 - 8) supporting the **"Tuition-Free Philosophy of public higher education in California."**

3/14/67 RESOLUTION (MSC) regarding representation on certain College Committees:
"Mt. San Antonio College is organized and administered according to democratic concepts and in order to implement this democratic concept, we respectfully request that the following action be taken relative to the composition of certain College committees:

1. **That the teaching faculty be given equal representation with the administration on these committees.**

2. **That faculty representatives on College committees be excused from major extra-curricular duties.**

3. **That faculty representatives on College committees be appointed from the tenured faculty at large by the President of the Faculty Senate with the approval of the Senate."**

Recommendations for specific committees were:

1. Student Personnel Committee: Because this committee makes decisions which are of vital concern to both faculty and students, we request that it be reorganized to give faculty, students, and administration equal representation.

2. Curriculum Committee and College Textbook Committee: In order to carry out more efficiently the duties of these two vital College committees, we request that they be merged into one committee to be called the Curriculum-Textbook Committee, with equal faculty representation. We also request that the College departments be allowed to operate with more autonomy within the limits of the policies developed by the Curriculum-Textbook Committee.

3/16/67 ASB President requested that a member of the Senate sit on the Eligibility Board which reviews appeals of ASB officers who do not meet the proper academic standards.

Approved by the Senate. Also MSC that the Senate President or his designee serve as the representative.

3/16/67 Senate Constitutional Amendments adopted.

4/20/67 Report of the Educational Conference Committee accepted and approved for transmittal to the College administration.

4/20/67 Three senators appointed to serve on a joint student-faculty committee to study teacher evaluation by students.

6/8/67 MSC to approve recommendations from the Professional Relations Committee on acceptable excuses for missing graduation ceremonies. The committee's recommendations were as follows:

I. The following are considered to be valid excuses from graduation ceremonies:

1. Family or personal emergencies.
2. Conflict with graduation of an immediate family member.
3. Conflicts with an activity that contributes to the academic proficiency of the individual and that proves beneficial to the College community.

II. Set up a committee with joint administrative and faculty representation to formulate procedures and decide on individual requests.

III. A written request by the faculty member would be submitted to a joint administrative-faculty committee for consideration of each individual case.

1967 - 1968

Officers: President - J. Robert Thomas
Vice President - Harry Heyboer
Secretary - Janet Gudgell
Directors - Clyde Carriker and Blaine Kalar

Much Senate business this year centered on the Resolution of 3/14/67 (recommending faculty representation on College committees) and the negative response from the College President and Board of Trustees. Despite strong resistance, the provisions of the Resolution were reaffirmed. Pro-Resolution News Releases were authorized and prepared.

9/21/67 Discussion of pros and cons of Senate participating in revising ASB dress code. MSC that Senate representative participate.

9/21/67 Textbook Adoption Policy Committee directed to review existing policy.

9/21/67 Professional Relations Committee directed to review leave of absence policy.

11/16/67 MSC to send Senate Policy Recommendation of 3/14/67 to College BT.

11/16/67 MSC to appoint Senators to serve on a joint committee with Faculty Association to study class load.

11/16/67 MSC to appoint two senators to serve on a joint committee with MSFA to formalize relationships between those two organizations.

11/16/67 Suggested that Professional Relations Committee study leaves of absence and details of sabbatical leave policy.

11/16/67 MSC that Senate President request funds from the district for financial support of the Senate.

12/14/67 Student presented ASB report on pass-fail system.

2/15/68 Progress report from joint study committee on the quarter system.

2/15/68 Materials distributed regarding all policies on textbooks. Faculty questionnaire requested.

3/4/68 Suggestion made that a policy statement be developed concerning the role of teaching faculty at MSAC.

3/21/68 MSC to form joint FS-ASB Committee to study the pass-fail/credit-no credit issue.

3/21/68 MSC that a joint committee of FS and MSFA be formed to set criteria for and participation in the selection of a College President.

4/1/68 Constitution revised.

6/4/68 Following Resolution adopted:

"The Faculty Senate of Mt. San Antonio College to maintain a meaningful and viable context for learning, resolves to encourage and support the participation of its members in certain activities and concerns beyond those typically encompassed by formal classroom instruction. To this end, the Faculty Senate commits itself to the pursuit of the following objectives for the College:

1. **To foster and improve the dialogue between Students, Faculty, and College Administration. Specifically, this means to engage, individually or collectively, in constructive discussion on issues of significant contemporary concern.**

2. To explore and widen the avenues of communication between the various segments of the College Community. Specifically, this means to attempt to narrow the gap between the generations, between the many social and ethnic groups, between the various functional elements in the College organization, and between particular human beings.

3. To develop criteria relevant to the time and to the world the students live in. Specifically, this means to maintain appropriately challenging academic standards and to constantly remodel and re-evaluate courses in light of the changing social, economic, and political circumstances as they impinge on today's college students.

4. To insist on the fair and equitable treatment of all students seriously pursuing a community college education. specifically, this means to learn about the special needs and problems of the numerous minority groups on campus, and it means to protect the right of every student to equal opportunity in classes, regardless of race, creed, color, cultural background, age or sex.

5. To support the Community College in the district it serves and especially to encourage citizens to take full advantage of the educational opportunities afforded by Mt. San Antonio College. Specifically, this means to go into the community to stimulate interest in the College, and to sponsor programs and seek funds to encourage the uninformed, the culturally disadvantaged, and the economically depressed residents of the district so that they may intelligently use the programs and facilities offered by the College.

6. To stand firm on the appropriateness of orderly processes, rational discussions, and educationally practical decisions to the maintenance and viability of an effective collegiate institution. Specifically, this means to endorse democratic procedures, to disseminate information on crucial matters, to discuss openly controversial issues, and to reach decisions free from the disruptions of physical violence or the threats of coercion.

7. To create, and continuously recreate, a total campus environment that will make Mt. San Antonio College an inviting and exciting place to learn and teach. Specifically, this means to expend effort to perceive, understand, and accept the special needs and aspirations of students, and to work intimately and cooperatively with them toward the achievement of realistic personal and societal goals."

Officers: President - Robert T. Kerr
Vice President - James Moore
Secretary - Earl Purkhiser
Directors - William Hawkins and Harry Heyboer

9/19/68 Work began on a proposal to set up a committee for the Selection of Administrative Officers.

11/26/68 Resolution on Textbook Selection adopted unanimously. **"The Faculty Senate proposes to the Administrative Council that:**

1. **Instructors be allowed individual choice of textbooks subject to the approval by the appropriate Department Textbook Committee or Department Chairman. This policy to begin with the book orders submitted in the Spring of 1969 for the coming school year. (Acceptance of this provision would require the removal of the last sentence of Section 644.1 in the Faculty Handbook.)**

2. **Instructors be urged to maintain their textbook selections for at least four semesters. At the request of an instructor who finds his selection inadequate, the Department Chairman or Department Textbook Committee may waive this provision. However, the bookstore must be notified of the change by November 1 or May 1 as appropriate for the following semester.**

3. **The faculty shall provide four members to the Student Store Commission beginning with the 1969-1970 school year."**

11/26/68 Resolution on selection of instructors MSC:
"The Faculty Senate endorses and encourages the current extensive efforts of the Administration to secure an instructor experientially aware of Black life to teach Afro-American History in the Spring Semester of 1968-1969. The senate also urges that if necessary to secure such an instructor, the Administration engage in recruitment activities to include letter writing to Southern Universities as well as in-person on campus interviews in the South or elsewhere as appropriate. The Senate also urges the Administration to seek private funds to furnish travel and moving expenses and other financial inducements if necessary to secure the desired instructor, similar action in securing instructors for new courses stressing the Black experience in other departments is suggested for the school year 1968-1970."

1/9/69 Senate Curriculum Committee established.

1/9/69 Resolution on **Search** Committee MSC.
"The Faculty Senate endorses the Administrative Council's formation of the Search Committee and recommends the Search Committee early consider and form policies regarding:

1. **Planning and expediting of off-campus training programs in the community: e.g., Setting up training centers with industry help in the ghetto areas; instituting on-the-job training with cooperating industries.**

2. **Operation of special educational programs on the Campus beginning summer 1969; recruiting disadvantaged 11th and 12th grade high school students who do not intend a college education.**

3. **Enactment of a college-wide ethnic studies program as part of a full curriculum review, criteria: relevancy.**

4. **Implementation of 'demands' by minority students.**

2/6/9 Request for funding of the Senate approved for transmittal to the Administration.

2/6/69 Report of the Textbook Policy Committee: The new policy is now in line with the Senate Resolution of 11/26/68.

2/6/69 Senate Budget Study Committee formed.

2/20/69 MSC unanimously that the Senate request formation of a joint Faculty-Administration Committee to study college organization.

3/20/69 Amendments to Senate Constitution approved, including the change from a Vice President to a President-Elect.

4/28/69 Report of the first meeting of the new ASCCC and its resolutions by Senate Representative, Jim Moore.

5/15/69 Professional Relations Committee charged with studying the development of a policy on faculty involvement in Student Affairs.

6/3/69 Faculty Senate Curiculum Committee report accepted:

1. "We recommend to all departments the creation or continuation of a Departmental Curriculum Committee which constantly reviews existing curriculum and recommends changes in curriculum. We recommend that the departments make provision for student representation on these committees.

2. We recommend a College Curriculum Committee whose major function will be the constant review of the total College Curriculum, including acting as a clearinghouse to the departments for new curriculum ideas from other institutions as well as advice on curriculum changes within MSAC. We suggest the composition of the Committee be five faculty members, one representative of the Counseling Area, two students elected from the total Student Body, and two administrators representing the Instruction area, one of whom is to be a member of the Administrative Council. We suggest that for the faculty members involved, extra-curricular credit be given. We also suggest that the five faculty members be elected from the total faculty and represent five different broad subject-mattter areas.

3. When new courses are being presented to the Curriculum Committee for evaluation or approval, we suggest the addition of certain advisory members to the committee--i.e., a representative of the Registrar's Office, the Dean of Vocational Education, department or departments implementing curriculum proposals, etc.—not to exceed five in total."

6/3/69 MSC the following proposed amendment to the MSAC Professional Code of Ethics:

A. "In order to further clarify the faculty role in Student Government Elections, it is proposed that this additional statement be added to the first principle of the Professional Code of Ethics.
   5. Refrain from endorsing or electioneering for any candidate or slate or candidates in student elections.

B. It is also proposed that the entire amended Professional Code of Ethics be added to the Faculty Handbook.

C. An additional recommendation is to delay implementation of these proposals until after the Faculty Association has completed their deliberations."

6/11/69 Senate Budget Study Committee proposal adopted:

1. "We recommend departmental representatives participate in those budget planning sessions that affect matters of their departments.

2. We propose that the Senate Budget Study Committee work with the Administrative Council on matters of school finance by assisting in the development of a financial philosophy of the College.

3. We recommend that the Senate Budget Study Committee include the Faculty Association Salary Committee Chairman as a member."

6/11/69 Teacher Load Committee progress report.

6/11/69 Resolution on a Committee of Arts and Letters was accepted and referred to committee. The "whereases" have been omitted from the text of the resolution:

1. "That a Committee of Arts and Letters be formed to select and administer and publicize a broad-based and all-inclusive cultural and public affairs program for the entire College Community;

2. That the Committee consists jointly of students and faculty.

3. The Committee would replace the current Visiting Professors Committee and the ASB Convocations function; employ instead, one coordinator to service committee decisions;

4. The Committee would solicit annual requests from student and faculty groups alike for cultural and public affairs programs;

5. The Committee's projects be financed on a matching fund basis under this formula (4-1) with the ASB allocating $10,000 of its proposed annual budget and the Mt. San Antonio College District allocating $40,000 of its proposed annual budget from Community Service funds and/or other costs of instruction;

6. That this resolution be introduced simultaneously in the Student Senate and in the Faculty Senate.

1969 - 1970

Officers: President - James Moore
President-Elect - William Barnes
Secretary - Robert Terrill
Directors - Clyde Carriker and Kazimierz Pohopien

There was much concern at this time in the College Community with controversial issues and the general condition of campus unrest.

10/30/69 Resolution proposed by the Disadvantaged Students Committee relative to support for State Bill #164. MSC: **"Then be it resolved that the Faculty Senate of Mt. San Antonio College approves and applauds the legislative passage of the act and goes on record in supporting private tutoring by qualified personnel, new concepts, and instructors that will reach, instruct, and inspire disadvantaged students." (SB 164 provides financing for extended opportunity programs and services to Junior Colleges.)**

12/11/69 Announced that at the November meeting of the Board of Trustees the Senate's June Recommendation that faculty members **not** electioneer in student elections was adopted as an addition to the College's Professional Code of Ethics.

12/11/69 Name of Arts and Letters Committee changed to Community Services Committee.

12/11/69 Resolution passed for transmittal to ASCCC concerning this Senate's stand on the State Master Plan:
"This Senate urges state-wide support for the master plan of higher education. We believe it represents the most thoroughly studied and comprehensive plan available for higher education in California.

It is most urgent that the Donahoe Act be vigorously supported for the following reasons:

1. **Provisions in the plan for a specific level of financial support of Community Colleges by the state has not yet been realized.**

2. **Certain elements of higher education, we believe, have violated provisions of this act, both in spirit and in fact.**

3. **Public statements by at least one legislator suggests a need for modernization and modification of the act.**

We feel that if the provisions of the act were enforced and violations ceased, the plan would be entirely workable."

1/20/70 Announcement that beginning January 21 regular coordinating meetings will be held between Presidents and Presidents-Elect of FS, MSFA, College President, and Director of Instruction.

1/20/70 Resolution (Passed 14 - 7) regarding faculty and student participation in College policy-making:
"The Faculty Senate of Mt. San Antonio College again reiterates its belief that with mutual cooperation the creative energies of the faculty, student, administration, and board of trustees can continue to develop vital, responsibile roles in a relevant, quality educational setting.

Further, we recommend that a planning committee composed of the above segments of Mt. San Antonio College be formed immediately to review and to recommend any necessary structural changes reflecting contemporary educational trends."

1/20/70 Resolution of congratulations to Mrs. Mills (MSC unanimously):
"The Faculty Senate of Mt. San Antonio College congratulates Mrs. Mills for her award as 'Educator of the Year' from the Society of Manufacturing Engineers, #99, San Fernando Valley, January 7, 1970, and wishes her continued success as a creative President of Mt. San Antonio College."

2/5/70 Announcement that the FS request for 1/5 reassigned time for the Senate President was under consideration by BT.

2/19/70 Extensive report of FS Curriculum Committee.

3/19/70 Resolution (MSC unanimously) regarding recent campus events involving the appearance of controversial speakers:
"The Mt. San Antonio College Faculty Senate hereby expresses a vote of confidence and sincere appreciation to Mrs. Marie T. Mills, President, for her effective performance and devotion to the cause of education at Mt. San Antonio College."

4/2/70 Recommendation of the Budget and Business Services Committee (referred to in the minutes of 4/16/70 as a Resolution) MSC:
"We recommend that the Business Services Department develop a budget study seminar for interested faculty members so that they may develop sufficient competence to become more directly involved in the College budget-making process."

4/2/70 MSC that: "The MSAC Faculty Senate recommends that the President of the College permit members of the President's Council to place from time to time matters of broad College concern on the President's Council agenda."

4/16/70 Staff of the Student Personnel Department came to the Senate to discuss issues and answer senator's questions.

4/30/70 Announcement of up-coming meeting with Vice-President of Business Services, Mr. Pearce, to discuss a budget-study seminar.

4/30/70 Recommendation from FS Professional Relations Committee: "A joint Faculty-Administration Committee be formed for the purpose of defining academic freedom and to set up guidelines to be followed in the implementation of academic due process." Motion passed.

4/30/70 Recommendation of the FS Professional Relations Committee: "The Faculty Senate expressed its support for a policy which would provide for a Professional Peer Group (Committee) to evaluate charges of violations of academic freedom. This committee would accord just and equitable treatment to all members of the profession. It would use procedures which guarantee every faculty member due process, and it would formulate recommendations which would be legally and ethically defensible.

This policy also advocates that the Governing Board of the College should not take action in these cases until this committee has made recommendations. Motion passed.

Senate also MSC to specify the present Senate Professional Relations Committee to represent the Senate in further actions on the above matters.

5/14/70 Mr. Thorn of the Instruction Office addressed the Senate on issues including the "forgiveness clause" on dropping classes, problems of local school finance, faculty involvement in curriculum development, and the use of systems analysis to formulate goals and methods.

5/18/70 Report of the Senate electorate poll on student proposals for liberalizing grades etc.: Yes = 41; No = 143; Abstain = 19.

6/9/70 Resolution (MSC unanimously) that:
"The Mt. San Antonio College Faculty Senate extends its deep gratitude to Robert Kerr. He has served the MSAC Faculty well since his appointment to it and the Senate well since it became a possibility on this campus. He served as Chairman of the Study Committee which formulated that Senate, and subsequently he served as the Senate's President. No Senator has contributed more to faculty involvement in the policy-making process at MSAC. The MSAC Faculty Senate wishes him well in the future, and it will miss him greatly."

6/9/70 Resolution MSC:
"That the Faculty Senate strongly support the concept of a campus learning center, concerned with reading skills, language skills, study skills, etc., and urge that the College pursue ways and means to implement this concept. To carry out the intent of this resolution the Senate urges the formation of an Administrative-Faculty Committee to be appointed by the College President and the Presidents of the Faculty Senate and the Faculty Association."

1970 - 1971

Officers: President - William Barnes
President-Elect - Earl Purkhiser
Secretary - Margaret Foster
Directors - Don Cerwin and Phyllis Specht

9/24/70 Report of the survey by the President's Commission on Campus Unrest.

9/24/70 Discussion regarding the agenda of the monthly faculty meetings. MSC that FS President appoint a committee to deal with this problem. Professional Relations Committee appointed to study the situation and make recommendations.

10/22/70 College President, Marie Mills, addressed the Senate regarding the purposes of the Senate and the obligations of Senators.

12/14/70 FS Student Relations Committee presented a proposal for expanding student health and counseling services.

2/11/71 Resolution #1 arising from the report of the Community Service Committee:
"The Mt. San Antonio College Faculty Senate supports the creation of the full-time position of Director of Community Services and urges that the Faculty-Administration Committee which will select this director require his committment to a program equally balanced among the recreational, cultural, and community outreach. The Mt. San Antonio Faculty Senate suggests that the most significant aspect of the new Community Services Director's job be that of stimulating and creating new links between Mt. San Antonio College and its surrounding community, so that neither leads, but both progressively advance."

MSC that: **"All administrative expenses and salaries (including staff) be paid out of Community Services funds."**

2/11/71 Resolution #2
"The Mt. San Antonio College Faculty Senate recommends that, using the guidelines explicit in the foregoing resolution, a joint Administration-Faculty Committee determine the duties of a Coordinator of Community Services and screen applications for that position. This committee should be composed of: the College President, the Vice-President in charge of Academic Affairs, the Vice-President of Business Services, as well as the Presidents of the Faculty Senate and Faculty Association and the Chairman of the Faculty Senate Community Services Committee."

Approved by the Senate and referred to the Faculty Association Board for their consideration.

3/11/71 MSC to ratify the ASCCC Constitution.

4/15/71 MSC to write to the ASCCC and to Mr. Robert Beckus, legislative advocate, stating that the Academic Senate of Mt. San Antonio College is opposed to Bill AB72 (the Corey Bill).

6/3/71 The following items were MSC:

The Senate reinforces its approval of a mandatory health fee and hopes that the fee will be incorporated for the 1971-72 college year.

The study of the parking fee be referred to committee for next year.

That the memorandum regarding methods of dealing with campus problems be sent to an appropriate committee for study and recommendation.

That a joint committee of the Professional Relations Committee of the Senate and the TEPS Committee of the Faculty Association be formed to study the matter of continuous evaluation of certificated personnel and to make recommendations to the Senate during the College year 1971-72.

1971 - 1972

Officers: President - Earl Purkhiser
President-Elect - Ann Krueger
Secretary - Betsy Enger
Directors - Curt Byer and George Monday

9/23/71 College Vice-President, Tom O'Connor, addressed the Senate regarding (1) Senate involvement in College problems, (2) State trends in General Education, and (3) Sabbatical Leave policies.

10/21/71 MSC that all motions in this Senate on policy or recommendations, other than routine business, be decided by written ballot.

10/21/71 MSC: That the Senate recommends that the Faculty Association contract for a CTA Budget Analysis of the MSAC District Budget on an on-going basis, to continue with the year following the completion of the former study.

11/18/71 Recommendations on Sabbatical Leaves:
(1): MSC that the MSAC Faculty Senate recommends that the number of individuals granted sabbatical leave at any one time from MSAC be increased from 3% to 5% of the total number of certificated employees. (Yes = 36; No = 0)
(2): MSC that the Faculty Senate recommends that the amount paid to individuals on sabbatical leave from MSAC be kept at 70% of base salary for one full contract year but changed to 100% of base salary for one-half contract year. (Yes = 33; No = 3)

12/9/71 Recommendations approved relating to the structure, function, and composition of the College Curriculum Committee.

12/16/71 Curriculum Committee reported that it will be studying the following issues in the near future:

1. Graduation requirements.
2. Flexible scheduling on the 175 school days per year.
3. College policy of Office of Instruction handling all articulation matters.
4. College policy of not giving credit for teacher conducting special projects and/or courses.

12/16/71 MSC to accept the report of the Budget and Business Services Committee to incorporate a Faculty Fellowship program at MSAC.

1/20/72 MSC the Faculty Senate recommends that the Board of Trustees proceed with the implementation of expanded health services program to include a physician and a certified clinical psychologist or psychiatrist and that a student health services fee be assessed for both day and evening students. (Yes = 25; No = 9; Abstain = 1)

1/20/72 Reported results of election of faculty to the College Curriculum Committee.

1/20/72 Reported that the Business and Budget Services Committee is meeting monthly with Mr. Pearce.

3/16/72 Report of the results of the Faculty questionnaire on the Selection of the President of the College.

MSC to accept the report and to report to the Administration that the Faculty Senate supports the principle that persons other than present MSAC administrators be permitted to be considered for selection to the MSAC Presidency.

3/16/72 Congratulatory Resolution MSC unanimously:
"The Mt. San Antonio College Faculty Senate recognizes and appreciates the noteworthy contribution Mrs. Marie T. Mills has made to education and, particularly, to Mt. San Antonio College. We also recognize and appreciate the steadfast support she has given the Senate and the significant role she has played in making this organization a viable segment of the College. We thank her warmly for a job well done."

3/16/72 Results of the Parking Fee Survey of Classified and Certificated employees were reported and attached to the minutes.

4/20/72 Curriculum Committee report on flexible scheduling.

4/20/72 MSC to approve creation of Affirmative Action Committee.

4/20/72 MSC unanimously a congratulatory Resolution to the new President of MSAC:
"The Faculty Senate of Mt. San Antonio College takes pleasure in expressing its warm and sincere congratulations to Mr. Eldon Pearce on his appointment as President of the College. We are confident that his experience and ability will provide valuable leadership to Mt. San Antonio College in the years to come."

4/20/72 MSC unanimously the Budget and Business Services Committee's budget priority recommendations:

1. Protect the positions of the first, second, and third year faculty.

2. Provide for hiring additional credentialed faculty as set forth by the Projections Committee.

3. Provide for adequate care of classrooms and for instructional supplies to continue the current level of instruction.

4. Authorize no new building or major remodeling projects **not already contracted for** until salaries of Mt. San Antonio College employees have been adjusted to compensate for the recent inflationary increases in the cost of living.

5/11/72 Report that the Budget and Business Services recommendations were received by the Administration and will be passed on to the BT.

5/11/72 MSC (34 - 5) that a joint Faculty Association-Senate Committee be appointed to serve as a clearing house for the exchange of ideas regarding Larry Parker's article on "The Collective Potential," to study the prospects of collective negotiations at MSAC, and to indicate the changes that such collective negotiation procedures would entail in the present structure and functions of the FS and the MSFA.

5/25/72 MSC to recommend that: At the end of the term of office of each department chairman, his department shall vote by secret ballot for a chairman and his alternate to fill the next term. The results--the leading two or three names and their respective votes--will be announced to the department. The top two or three names and the number of votes each received will be submitted to the Vice President, Academic Affairs, with the request that the chairman and alternate be selected from those named.

5/25/72 MSC that from this time forward, faculty be significantly involved from the outset in the development and filling of any administrative positions, full or part time, and that the procedures for developing and filling all administrative positions be reduced to writing and published in the Board of Trustees Rules and Regulations and the Faculty Handbook.

6/1/72 MSC a recommendation for changes in the Faculty Evaluation Policies and Procedures. (Changes noted in the minutes).

6/1/72 President-Elect reported on the Affirmative Action Workshop held on campus and made extensive recommendations for local implementation.

1972 - 1973

Officers: President - Ann Krueger/Harry Heyboer
President-Elect - Phyllis Specht
Secretary - Marjorie Raymond
Directors - Robert Terrill and DG Wilson

11/2/72 President Pearce addressed the Senate on issues relating to budget planning, affirmative action, and meeting with the Senate and Association Presidents.

11/2/72 Consideration of the Joyner Report and recommendations for changes in the College organization.

11/2/72 MSC to instruct the Committee on the Selection of Administrative Personnel to go ahead with a study of the in-house governing structure of the College for future recommendations.

11/2/72 Resolution MSC:
"Ann Krueger has provided a driving impetus to the Faculty Senate deliberations in recent years. The Mt. San Antonio College Faculty Senate wishes to express its affectionate appreciation for her ideas and acts, and its sincere wishes for her rapid recovery and the resumption of all her fruitful professional activities."

2/14/73 MSC to charge the Collective Negotiations Committee with drawing up a grievance procedure.

1/18/73 MSC the following Resolution: (* see footnote)
"It is recommended that the Faculty Senate be given equal representation on the College Council. Starting in September of 1973, three senators would be elected for staggered terms of one, two, and three years each. Each year thereafter one senator would be elected to fill the vacant position for a three-year term."

1/18/73 MSC the Resolution developed in XC regarding the College Board Rules and Regulations:
"Therefore, let it be resolved that the Mt. San Antonio College Faculty Senate hereby establishes a committee to annually review said rules and regulations.

It shall be the responsibility of this committee to report to the Senate on those areas wherein it feels policy changes should be initiated for the betterment of learning and teaching at Mt. San Antonio College. The Senate shall then decide upon the referral of these issues to standing or special committees for study and recommendation."

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* Some of the Resolutions acted upon during this period might have been intended simply as recommendations.

1/18/73 MSC Resolution on released time for FS President:
"The Mt. San Antonio College Faculty Senate recommends to the Administrative Council that the President of the Mt. San Antonio College Faculty Senate be assigned two-fifths of the regular teaching assignment for the purposes of attending to Senate duties and three-fifths for regular teaching assignment. This assignment shall be considered a full-time assignment with all privileges in such matters as salary advancement, retirement, and sabbatical leave."

1/18/73 MSC Resolution on College BT meeting times:
"Therefore, let it be resolved that the Mt. San Antonio College Faculty Senate requests the Mt. San Antonio College Board of Trustees to meet at a time more convenient to those constituencies, preferably late afternoon or evening."

1/18/73 MSC a Resolution on secret balloting in the Senate. This resolution resulted from a question being raised about the need for a written ballot on the resolution being presented at the meeting:
"Any senator may request a secret ballot before voting on a resolution."

2/15/73 MSC to adopt the Report of the Senate Committee for the Selection of Administrative Staff as amended.

3/15/73 MSC Resolution regarding faculty attendance at graduation:
"The Faculty Senate recommends to the Administrative Council that only one-half of the faculty be required to attend graduation ceremonies each year commencing with June 1973."

3/15/73 Questionnaire on Faculty Load distributed.

3/15/73 Senate representative on the College Due Process Committee reported that said committee was working on both student-student and student-college personnel grievance procedures.

3/27/73 MSC a Resolution on College Reorganization:
"The committee for the selection of administration staff recommends that an in-house committee be established to develop a restructuring of the College, consisting of: a Board of Trustees member, President Pearce; Larry Parker of the Faculty Association; Harry Heyboer of the Faculty Senate; Jim Findley, CTA Representative; and George Allen of the Department Chairmen. The committee members may bring in other interested people as resource participants.

The committee suggests that this in-house committee on reorganization have as its short-term goals discussion and decisions about department chairmen and deans and the whole student personnel structure. The long-range goal would be the reorganization of the College in line with the philosophical guidelines of the Senate proposal."

3/27/73 MSC a recommendation to Student Personnel:
The Senate recommends that school letters be awarded for activities other than athletics to students who represent Mt. San Antonio College (i.e. the forensics squad went to contests over twelve times last semester and represented our school; they have a similar schedule for this semester; the Flying Club is also in competition representing MSAC).

4/12/73 MSC unanimously the following Resolution:
"Whereas the principle of the formal selection of department chairmen by members of the department, with the approval of the Vice President, Academic Affairs (the policy as set forth in the President's letter of (April 10, 1973), has been approved by a majority vote of the Faculty Senate, we request that the department not oppose, or in any way take action against this principle, and we direct the department chairman to implement the procedure in his department in accordance with the directions given in the letter of April 10, 1973."

4/24/73 MSC Resolution on fringe benefits:
"Resolved, by the MSAC Faculty Senate that the method of providing each employee with not less than the current number of dollars to use for a multiple-choice selection of fringe benefits be continued at Mt. San Antonio College."

4/24/73 MSC to authorize a survey on textbook readability.

4/24/73 MS the following Resolution from the Professional Relations Committee regarding screening of teacher applicants:
"That the Senate recommend to the Administrative Council that all candidates for a day or evening position be initially screened by a committee of not less than three members of the subject area in the department wherein the opening occurs. At the discretion of department members, the candidates may be reviewed by all interested members of the department."
After discussion, this Resolution was tabled.

4/24/73 MSC unanimously a Resolution on Affirmative Action:
"That the Faculty Senate request that the MSAC Board of Trustees reconsider their recent appointment to fill the newly created position of Vice-President, Student Personnel Services. This is necessary because the procedure used to fill the position jeopardizes MSAC's future relationship with the FEPC and is contrary to executive order #11246.

Since this in-house promotion violates the spirit of Affirmative Action's goal of open hiring, we ask that the position of Vice-President, Student Personnel Services, be announced officially, the announcement disseminated widely, applications received, and a selection committee be formed from all levels of College personnel to choose the best qualified person to fill the position."

4/24/73 MSC approval of the proposed Student vs. Student Grievance Procedure as submitted by the Ad Hoc Committee on Due Process.

4/24/73 Announced that the BT has approved 1/5th reassigned time for the Faculty Senate President.

5/10/73 MSC a congratulatory Resolution:
"That Bob Miner be congratulated for his work in preparing recommendations for cost-cutting measures to be taken by the Mt. San Antonio College Board before making cut-backs in staff."

5/31/73 Resolution from Student Relations Committee MSC:
"We proposed that the library provide this service of evaluating textbooks on the basis of reading level to the faculty of MSAC for the purpose of improving the effectiveness of instruction and learning at this College."

5/31/73 MSC a recommendation to the Professional Relations Committee of the Faculty Association: "That if the non-employment situation for night school instructors has not been resolved satisfactorily by this Friday noon, that the Professional Relations Committee of the Faculty Association be requested to take whatever means are necessary to achieve reemployment for those instructors at MSAC."

5/31/73 MSC the following Resolution from the Senate Professional Relations Committee to be submitted to Administrative Council:
"In accordance with the philosophies of open hiring and democratic process, the Mt. San Antonio College Faculty Senate hereby recommends to the Administrative Council that new guidelines be developed for the selection of teaching faculty. These guidelines should insure that when teaching time becomes available within a department, that the department or an elected standing committee within the department form a specific job description. Following this, the description developed should be publicly disseminated (including notifications being sent to the California State College and University System, major private universities, and applicable professional organizations).

We further recommend that all candidates for a day, evening, or summer instructional position be initially screened by a committee recommended to have not less than three members of the department closely related to the subject area wherein the opening occurs. The department chairman shall have the option of chairing and/or serving upon this screening committee. At the discretion of a majority of the department, the candidates may be reviewed and preferentially ranked. The department may then forward the names and ranking of the candidates it desires to the Office of Instruction for selection. When lack of time prohibits the use of the full procedure as determined by each department, the department chairman should use available committee or department members in evaluating applications and/or candidates.

5/31/73 MS a Resolution from Senate Affirmative Action Committee.
Resolution failed (Yes = 11; No = 12; Abstained = 1)
"Be it resolved that the California Fair Employment Practices Commission be asked to conduct a total investigation of MSAC hiring and promotion practices."

5/31/73 The following agenda items were handled by ballots mailed to Senators:

A. Evaluation Schedule for Administrative Faculty
(Yes = 26; No = 1)

B. Due Process Committee--Students vs. Certificated Personnel
(Yes = 25; No = 2)

1973 - 1974

Officers: President - Phyllis Specht
President-Elect - Robert Amick
Secretary - Robert Terrill
Directors - Earl Purkhiser and DG Wilson

10/25/73 Dr. O'Connor, Vice-President of Academic Affairs, addressed the Senate on Open House, Counseling, Saturday classes, School Calendar, registration, etc.

11/8/73 Dr. Mayer, Vice-President of Student Personnel addressed the Senate on faculty involvement in Student Affairs, Student Government, Financial Aid, Curriculum, Counseling, Faculty Fellowships, etc.

11/8/73 MSC to adopt Resolution from ASB for a Day Care Center:
"Therefore be it resolved: that the Faculty Senate hereby endorse the plans for a Child Day Care Center and approve the use of a day care need survey to be conducted during the 10 a.m. classes." (Res. #73-74-5)

11/29/73 Mr. Simpson, Vice-President of Business Services, addressed the Senate on budget preparation, purchase of equipment, telephones, insurance, and the energy crisis.

2/7/74 Eldon Pearce, College President, addressed the Senate on Senate-Administration Relations, participation in College Governance, progress on implementing Senate recommendations, implications of recent State legislation, and Senate representation in ongoing studies of enrollment projections, staffing, adult education programs, etc.

2/21/74 MSC Resolution 1973-74-11:
"To accept the Academic Affairs Committee as a faculty group advisory to the Administration."

3/7/74 Extensive report on the status of the MSAC Affirmative Action Program.

3/21/74 MSC Resolution 1973-74-14:
"Resolved, that the MSAC Faculty Senate respectfully deny President Pearce's request to send a representative to the interview committee for the position of coordinator of student activities-men."

MSC the following amendments to the resolution:
"Thoughful consideration behind this decision includes the following:

A. **The filling of this position with a permanent appointment contradicts Senate Resolution 1973-74-3 which stated 'that a moratorium be placed on administrative replacements, upgrading, or the opening of new positions in administration until the (Senate) Ad Hoc Committee on College Structure and Governance has completed its study of that position in question.'**

B. **Further, it is felt that this decision to fill the position of Coordinator of Student Activities-men hampers the work of the MSAC Organization Committee which, according to a communique to the Board of Trustees from Administrative Council dated July 9, 1973, was charged with the broad responsibility to 'conduct an internal review of its (MSAC) organizational structure and operation in those areas not covered in the Joyner Report.'"**

3/28/74 Extensive report on College Reorganization proposals.

3/28/74 MSC Resolution 1973-74-12:
"Therefore, the Faculty Senate resolves that faculty membership on the College Curriculum and Instruction Committee shall be open to Department Chairmen teaching at least 60% of a regular full-time load."

3/28/74 Resolution 1973-74-13 passed (Yes = 14; No = 8; Abstain = 1)
"Be it resolved that at least one of the Faculty Senate representatives of the Academic Affairs Committee be a member of a protected ethnic minority."

4/4/74 Dr. Mayer, Vice-President of Student Personnel, addressed the Senate on his job responsibilities, student problems, and the need for personnel in his area. Questioning from the Senate dealt with job specifications and responsibilities, the role of counselors, and the real need for a Student Activities Coordinator.

5/2/74 Resolution 1973-74-17 approved:
"Resolved: that the MSAC sabbatical leave policy be made more flexible so as to allow as alternatives to the standard one-year leave of absence such possibilities as the following:

A. **A one-year leave of absence which consists of two semesters which are not in the same academic year and which may not follow one another consecutively.**

B. **A one-year leave of absence which may be spread out evenly over a period of two academic years, during which time the employee would continue to work for the College and would maintain one-half the normal assignment.**

C. Other arrangements which are consistent with the education code and with this principle of flexibility.

The manner of payment for leave of absence time:
In case (A) The employee would be paid 70% of his normal salary during each semester he is on leave, based on his normal salary for that semester. In case (B) the employee would be paid 85% of his normal salary during each academic year, based on his normal salary for that year."

5/2/74 Resolution 73-74-18 approved:
"Therefore:

I. It is recommended that the entire MSAC Board Rules and Regulations and all other MSAC handbooks be coordinated as to content, subsection, indexing, continuity, and format.

II. It is further recommended that a special committee be set up to undertake this task.

A. That those chosen for this job should have assigned time (probably 1/5 of their teaching load) to accomplish this task.

B. That the chairman of this group should be someone familiar with Business Management procedures so that he can direct the committee to develop a useful set of handbooks."

5/2/74 Resolution 1973-74-19 approved:
"In the light of the contractual agreement between an instructor and the College to provide assistance and services to students enrolled in the College, the MSAC Faculty Senate hereby recommends to the MSAC Board of Trustees that the following policy be adopted and included in the MSAC Board Rules and Regulations: It shall be against Mt. San Antonio College Board Rules and Regulations for an instructor to receive any additional recompense for assistance provided to a student currently enrolled in any class taught by that instructor unless so authorized by the MSAC Faculty Association Professional Relations Committee."

5/16/74 Resolution 1973-74-20 passed:
"Therefore, the Faculty Senate

I. Supports any program to extend day division College classes to high school students under the conditions set forth by the Vesey Bill.

II. Stipulates that all day division classes be taught by regular day division instructors as part of their regular contractual load because:

A. Regular day division instructors, from their experience as full-time instructors at MSAC.

1. Are best qualified to carry the image of the College into high schools.
2. Are from self-interested motives, the best choice for recruiting high school students to attend MSAC.

B. This policy will help prevent future overstaffing problems in the day division."

5/30/74 Resolution 1973-74-16 passed:
"Whereas the Education Code (13458.5) permits a leave of absence for community college certificated employees after six continuous years of service, be it Resolved: That MSAC sabbatical leave policy shall be changed so that a certificated employee is deemed eligible for a sabbatical leave of absence after completing six years of service since his initial hiring or since a previous sabbatical.

5/30/74 Received report of the Senate Structure and Governance Committee containing information and recommendations on:

1. The Negotiating Committee
2. Board of Trustees election
3. Circulation of the Joyner Report
4. Administration of Adult Education
5. Salary of Adult Education instructors

1974 - 1975

Officers: President - Robert Amick
President-Elect - Robert Miner
Secretary - Robert Terrill
Directors - Hayden Blanchard and Rita Gurnee

10/31/74 Resolution 1974-75-1 passed:
"Resolved that in view of the fact that there are currently no established guidelines for the filling of administrative positions, and Whereas: It is the duty of the Faculty Senate to develop policy recommendations, we hereby recommend to the Administrative Council the formation of a campus-wide committee to develop a policy of uniform guidelines for the filling of administrative positions.
Therefore: we wish to recommend the following representation for this committee:

1. **Administration**
   Academic Affairs: one member
   President's Office: one member
   Student Personnel: one member
   Business Services: one member
   Special Programs: one member
2. **Faculty Senate: two members**
3. **Faculty Association: two members**
4. **Classified Staff: two members**
5. **Associated Students: one member**
6. **Protected Minorities: one teaching faculty from each of the following:**
   a. **La Raza Faculty Assocation**
   b. **Black Faculty**
   c. **Women's Caucus**

It is the hope of the Faculty Senate that this committee will consider each of the following areas:

1. Implementation of its recommendations, including the composition of the committee(s) which would implement the policies created.

2. Procedures for:
   a. Anticipation of Administrative vacancies (including any new positions).
   b. Development of qualifications of applicants.
   c. Recruitment Procedures.
   d. Screening of applications and selection for interview.
   e. Interviewing of selected applicants.
   f. Adherence to Affirmative Action and Equal Opportunity Guidelines or Policies.
   g. Other considerations generated by members of the committee."

11/15/74 Resolution (no number) was passed (29 - 10) regarding support for Affirmative Action but the specific text of the Resolution is not clear.

11/21/74 Constitutional amendments adopted regarding protected minority representation on the Senate.

1/9/75 Discussion of proposals for a new School Calendar.

1/9/75 MSC that Senate President write a letter in support of the EOPS Program.

1/9/75 Suggestions circulated for a MSAC Staff Development Program.

3/6/75 Discussion continued related to the qualifications of the projected Affirmative Action Officer and the relationship between that new officer and the ability to do institutional research.

3/20/75 Mr. Zagorski of the Administration presented a report on the work of the Community Services Office.

4/17/75 College President Pearce addressed the Senate with regard to the reaction of the Administrative Council to Senate Resolution 1974-75-1 (Make-up of and guidelines for committees to fill administrative positions).

4/17/75 A motion to invite the College President to attend one Senate meeting each semester passed.

5/15/75 **Changes in Senate Resolution 1974-75-1 were adopted (see 10/31/74). the composition of the Committee to consider the problem of filling administrative positions was changed to add one Department Chairman and to deal with protected minority representation in the following way:**

"When the above groups have chosen their committee representatives and if any of the protected minorities are not represented, the College Presdient, Senate President, and Faculty Association President shall meet with additional representatives of that minority group so that (a) each protected minority is represented and (b) the number of administrators equals the number of nonadministrative faculty."

5/21/75 Extended report by the Senate Committee on Adult Education and Community Services. This was later dealt with as Senate Resolution 1974-75-2 (see minutes of 9/18/75) and forwarded to Administrative Council.

5/21/75 Resolution (not numbered but referred to in subsequent minutes (9/18/75) as Resolution 1974-75-3) passed:
"Resolved, that a legal contract be entered into between the College and each certificated, tenured Mt. San Antonio College instructor who teaches the summer session so that the sign-in procedure for certificated employees of Mt. San Antonio College for Continuing Education be similar to the procedures for the Day Division."

5/21/75 Senate Constitution amended to include a Parliamentarian.

5/21/75 Resolution (not numbered, but referred to as Resolution 1974-75-4 in the minutes of 9/18/75) passed:
"Resolved, that Mt. San Antonio College pursue a management audit for the District by an independent agent in a conscientious effort to minimize or eliminate duplication of function on campus and consequently reduce wasted expenditures on campus. With increasing costs, inflation, and tighter budgets, it becomes increasingly important to eliminate inefficiencies so that the existing budget can support new and improved Administrative services for the district. The objective is <u>not</u> to eliminate positions or people."

1975 - 1976

Officers: President - Robert Miner
President-Elect - Carter Doran
Secretary - Tom Smith
Directors - Rita Gurnee and Don Jones

11/13/75 Extensive report by Senate representative on the College Organization Committee.

12/4/75 Following rejection by the Administrative Council of Resolution 1974-75-3 (related to summer sign-in procedures), the Senate MSC the motion **not** to accept the decision of the Administrative Council.

12/4/75 After a survey and discussion the Senate indicated its support for a **voluntary** Staff Development program.

2/5/76 Resolution on Overload Compensation as amended passed:
"Therefore, be it resolved that the overload compensation for a regular or contract certificated employee be set at a minimum rate of 1/100 of the monthly salary per hour of instruction, compensation to be determined at the end of the contract year.

The minimum amount to be paid will be $14.04 per hour. The justification for this admendment is to protect those whose contractual salary may be less than $1404 per month, so that they would not receive less than they would be getting now."

The resolution to be sent through the Faculty Association to the Permanent Salary Committee.

2/19/76 College Affirmative Action Officer, Roy Kanamaru, met with the Senate to discuss the ramification of the Affirmative Action Program and to answer questions from the Senate.

3/18/76 The following Constitutional Amendment was passed (Yes = 21; No = 3; Abstain = 2):
"It shall be the special responsibility of the Faculty Senate acting as a Committee of the Whole to nominate protected minority and women faculty members as candidates for the at-large positions on the Senate so that the Faculty Senate will reflect more equitably the general population characteristics of the Mt. San Antonio College District."

3/18/76 MSC to accept the report of the College Committee working on Guidelines for Filling Administrative Positions and to give the Senate representative on the Committee a vote of confidence in support of the proposed guidelines.

4/22/76 The following Resolution (no number) from the Senate Committee on College Structure and Governance passed (Yes = 34; No = 1; Abstain = 1):
"The Senate Committee on College Structure and Governance finds that insertion of a Division Chairperson into the present structure would serve to move the faculty even further away from responsible involvement in the decision-making process and tend to isolate administrative personnel even more from classroom actlvites. The committee further finds that the division chairperson, as utilized in surrounding Colleges, absorbs many or most of the responsibilities presently carried out by our department chairpersons. As a result of these and other considerations and concerns, the SCCSG recommends the Senate oppose the insertion of the position of division chairperson into the present system."

5/3/76 FS voted that it could not support any concept of a division structure that did not include all of the following:

1. Election of Division Chairperson by the faculty in the affected area.

2. Division Chairperson position open to all tenured faculty in the Division.

3. Division Chairperson to be in a direct line to the Vice President of Academic Affairs.

4. Responsibilities of the Division Chairperson not to usurp those presently carried out by Department Chairs.

5. Each Division shall consist of those subject areas which have common interests.

6/3/76 Resolution (no number) MSC unanimously:
"Resolved: That the Senate endorse a procedure of congratulations to students who have achieved academically and whose names have been added to the Dean's List by means of a personal letter that is individually addressed to each honored student in such a way that the student can include the letter in his personal data brochure. And that the President of the Senate communicate this recommendation of the Senate to the Administrative Council both verbally and in writing."

6/3/76 The following Constitutional Amendment was passed unanimously:
"When the President-Elect assumes the position of President, the department which elected him may elect an additional senator for a special one-year term."

6/3/76 Senate Standing Rules:
MSC unanimously to adopt Standing Rules #1 and #2.

Standing Rules #1 - Resolutions will be presented to the Senate Secretary in writing and read to the Senate Body. Voting will take place no earlier than the meeting following the reading of the resolution.

Standing Rule #2 - Senate Rules can be suspended by a two-thirds vote of those present and voting. (These rules now appear in the Faculty Senate Handbook).

1976 - 1977

Officers: President - Carter Doran
President-Elect - Tom Smith
Secretary - Dick Ryerson
Directors - Karen Meyers and Ernest Mohnike

10/28 & 11/28 Issues: Review of proposed "Forgiveness Policy" on D and F grades.

Continuing discussion of Division Structure.

10/28/76 Professional Relations Committee prepared a list of items to be brought to the attention of the Accreditation Team. Accreditation Report under study and review.

12/9/76 Continuing discussion and revision of proposals on Guidelines for Filling Administrative Positions.

12/9/76 College Grievance Procedures reviewed.

12/9/76 MSC to affirm and refer to departments for discussion the following statement on Professional responsibilities presented by FS Professional Relation Committee:
"The primary objective of the academic staff of Mt. San Antonio College is teaching. To fulfill this obligation, each faculty member must meet all classes (lecture, lab., etc.) as scheduled and hold two office hours per week. This is the minimum responsibility of each teacher at MSAC. Our students are entitled to nothing less.

To insure that all faculty members are meeting this obligation, Department Chairpersons should supervise all staff in their areas.

When a teacher cannot meet his class, he should notify the Instruction Office and his Department Chairperson.

1/6/77 Authorized a letter of concern to the Veterans Administration concerning recent regulation affecting students at MSAC, specifically the requirement involving percentages of veterans enrolled in classes and programs.

1/6/77 MSC unanimously:
"The Faculty Senate Professional Relations Committee has been studying the issue of reassigned time. Questions of policy and implementation appear to be quite complex; therefore, the Committee recommends the formation of an Ad Hoc Committee made up of representatives from the Faculty Senate, the Faculty Association, and the Chairpersons Committee. We recommend two members from each group."

1/20/77 Report of the extensive survey conducted to identify those qualifications faculty wish to see for the prospective new Vice-President of Instruction.

2/17/77 MSC to send the following letter to the College Affirmative Action Officer:

> "As Affirmative Action Officer of the MSAC District, you have developed a working program for Affirmative Action on our campus. Now, with the challenge of having to fill not only the position of Vice President but that of President/Superintendent, we, as a Faculty Senate, support you in ensuring that Affirmative Action guidelines for hiring and replacement are applied to both positions. The Senate and its Affirmative Action Committee are willing and ready to offer any help which you may need from the faculty."

3/3/77 Resolution passed (Yes = 19; No = 14; Abstain = 0):
"Therefore be it resolved that the requirements for the MSAC Dean's List be changed to a grade point average of 3.50 for 12 units or more."

3/17/77 Resolution (no number) MSC:
"Therefore be it resolved, that any continuing education instructor who has a Monday night class will hold final examination for that class on the Monday night of the second week of Final Examinations, thereby giving the class one extra evening of instruction."

3/31/77 Resolution (no number) passed:
"Now, therefore be it resolved, that local Boards of Trustees be made aware of these Title Regulations by communications from the ASCCC and by local Senate presentations, and that local boards of trustees be asked:

1. **To distribute agenda items sufficiently in advance to allow an effective response by the Senates before action is taken by Boards in making District Policy on academic and professional matters.**

2. **To make available a regular time slot and specific agenda items for Academic Senates to make presentations and to respond to any matter before the board, before board action is taken.**

3. **To provide regular channels of communication between local Boards and Senates to discuss issues of mutual concern.**

4. **To provide for regular and direct Senate presentations to Administrative Councils on the College and District level.**

5. **To seat a Senate Representative on the Board of Trustees with full debating rights.**

Be it further resolved, that the Senate recommends implementation of those portions not presently in force at Mt. San Antonio College."

The above resolution is based on the position already taken by the statewide Academic Senate of the California Community Colleges.

Spring 1977 Saw much debate and growing opposition to the Proposed Reorganization of Instructional Areas Report. Also, there was a great deal of discussion and debate about the selection procedures for a College President and whether or not the Senate will participate.

5/19/77 MSC that the Faculty Senate recommend that the Management Audit approved by BT begin as soon as possible with a target date for completion (with recommendations) by March 1, 1978.

5/19/77 Announced that at its May 3, 1977, meeting the Administrative Council approved the Senate "Resolution on Monday Evening Classes." (see Minutes of 3/17/77).

5/27/77 MSC to request President Doran of the Senate to withdraw from the Selection Committee for Superintendent/President. A letter of explanation was approved to be submitted to Mr. Travis Manning, Board of Trustees member serving as Chairperson of the Selection Committee.

1977 - 1978

Officers: President - Tom Smith
President-Elect - Colleen Rogers
Secretary - Phyllis Leslie
Directors - Karen Meyers and Ernest Mohnike

9/19/77 Senate appointments made to Division Chairperson Interviewing Committee.

10/13/77 College President, Dr. Randall, met with the Senate to discuss and answer questions about collective bargaining.

10/27/77 General discussion of academic standards.

10/27/77 Argument continues over College Reorganization.

11/10/77 Due to difficulties encountered in collective bargaining between the District and the Faculty Association it was MSC to empower the XB to compose a letter to the faculty stating its concern for the educational climate on the MSAC campus and instructing its Senate appointees to College Committees to temporarily withdraw participation.

1/30/78 Resolution (no number) introduced because of the Senate President's stand on collective bargaining and other related Senate issues. Yes = 24; No = 4:

"Whereas, Faculty Senate President, Tom Smith, has demonstrated by several different actions that he has difficulty supporting, defending, and actively promulgating the expressed will of the Senate because of conflicts with his own personal convictions: and
Whereas, the Senate is concerned equally that the will of the Senate be supported by its President and that the rights and convictions of the individual faculty member be allowed freedom of expression: but when the two are in conflict, one must be subservient to the other: and
Whereas, the Faculty Senate President must be totally supportive of all Senate decisions and recognize that by accepting the office he is representing the Faculty Senate at all times and in all ways while on campus:
Therefore, be it resolved that the Faculty Senate requests that the Senate President examine the expressed will of the Senate, the implied and exact responsibilities of Senate President, and his personal beliefs and convictions: and if these personal convictions prevent the total support of Senate decisions, that he resign in order to avoid a crisis of confidence with either the Senate or with personal beliefs. If the Senate President concludes that he can continue to serve, then he be instructed to submit a written statement to the senators of his intent and that the Executive Board be instructed to counsel the President more closely on proper conduct of his Office and to reflect the wishes of the Senate."

(Note: Tom Smith responded in writing that he could represent Senate positions and he continued to serve as Senate President.)

2/16/78 Mr. Max Tadlock met with the Senate to present an overview of the Administrative Reorganization Study done by his company.

3/2/78 President Randall met with the Senate to consider the impact that the Jarvis/Gann Amendment (Proposition 13) would have on the College if it was approved by the voters in June.

3/16/78 With a faculty contract now negotiated, Senators were directed to resume participation on their respective College Committees.

4/20/78 The Senate Student Relations Committee was directed to review, approve, or make recommendations to the Senate regarding the proposed College Academic Renewal Policy.

5/11/78 The pros and cons of faculty representation to the BT was thoroughly discussed. MSC (Yes = 26; No = 6; Abstain = 3) that the Senate President be designated as Faculty Representative to the Board of Trustees.

5/11/78 MSC that the position of the Faculty Senate is that the Tadlock Report should be adopted essentially intact and implemented with all deliberate speed.

5/18/78 Constitutional revisions, including the following, were MSC:
Deletion of the Office of Immediate Past President.
Change of Departments to Designated Departments in specific sections (List of Designated Departments appended to minutes).
Dates of Senate elections, Nominating Committee deadlines, and Executive Council terms were changed.

5/18/78 MSC that the Senate shall establish a third position of Director to the Executive Board (Executive Council).

5/24/78 MSC to approve the Proposal for Committee Structure forwarded from the Ad Hoc Committee on Decision-Making and Participatory Management that was originally set forth by the Senate Structure and Governance Committee.

5/24/78 Resolution (no number) MSC unanimously:
"Therefore, be it resolved that the Faculty Senate of Mt. San Antonio College oppose such blatantly discriminatory practices and demand that any MSAC administrators who are members of Rotary International or other service clubs with exclusionary policies against women and/or other minorities cease using district funds and/or time to participate in such organizations and that they inform these organizations of the reasons for doing so."

(Note: Rotary International recently expelled the Duarte Chapter for admitting women.)

6/1/78 Resolution (no number) carried unanimously:
"Therefore be it resolved that any staff member returning to a teaching assignment will be assigned classes in the regular program, Continuing Education, or Adult Education, in conformity with established procedures for class assignments in that department or designated area provided that the procedure is professional and democratic and in the best interests of quality education for students."

6/1/78 Resolution (no number) carried unanimously:
"Resolved, that the Faculty Senate approves the proposed Policy on Academic Renewal as it is written: and be it resolved, further, because there are unanswered questions in the implementation of this policy, that the Faculty Senate continues to involve itself in the process of interpretation of this policy in whatever ways are appropriate."

6/1/78 Resolution (no number) MSC:
"Whereas Bill Barnes has been a player in the MSAC Faculty Senate game for many years, and has, with great finesse, worked to bridge the gap between faculty and administration, and
whereas he has always been ready to double and redouble his efforts to suit our purposes, and
Whereas he has been vulnerable many times, but he has never allowed himself to fall for the tricks of others, nor to allow others to outbid him in any trumped up deal, and
Whereas he even knows when to speak out and when to dummy up, and
Whereas he has served the MSAC Faculty Senate with honors,
therefore be it resolved with great affection that we wish Bill Barnes in his retirement, one grand slam after another."

1978 - 1979

Officers: President - Colleen Rogers
President-Elect - Katie Gerecke
Secretary - Roger McFarland
Directors - Phyllis Leslie, Gordon McMullen and Mercurio Motter

10/5/78 MSC that the committee report on student-faculty grievances be sent back to the Professional Relations Committee to develop more precise language dealing with processes and procedures.

10/5/78 MSC that the Instructional Services Committee Report, for which the Senate Academic Affairs Committee has suggested some changes, be referred back to the Senate Academic Affairs Committee, and that this Committee shall report its recommendations to the Senate on 10/12/78.

10/12/78 Resolution #78-1 from the Senate Affirmative Action Committee MSC: **"Resolved: that the Board Rule and Regulation 305.11 be changed in the following manner (note word deleted and word added):**

No members of the immediate family of an employee may be employed in the same department or office when there would be a direct supervisory relationship with the employee. Members of the immediate family means the mother, father, grandmother, grandfather, or a grandchild of the employee or the spouse of the employee, and the spouse, son, son-in-law, daughter, daughter-in-law, brother, or sister of the employee, or any relative living in the immediate household of the employee.

And that these changes in wording be made since the law states that the nepotism rule applies only in a situation where there is direct supervision and does not apply when the persons are only working in the same department or office;
Therefore, the Senate President is directed to make these changes known to the College President and request that board rule 305.11 be modified as outlined here."

10/12/78 MSC (Yes = 26; No = 1, Abstain = 4) that the Senate accept the report of the Ad Hoc Committee on Participatory Managment as it pertains to the Instructional Services Committee, which acceptance is contingent on the inclusion of wording changes recommended by the Academic Affairs Committee.

10/19/78 Appointments made to the College Mission and Goals Committee.

10/26/78 Resolution 78-2 MSC unanimously:
"To accept as a formal resolution and approve for adoption the Student vs. Certificated Personnel Procedure and send it to Kay Ragan in Student Affairs with copies to others as indicated."
(Text of the proposal appended to minutes of 10/26/78.)

11/2/78 Resolution 78-3 passed (Yes = 29; No = 8; Abstain = 2) on a roll call vote: **"Therefore, be it resolved that the MSAC Faculty Senate opposes Proposition 6, the Briggs Initiative, and asks all members of the academic community to oppose this proposition on election day this November."**

11/9/78 MSC unanimously: "That the Senate accept the Non-graded Education Subcommittee of the Instructional Services Committee recommendations as presented by the Senate Academic Affairs Committee, with the provision that if specific names appear as listed committee members, that these names be struck."

11/9/78 MSC to accept the Computer Services Committee report as proposed.

11/16/78 MSC that the Faculty Senate approve the Certificated Employee Selection Committee, with the provision that the chair be either elected, or if that is not possible, that the chair be the Affirmative Action Officer.

11/30/78 MSC to accept and filed the letter from Dr. Randall regarding the policy of mandatory administrative classroom visits for evaluation and make commendations to all involved for taking positive action to preserve academic freedom.

12/7/78 Resolution 78-5 (carried unanimously):
"Be it resolved that the Faculty Senate endorses the policy granting credit for extra-institutional learning approved by the Board of Trustees on July 19, 1978."

12/7/78 Resolution 78-6 (carried unanimously; one abstention):
"Be it resolved that the Faculty Senate recommends to the Instructional Services Committee the establishment of a policy granting credit to licensed individuals for course work deemed comparable by the appropriate designated departments at Mt. San Antonio College."

1/4/79 Senate discussion on the question: "What types and varieties of 'Basic Skills' should be taught in college, and what is the College's obligation to the less-than-proficient student?"

1/11/79 Resolution 78-8 (Carried)
"Be it resolved that the Registrar send to each department three (3) copies of all classes for that department. The department may then post one of these in some designated place, along with a map of the College. Instructors may then indicate on the posted lists which classes, after the first class meeting(s), still have vacant space along with any instructions deemed necessary for the student to locate the instructor and/or add card."

2/8/79 MSC to accept the amended recommendation regarding nepotism policy on campus.

2/8/79 Resolution 78-10 passed:
"Be it resolved that the Faculty Senate goes on record as supporting and recommending that the ASB President be included on the College Council, and that this addition be made at the next Collect Council meeting."

2/15/79 Resolution 78-7 MSC:
"Therefore, be it resolved that the academic Senate of MSAC strongly recommends that the College publish a new Catalog for 1979-80, and be it further resolved that the Senate strongly recommends that the College provide to the administrator in charge of the Catalog appropriate staff and support to efficiently develop the Catalog for 1979-80."

2/22/79 Resolution 78-7 MSC:
"Be it resolved, that the MSAC Senate recommend that the Academic Progress Report for the day students be discontinued in its present form."

Also MSC that the Senate Academic Affairs Committee come up with an alternative plan to the current Academic Progress Report.

3/22/79 Administrative personnel (Dan Angell and Conrad Von Doran) presented a proposal on College problems and possibilities relating to recruitment and retention.

4/5/79 Resolution (no number) passed unanimously:
"Be it resolved that the Mt. San Antonio College Faculty Senate urge the legislature to provide the Community College Faculty adequate resources by which to represent faculty views on education at the state level by adopting the request of the Academic Senate for California Community Colleges to augment the budget of the Chancellor for California Community Colleges by providing $82,000 for the support of the Academic Senate for California Community Colleges."

4/19/79 Resolution 78-13 MSC unanimously:
"Resolved: that the Senate recommends that the reporting of student progress be retained in conjunction with the second census report for the benefit of faculty, Counselors and students, but it be modified as follows:

1. **The faculty be encouraged to personally report deficiencies to students in an appropriate manner.**
2. **Allow the faculty to have an option as to whether the deficiency notice is mailed to the students.**
3. **Review the form which is mailed to the students to identify the course number and title and indicate only that the student is doing unsatisfactory work.**
4. **Further revise the form so that a statement be included to tell the student about the concern for their progress and to advise them to see their instructor and/or counselor for assistance.**
5. **The offices of Financial Aids, EOPS, and other appropriate student services personnel be given a copy of each student's deficiencies."**

4/19/79 MSC: The Senate recommends to the College Council that the policy of longevity recognition of faculty be as follows: that certificates of recognition be given to each faculty for each 5-year increment, and that certificates and service pins be awarded for those of 20, 25, 30, & 35 years of employment.

4/19/79 Resolution 78-11 MSC:
"Therefore, the Faculty Senate recommends that every designated department (see attached list) have its own chairperson."

4/26/79 MSC to approve the recommendation of the Affirmative Action Committee supporting equal pay for equal work and reassigned time for both male and female coaches having similar responsibilities.

4/26/79 Resolution 78-12 (Apparently passed, but the Senate minutes do not clearly record the action):

"Therefore, we recommend the following modified attendance and drop policy be taken to College Council for reconsideration:

1. **Students are expected to attend all class meetings. It is the responsibility of each student to know the attendance and absence policies of each class which he/she attends.**
2. **Instructors will take attendance at all class meetings. It is the responsibility of each instructor to inform his/her classes of the attendance and absence policies at the beginning of each semester.**
3. **Instructors may drop students from their class rolls when the students have absences other than College Excused Absences as defined in the Faculty Handbook, which exceed that minimum of times the class normally meets in three weeks of a semester, or in one week of a summer session. instructors may drop students with fewer number of absences for reasonable cause.**
4. **Instructors must drop students from their class rolls immediately on determining that the students are no longer actively enrolled, since the drop date will be the day on which the Registrar receives the drop card.**
5. ~~**Students dropped from classes will be assigned**~~ **withdrawal grades (W or WF) in accordance with College Policy.**
6. **The supervisor of Veteran's Affairs will be responsible for notifying the faculty of the current policies for attendance and drop related to Veterans."**

5/3/79 Consensus voiced that the Senate continue to support the traditional concepts of Affirmative Action; that the spirit of the law as well as the letter, be observed, notwithstanding the effects of Prop. 13 and the consolidation of Administrative positions.

5/24/79 MSC unanimously that the recommendation for increased reassigned time for the Senate President be presented to Dr. Randall and the Board, and that Dr. Randall speak with the board in support of this recommendation.

1979 - 1980

Officers: President - Marian ("Katie") Gerecke
President-Elect - Ralph Spaulding
Secretary - Charles Varnes
Directors - Stan Honer, Leonard Shipman, and DG Wilson

9/13/79/ Announced that the Administrative Council has recommended and the BT has approved 40% reassigned time for the Faculty Senate President.

9/13/79 FS-XC MSC that: The Executive Council of the Faculty Senate, augmented by volunteers, review the idea regarding the Task Force for Review of Instructional Programs, and make recommendations to College Council and Faculty Senate regarding the structure and composition of the task force.

9/20/79 MSC that: The Faculty Senate determine its membership to be by departments, as designated in the **Faculty Senate Handbook, 1979-1980."**

9/20/79 Task Force for the Review of Instructional Programs was discussed.

10/4/79 Voucher Plan of education in the State of California was discussed and referred to Affirmative Action Committee for study and report.

10/4/79 Resolution 79-1 MSC:
"The Senate go on record that no television course be given unless there is a consensus on the part of the regular teaching faculty in the department(s) where the subject is taught."

10/11/79 Specific goals and objectives for the College Mission and Goals Statement were referred to Senate Committees for study.

10/11/79 In considering the Task Force for Instructional Improvement it was MSC that: "The Faculty Senate recommends that the College Council immediately set in motion the process whereby a total program and service review will be accomplished at the same time that the instructional review is finished."

10/25/79 MSC to accept the recommendation of the Senate Affirmative Action Committee for a stronger Affirmative Action section in the proposed College Mission and Goals.

11/1/79 MSC to approve the report of the Affirmative Action Committee on the evaluation of the College committee structure. This report to be studied and discussed at later Senate meetings.

11/15/79 Resolution 79-2 presented by the Professional Relations Committee MSC:
"Be it resolved: that the Faculty Senate reaffirms the right of each faculty member to select the form of student evaluation which he feels is best suited to his own self-evaluation purposes, and stands in firm opposition to any procedure for evaluating which involves computer tabulation."

1/3/80 MSC to approve a recommendation for Time Line for the College Program Review. (Copy of recommendation attached to minutes.)

1/80 Graduation and General Education requirements under study again.

1/10/80 MSC to recommend the following change in College Policy to the College Council: "Students may transfer from a higher level to a lower level class in the same subject matter or one which is preparatory in nature, or from a lower level to a higher level class of the same subject matter with the approval of both instructors involved. This change may be made up to, and including, the eighth week of the semester.

1/17/80 On recommendation of the Senate Academic Affairs Committee it was MSC to approve the new state-wide grading policy and to transmit the recommendation to the ASCCC and the MSAC College Council. (Recommendation attached to the minutes.)

2/7/80 Extended discussion of purposes and time-lines of the College Program Review.

2/28/80 MSC to approve the draft recommendation on Open Entry/Open Exit classes. (Recommendation attached to minutes.)

3/13/80 MSC: The Senate's College Structure and Governance Committee recommends that students earning less than a 2.0 grade point average be placed on academic probation. Presently students are placed on academic probation when their grade point average falls below 1.75.

3/13/80 MSC (Yes = 33; No = 5): The Senate's College Structure and Governance Committee recommends that the Financial Aids Satisfactory Progress Policy, Financial Aids Probation Policy, and the Financial Aids Appeals Policy be approved by the Faculty Senate.

3/20/80 Academic Affairs Committee report on Proposed Criteria for General Education Requirements was distributed and discussed.

4/17/80 MSC: "The Faculty Senate rescind the motion of October 26, 1978, accepting and approving for adoption the Student vs. Certificated Personnel procedure."
MSC to recommend the following procedure:

A. Any student who, after consultation with the instructor involved, believes an injustice has been done to him/her and is unable to resolve the problem through consultation with the instructor shall consult with a counselor. If the grievance remains unresolved, he/she shall attempt to resolve the grievance by consultation with the Department Chair or designee (named by the Department).

B. From this point on, the student may appeal to the Administration for the grievance to be handled in accordance with existing law and/or contractual procedures for faculty evaluation.

C. Grades can be appealed only because of mistake, fraud, bad faith or incompetency, as pointed out in the California Education Code 10735: "When grades are given for any course of instruction taught in the public schools, the grade given to each pupil shall be the grade determined by the teacher of the course and the determination of the pupil's grade by the teacher, in the absence of mistake, fraud, bad faith, or incompetency, shall be final." (Added by Stats. 1965, Ch. 1983).

4/24/80 MSC: That the Senate President write a letter to the Chair of the Mission and Goals Committee accepting responsibility for implementing specific sections to wit: Goal 1, Objective K., Goal 2, Objective F., and Goal 6, Objective D.

5/1/80 Resolution 79-3 MSC:
"Resolved that the Faculty Senate of Mt. San Antonio College urges students, staff, and the community to cast a no vote on Proposition 9, and further directs the Executive Council of the Senate to disseminate their views to students, staff, and the community regarding the dangers of Proposition 9."

(Proposition 9 dealt with changes in support for education.)

5/8/80 Resolution 79-4 MSC:
"Resolved that the Faculty Senate strongly advises the Board of Trustees to make administrators aware of First Amendment Rights, and to do everything in their power to insure those rights and to avoid lawsuits which may ultimately harm the educational process, and be it further: resolved that the Faculty Senate requests a written response on this matter on, or before the June, 1980, Board of Trustees meeting."

(The above is related to the issue of two faculty members who were disciplined for handing out literature at the commencement exercises. The issue is one pertaining more directly to the Faculty Association and is too complex for further comment in this review.)

5/15/80 Proposed that the final report of the Program Review of 1979-80 become the basis for the Accreditation Report due in 1980-81.

5/22/80 Resolution 79-5 MSC:
"Resolved, that any change in courses or programs of a department, including but not limited to, altering of course numbers, equivalency of courses, requirements for graduation, must have the written consent of a majority of the departmental faculty involved before it is presented to the College Curriculum Committee for course or program approval."

5/22/80 Resolution 79-6 MSC:
"Resolved, that in order to maintain academic standards that the district hire full-time certificated faculty, which includes counselors and librarians, to replace any vacancies in departments when the ratio of full-time certificated faculty is less than 75%, unless a majority of the faculty members within a department prefer more than 25% hourly faculty members."

5/29/80 MSC to approve the proposal for student information to be furnished to instructors by Computer Services:

1. That through Computer Services, each semester faculty members may request and receive the following data about the students enrolled in their classes to enable faculty to better perform their counseling role:
   a. Transfer or non-transfer
   b. Units completed
   c. Prerequisite course satisfaction
   d. Handicap
   e. Computational and communicative test scores

   And that there be a statement stressing the importance of confidentiality included on such a policy.

2. That the name of each student's counselor be printed on the activated drop card.

6/5/80 Report from the Senate XC suggesting guidelines for members of college-wide committees.

1980 - 1981

Officers: President - Ralph Spaulding
President-Elect - Judy Ritner
Secretary - Jeanne O'Reilly
Directors - Stan Honer, Don Jones and Mercurio Motter

9/25/80 Study of Credit/No Credit classes referred to the Academic Affairs Committee for study.

10/2/80 MSC that the Student Relations Committee conduct a study of the Drop Policy of the College with a recommendation of action within three weeks.

10/2/80 MSC (not recorded in the minutes as a Resolution):
That a Student Senator serve as Student Representative to the MSAC Faculty Senate without voting rights. This student will be invited each week by the President, with the understanding that some meetings (or parts of meetings) may be determined by the President to be "closed."

10/9/80 Dr. Randall addressed the Senate regarding the College Review and the up-coming Accreditation visit.

10/9/80 Resolution (not numbered in the minutes but probably intended as #80-1):
"Therefore, be it resolved that the Faculty Senate extends its best wishes to Roger McFarland in his future endeavors; and
Be it further resolved that the Faculty Senate thanks Roger McFarland for his service to all of us."

10/9/80 Proposed Students' Bill of Rights presented by Student Relations Committe and rejected (Yes = 18; No = 21; Abstain = 2).

10/16/80 Speaking on "The Responsibility of the Senate," Dr. Stan Honer stated that the Senate has 3 functions. These are:

1. To recommend educational policies; 2. To stay informed and play "watchdog"; and 3. To insure faculty participation on College committees. In developing these points, Dr. Honer emphasized that, while committees have the responsibility of reviewing many materials, not all of these become matters for Senate consideration. Selection and priority of importance should be considered. Some committee items are informational in nature and may be circulated to members for that reason, but such items do not, necessarily, require Senate action.

10/30/80 Resolution 80-2 (Carried with 5 abstentions);
"Therefore, be it resolved that:

1. **All new courses regardless of fees be processed through the Instructional Services Committee.**

2. **These course titles and descriptions (including, for graded courses, the first page of the course approval application) be published and distributed to each faculty member two weeks prior to the Instructional Services Committee review."**

11/20/80 Specific mechanics regarding the Drop Policy Recommendation were approved including the recommendation that the Registrar provide faculty (day and evening) with the phone number of all students on the first day of class on the temporary roll.

12/4/80 MSC to approve the "Proposed Certificated Employee Selection Procedure for Vacancies" presented by the Affirmative Action Committee.

12/11/80 Resolution 80-3 passed unanimously:
"Therefore, be it resolved that the Faculty Senate recommend to the Board of Trustees and the Administration that the goals of excellence and quality in education be mandated as the primary consideration in the preparation of the budget."

12/1/8/80 MSC to approve the Management proposal of the Management Employee Hiring Proposal.

1/8/81 Specific recommendations were approved to change College policies and procedures to better comply with the stipulations in Title V. Recommendations regarding probation, incomplete grades, and student appeals over incomplete and withdrawal grades.

1/22/81 General Education and Graduation requirements again under discussion. Informational materials distributed.

2/5/81 MSC the following recommendation relative to the faculty role in counseling:
Therefore, be it recommended that:

1. The statement on the role of the faculty that appeared in the 1979-80 Faculty Handbook replace the statement that appears in the current handbook.

2. An Ad Hoc Committee be formed which represents the teaching faculty, counselors, and other appropriate student support services to develop a new statement that clarifies the role of instructors, counselors, and other student service personnel in providing counseling support to students.

2/5/81 MSC to reaffirm our stated position of adhering to the student 2.0 GPA as an academic standard for probation and dismissal and that this policy be implemented as soon as possible.

2/26/81 Announced that the Senate Grading Policy has been approved by the College Council and that the Teaching-Counseling statement in the Faculty Handbook will be changed.

2/26/81 Senate reaffirms its position on Management Employee Selection Procedures relative to Affirmative Action.

3/26/81 MSC to recommend that the Faculty Association Scholastic Achievement Award be presented individually at the MSAC Commencement Ceremony.

4/2/81 Directors of Community Services and Adult Education gave presentations to the Senate concerning the current goals and purposes of their respective officers.

4/9/81 MSC that no course designated by a department as "remedial" should be included among courses satisfying the General Education graduation requirement.

5/7/81 MSC that the Student Due Process Procedure proposal resubmitted for Senate review be returned with no position taken by the Senate.

5/21/81 MSC Constitutional amendments including the one that provides that the Senate representative to the ASCCC be a non-voting member of the SC with a 3-year appointed term of office.

5/21/81 MSC (Yes = 14; No = 10) that the Senate support the concept that a minimum of one course in Health and Physical Well-Being Category be physical activity.

5/28/81 MSC (although the minutes are not crystal clear on this) to approve the Proposed Guidelines for Selection of Faculty Members to Screening Committees for the Hiring of Administrative Personnel.

1981 - 1982

Officers: President - Judy Ritner
President-Elect - Dorthy Ball
Secretary - Don Jones
Directors - Stan Honer, Ken Jones, and Dave Ohlsen

10/1/81 Senate voted to reaffirm the College's Standardized Drop Policy as amended.

10/8/81 In relation to architect's plans to make changes in the Library the following Senate actions were taken:

1. MSC that all interested faculty members be permitted input in all stages of planning prior to implementation of any segment of the Master plan.

2. That all affected faculty be consulted prior to beginning any new construction or any repair or remodeling of existing College facilities.

10/22/81 Schedule of the visiting accreditation team announced.

10/22/81 Resolution 81-1 passed unanimously:
"Therefore, be it resolved that the Faculty Senate recommend to the College Affirmative Action Committee and the President/Superintendent that the new position of 'Registrar-Director of Admissions' be declared 'open and promotional' with the intent that established Affirmative Action and Equal Opportunity Guidelines be followed in filling that position."

10/22/81 Deliberations on proposed Student Assessment Center under way.

11/5/81 Affirmative Action Committee's recommended procedures for Certificated Employee Selection (Part-time) approved unanimously.

11/5/81 Resolution 81-2 approved:
"Be it resolved that:

1. **Two faculty members appointed by the Faculty Senate be assigned to participate fully in matters of budget development during meetings of the Administrative Council called specifically for purposes of budget development.**

2. **These same faculty members give summary reports on budget development, at regular intervals, to the Faculty Senate."**

11/19/81 FS President reported that the accreditation team had recommended that the Senate formulate its own statement of Goals and Objectives.

12/3/81 MSC to lend the support of the full Senate to the recommendation of the Affirmative Action Committee to endorse the Campus Mentor Program designed to provide administrative intern experiences for protected minorities and women.

12/3/81 After extended discussion reflecting a strong difference of opinion within the faculty and within the Faculty Senate the following recommendation was MSC:

"That the Senate instruct faculty members serving as Senate appointees to campus-wide committees to refuse to participate in committee deliberations until a contract is secured."

(Ed. note. This came about as a result of a snag in the collective bargaining negotiations between the Faculty Association and the District. The Senate vote was not recorded in the minutes).

12/10/81 MSC that the Executive Council of the Faculty Senate and the Executive Board of the Faculty Association meet together to discuss further areas of cooperation. (Still a great deal of concern and difference of opinion about the role and responsibility of the Senate and of individual Senators in relation to the collective bargaining process necessarily engaged in by the Faculty Association.)

1/14/82 Resolution 81-3 MSC:
"Be it resolved that: appointments to College Committes, other than Ad Hoc Committees, be for the period of one year: reappointments and new appointments shall follow the regular appointment procedure currently utilized."

2/3/82 MSC that the following recommendation be sent to all members of the Campus Assessment Committee: "In staffing the Assessment Center and servicing students, the College Affirmative Action Guidelines shall be implemented."

2/8/82 Executive Council meeting was devoted exclusively to a discussion of the ways the Senate can best lend its good offices to protecting the College from irreparable harm during this period of crisis.

(Collective Bargaining problems again.)

2/11/82 CSUC recommendations for General Education and the CSUC Certification of Courses List now under study by the Senate.

2/18/82 Senate Delegate to the CCJCA, Colleen Rogers, reported on the upcoming meeting of the CCJCA.

3/4/82 MSC to approve the Certificated Employee Selection Policy (part-time hourly) as amended.

3/11/82 Dr. Randall met with the Senate to discuss "challenges" to the Community College System with special attention to finances and public relations.

3/25/82 Announced that the XC voted to instruct faculty appointees to College Committees to resume participation if the new contract for certificated staff is ratified.

4/29/82 MSC to approve the recommendation of the Academic Affairs Committee on Guidelines for Certification of Courses to CSUC at Baccalaureate level.

4/29/82 Selection of Senate members of the President's Advisory Committee on Educational Resources (PACER) in process.

4/29/82 Two administrators (Joe Zagorski and Ed Hernandez) met with the Senate to discuss the issue of College participation in the television consortium.

5/6/82 Two representatives of the Southern California Consortium of Community College Television met with the Senate to urge reform rather than withdrawal from the cosortium.

5/13/82 Resolution 81-5 MSC:
"Therefore, be it resolved the Instructional Services Committee have the following membership:

1. **Vice President, Instructional and Student Services, Chairperson.**
2. **Faculty (11) appointed by the Faculty Senate.**
   a. **One faculty member from each division.**
   b. **One faculty member from Learning Resource Center.**
   c. **One faculty member from Counseling Services.**
   d. **President, Faculty Senate.**
   e. **President-Elect, Faculty Senate.**
3. **Associate Dean, Continuing Education.**
4. **Dean, Student Services.**
5. **Dean, Community Services.**
6. **Division Deans (2) - one from transfer program, one from non-transfer program.**
7. **Students (2) appointed by Student Senate.**

5/82 First edition of Faculty Senate Newsletter, Jim Moore editor.

5/20/82 MSC to adopt the Senate Mission, Goals and Objectives statement prepared by the special committee.

5/27/82 Arrangements completed for a Senate office in Building 4.

6/3/82 Resolution 81-4. (Minutes of June 3, 1982 missing but apparently the motion of the text which appears below was approved and the college continued to participate in the Southern California Consortium of Community College Television.)
"Therefore, be it resolved that the Faculty Senate recommends to the President of the College that Mt. San Antonio College immediately take the following steps in order to insure academic excellence and quality:

1. **Transfer the administration of TV courses offered for MSAC credit from the office of Community Services to the Office of Instruction.**
2. **Hire regular contract faculty members to teach TV courses as part of their teaching loads. Consider part-time faculty that have been selected by the department or allow over-load only if approved by the department.**
3. **Offer only TV courses that have been approved by the department involved.**
4. **Follow established course approval procedures by:**
   a. **Having departments review the TV courses in their discipline each fall and make appropriate recommendations through the Division Deans to the Office of Instruction.**
   b. **Subject TV courses to the same approval process, deadlines and criteria as other courses on campus.**
   c. **Submitting proposals to Division Deans, Department Chairpersons and the Faculty Senate well in advance of initial offering so concerns may be handled in a timely fashion.**
5. **Reinstate the TV designation on all transcripts."**

1982 - 1983

Officers: President - Dorthy Ball
President-Elect - Don Jones
Secretary - Donis Yilk-Perrot
Directors - Stan Honer, Ken Jones, and George Roledor

9/23/82 Faculty Senate now has an office in the Administration Building where the Senate President schedules office hours.

9/23/82 Jerry Hayward, State Chancellor for Community Colleges in California, spoke to the Senate and answered questions on legislation, financing, course cuts and other matters relating to the future of community colleges.

9/30/82 Kerry Renshaw, Fulbright Exchange Teacher from England, presented an enlightening discussion centering on the differences between the English and the American educational systems.

10/21/82 After a detailed report to the Senate on October 7, Bob Miner brought the Senate up to date on the work of the PACER Committee.

10/21/82 Donis Yilk-Perrott reported on the progress of the College Assessment Committee, who the Assessment Comittee will be reporting to, and the background of the LARC (Learning Assessment Retention Consortium).

10/28/82 MSC that: "The four additional members to the Instructional Services Committee be appointed and confirmed in the same manner as other appointments with sensitivity to balance."

11/18/82 Katie Gerecke, Senate delegate to the ASCCC, reported on the State Conference and the resolutions that were passed.

11/18/82 College Registrar and Admissions Officer discussed with the Senate the history and current concerns on late applications for students registering at MSAC.

11/82 VOl. II, No. 2 edition of the Faculty Senate Newsletter published (Jim Moore, ed.).

12/2/82 Jim Moore discussed his handout on the T.V. Consortium. MSC that the issue of whether or not there be a designation of "TV Course" on transcripts be studied and a recommendation brought to the Senate. Referred to Academic Affairs Committee.

12/2/82 Resolution 82-01 from the Professional Relations Committee was passed with only 4 dissenting votes:
"Resolved, that MSAC Faculty be paid for staff development presentations for which off-campus experts would be remunerated."

12/16/82 Resolution 82-02 passed:
"Therefore, be it resolved that the Mt. San Antonio College Faculty Senate recommends that the ASCCC Executive Committee aggressively and rapidly press the Chancellor and the California Community College Board of Governors for information and guidelines and time-tables for modifying last year's course cuts and preparing for any adjustments that may be necessary in the future. And further that the ASCCC Executive Committee disseminate that information immediately to local Senate Presidents so that we prepare our recommendations early to prevent a repetition of the chaos created by last year's arbitrary and late cuts.

1/20/83 Continuation of the involved discussion over the recommendation of the Ad Hoc Committee (November 30, 1982) on the Associate Degree Graduation Requirements.

MSC that all students who are physically and medically capable be required to take a physical activity class listed under the Health and Physical Well Being Requirement of the Associate Degree Graduation Requirements.

1/83 Vol. II, No. 3 Faculty Senate Newsletter appeared.

2/10/83 College Assessment and Placement Committee report. It has been recommended that all students applying in the Fall of 1983-84 be assessed in the areas of mathematical competency and reading comprehension and that students who do not score at a satisfactory reading comprehension level for success in the transfer courses not be allowed to enroll in such courses until they have either passed the competency test or successfully completed a development course. It was further recommended that a permanent committe be established to set the college-wide minimal reading comprehension score and that the same committee study the non-transfer program in order that the following year the non-transfer courses will also have an appropriate reading comprehension prerequisite. The committee felt it would be easier to establish the minimal score for the transfer courses which are supposed to be the baccalaureate level and that the vocational courses which may not be transferred may take more time to study. However, it was the recommendation of the committee and appeared to be supported by the Senate, that eventually the transfer and non-transfer courses will have prerequisites that will allow for success in all courses at MSAC.

2/24/83 MSC that the Senate thank the ASB for sharing the Student Bill of Rights document and take **no position** on it.

It was also suggested that when they refer to the Education Code that they quote directly.

3/3/83 On recommendation from the English Department it was MSC that the designation "satisfactorily complete" in the Language and Rationality section and in the Proficiency Section of the Associate Degree General Education Requirements shall be defined as a C or higher.

(This recommendation to be submitted to the College Council.)

4/7/83 Resolution 82-03 concerning faculty access to student information in the college computer MSC:
"Therefore be it resolved that interested faculty should be issued access codes on a need-to-know basis for the following programs that will aid the educational functions:

1. **ISCH—Instructor Schedule Display.**
2. **DHST—Student Permanent Record Display.**
3. **DTST—Student Test Score Display.**
4. **DSPR—Student Personal Information Display.**
5. **DSSS—Student Class Schedule Display.**
6. **Articulation Agreement.**
7. **And Others."**

4/14/83 Resolution on Roll Clearance Procedures MSC:
"Therefore, be it resolved that the procedure remain the same with the addition of a roll clearance sheet at the end of the fourteenth (14) week."

4/21/83 Katie Gerecke reported on the Spring Conference of ASCCC. MSC to appoint Katie Gerecke to a new three-year term as the MSAC delegate to the ASCCC.

4/28/83 MSC to accept the recommendation on Dismissal and Probation Policy and forward it to the College Council.

5/12/83 Resolution 82-05 (regarding department chairs for departments with a small number of full-time but a large number of part-time faculty) was tabled indefinitely and passed along to the Faculty Association for their consideration.

5/19/83 Announced that end-of-year reports from all Senate committees will be due for presentation at the last Senate meeting of the year.

5/26/83 Senate Professional Relations Committee circulated an extensive report and recommendation on Staff Development to be referred to departments for consideration.

5/26/83 MSC to approve eight Senate Constitution Revisions including stipulation of the election and duties of the CACC delegate and the change in the designation "Joint Committees" to "Permanent Campus-wide Committees" including the terms and duties of said committees.

6/2/83 MSC to confirm the nomination of Anita Millspaugh as the College's Representative to the Great Teacher Seminar in Santa Barbara in August.

6/9/83 President's Year-End Report presented and circulated. Report summarizes issues and actions of the Senate 1982-83.

6/38 Vol. II, No. 3, Faculty Senate Newsletter published.

6/9/83 Senate recommendations to the College Mission and Goals Committee were approved. (These were later incorporated into the new College Mission and Goals Statement).

1983 - 1984

Officers: President - Don Jones
President-Elect - Helen Goulet
Secretary - Froylan Tiscareno
Directors - Rita Gurnee, Stan Honer and Earl Purkhiser

7/28/83 In a letter to the Board of Trustees, in-coming President Don Jones recognized the special challenges facing Community Colleges in a year of financial constraints and pledged Senate support for the best possible educational program at MSAC despite the difficulties.

9/15/83 The Senate was reminded that each Senator is expected to serve on at least one committee and the Senate XC was asked to expedite the staffing of all committees so that they can begin their work.

10/6/83 MSC to approve the action taken last October 3 by the Senate Executive Council in regards to the decision not to appoint two faculty members to a hearing panel involving a student grievance.

MSC that the Senate Executive Couancil appoint two faculty members to the grievance panel scheduled to hear the aforementioned case, but only after a written order has been requested and received from the Administration.

10/20/83 MSC to empower the Senate XC to write a letter to the Administration asking for faculty participation in the registration process critique.

10/27/83 MSC unanimously that the Mt. San Antonio College Faculty Senate endorse the basic principles contained in the "Position Paper No. 1" of the Steering Committee on Physical Education dated May 25, 1983, and recommend that said principles be affirmed by all educational and legislative groups addressing the issues referred to in the position paper. (Paper dealt with curriculum responsibility and evaluation and with opposition to replacing College credit Physical Education courses with Community Service offerings, etc.)

10/83 During this semester the Senate Structure and Governance Committee studied and discussed with the College President the implications of the new Job Training Partnership Act (JTPA).

11/17/83 MSC that "With the understanding that Management may wish to change the specific appointments of its members on the College Board of Appeals, it is moved that the Faculty Senate reconfirm the present size and the management/faculty ratio of membership on the College Board of Appeals."

12/1/83 Announced that the Senate Affirmative Action Committee will co-sponsor a series of workshops given by the Handicapped Center.

12/8/83 MSC a proposal to clarify procedures by which College-wide committees form Ad Hoc groups or task forces. (Proposal attached to minutes.)

12/8/83 MSC unanimously with reference to Board of Appeals membership: "That the chronology of events pertaining to the Administrative Council action to change the membership on the College Board of Appeals be reviewed at College Council and that the Senate position of November 17, 1983 be reaffirmed."

1/9/84 Announced at XC that the College Council has approved the College Committee Formation Guidelines recommended by the Faculty Senate.

1/5/84 MSC: The Senate requests that Dr. Randall appoint three administrators to meet with the Senate Structure and Governance Committee to evaluate the division structure in light of recent management changes related to division deanship and to develop a recommendation regarding future organizational changes. (Related to Dean Amick's death and the decision to make the Dean of Humanities dean of **both** divisions.)

1/12/84 MSC that the Senate Student Relations Committee review the recommendation that the Visiting Professor Committee report directly to the Student Services Committee (rather than remain an independent college committee).

1/19/84 The issue of a possible Early Calendar for MSAC in the near future was confronted.

1/19/84 MSC. It is recommended that the Senate ask the Vice President of Instructional/Student Services to report to the Senate by February 6th on the current status of the three competency examinations for graduation, the process for approving these, and the plan and timeline for the Assessment and Placement Office to give, grade, and report results of these examinations to students.

2/9/84 Resolution MSC unanimously:
"To resolve that reading, writing, speaking, and the mathematics competency testing for graduation should be accomplished early enough so that the results can be available to students prior to registration for the student's last semester." (See minutes of 1/9/84)

2/23/84 MSC: That the Senate accept the recommendation of the Student Relations Committee to make the Visiting Professor Committee a subcommittee of the Student Services Committee of the College.

3/8/84 Resolution 83-03 with regard to the "Outstanding Home Economics Department" Award received by the Mt. SAC Department:
"Therfore, be it resolved that the Faculty Senate commend the Home Economics Department for its achievement and express its pride in our colleagues."

3/22/84 Resolution 83-02A (Revised from 83-02) MSC:
"Therefore be it resolved that:
Departments teaching courses satisfying the competency requirements for graduation for the Mt. San Antonio College Associate Degree do the following:

1. **Incorporate the material covered in the competency examination for graduation in their courses:**
2. **Require students to pass the competency examination for graduation requirements in order to pass the course: and**

Be it further resolved that:
Instructors involved with these courses be included in the development of the competency examinations and in the implementation of criteria 1 and 2 above."

4/12/84 Helen Goulet, Senate President-Elect, reported on the Spring ASCCC Conference.

4/26/84 MSC unanimously to accept the Grievance Procedure from the Student Affairs Committee, with provisions calling for closed hearing and other minor modifications.

5/3/84 Resolution 83-03A (Misnumbered; there is already an 83-03 passed at Senate meeting 3/8/84) MSC:
"Therefore, be it resolved that the College hire additional full-time faculty members in those areas of instruction where critical shortages of full-time staff exist."

5/3/84 Katie Gerecke made a substantive report on the ASCCC Conference that she and Helen Goulet attended.

5/10/84 Academic Affairs Committee presented a report (attached to minutes) titled "Attendance as a Criterion for Assigning Grades."

5/24/84 Francine Medeiros, Staff Development Resource Person, presented many recommendations from the Instructional Staff Development Committee.

MSC to approve the recommendations.

5/24/84 MSC that the Senate establish an Ad Hoc Vocational Education Committee of no fewer then five senators representing vocational areas for the purpose of studying current vocational education issues and recommending Senate action.

5/24/84 MSC to thank the Board of Trustees for addressing the concern of the Senate re the employment of additional full-time instructors in areas of critical instructor shortage.

5/31/84 Resolution 83-04 (introdced 5/3/84) from Structure and Governance Committee regarding the filling of vacancies in Division Dean and Coordinator positions was discussed, amended, tabled, and referred to XC for reconsideration. Action on a new proposal still pending (6/7/84).

6/13/84 Senate support for the concept of Matriculation (matriculated student) forwarded to Chancellor's Office.

6/84 Faculty Senate Newsletter distributed (Don Jones, ed.). Issue contains President's end-of-year message and a review of the Senate year.

6/7/84 The Senate Structure and Governance Committee and the Senate Executive Council presented a recommendation relating to the Instructional Administrative Structure:

"The Faculty Senate recommends a joint Ad Hoc Committee be formed composed of administrators and Senate appointees, to:

1. Begin immediately a study of the Division Dean/Coordinators structure and its effect on the quality and cost of education and, concurrently,

2. Study the relationship between the Division Deans/Coordinators and Department Chairpersons and the responsibilities currently being carried out by each, and,

3. Explore the Senate concerns identified in the Senate Division Structure Questionnaire, and

4. Develop a policy proposal to be used when vacancies occur in the instructional administrative structure.

Furthermore, we recommend that, in the interim there be a freeze on the replacement of Division Deans/Coordinators."

(Note: Minutes for the Senate meeting of 6/7/84 are missing, but this recommendation was approved and forwarded to the College Council for consideration.)

6/7/84 The remainder of the final Senate meeting of the year was given over (against precedent and despite the long-standing and frequently voiced advice of the honoree himself on the matter of diluting the Senate's energies with social activities) to a surprise luncheon and celebration acknowledging Dr. Stan Honer's retirement and his work, counsel and committment to the Senate since the time it was first conceived as a possibility for MSAC.

CLOSING NOTE

Apart from the numerous issues and recommendations reported above, one measure of the growth and importance of the Faculty Senate at Mt. San Antonio College can be recorded. The fact that in 1983 and 1984 the Senate made over 100 faculty appointments to College committees stands as an objective criterion of the work, responsibility and concern of the organization that put down its first tenuous roots in 1962.