



MT. SAN ANTONIO COLLEGE ■ ACCREDITATION STEERING COMMITTEE ■ AGENDA

MARCH 7, 2025

10:30A-12:00P – ZOOM

MEMBERSHIP

☒ KELLY FOWLER, CO-CHAIR	☒ ALLIE FRICKERT, CO-CHAIR	☒ MINERVA AVILA	☒ VALERIE BILLER, CSEA 262	☒ MICHAEL CARR	☒ MEGHAN CHEN
☐ TIFFANY KUO	☐ TIKA DAVE´-HARRIS	☒ DIANA DZIB	☐ VACANT, STUDENT	☒ L.E. FOISIA	☒ HONG GUO
☒ LIANNE MALDONADO-GREENLEE	☐ BETA MEYER	☐ ROBERT MONTOYA, CSEA 651	☐ PATRICIA QUINONES	☐ L R RODRIGUEZ	☐ VACANT, FACULTY
☒ KOJI UESUGI	☐ VY PHO, STUDENT	☒ TANIA ANDERS			
☐ MICHELLE SAMPAT (GUEST)	☐ CATHY STUTE (GUEST)	☒ JENNY GERNHART (GUEST)	☐ SHEILA WRIGHT (GUEST)	☒ WENDI ALCAZAR, RECORDER	

	TOPIC	UPDATES/DISCUSSION	OUTCOME/ACTION
1.	Welcome & Introductions (Kelly & Allie)	•	
2.	Agenda Review (Kelly)	• Reviewed. Request to move Jenny Gerhart to the top of the agenda granted.	Reviewed.
3.	Review of December 6th Minutes (Kelly)	• Reviewed. Update minutes to streamline removing unnecessary details. Update: BA is in the catalog addendum, and the pdf, not just the pdf. Edit and bring it back to the group's next meeting.	
4.	Draft Goals Review and Approval (Allie)	• Purpose & Function: Update membership, see notes on the document. • Goals: A 2-year process. • 1: BoardDocs will be used for minutes. • 2: Follow-up report and evidence finalized for Fall 2025. • 3: Change review to inform. • 4: Change to: ...supporting achievement... • 5: Evaluate our Institutional Outcomes transparency using the new ACCJC rubric and make recommendations for improvements. ○ ACCJC asks colleges to ensure they are transparent around the process of student success and with the Department of Education.	

		• 6: Create a collaborative process with clear communication between ASC and college partners to annually monitor programmatic accreditations and update status. • 7: Collect running evidence relevant to improvement plans, follow-up report, and QFE, to include in the Midterm report. • L. Maldonado moves to accept the goals with the above edits, A. Frickert seconds the motion. Motion is approved.	Goals approved.
5.	Updates	• SCE (Minerva): We reaffirmed our accreditation in the summer. • We are now implementing the action plan we submitted to WASC. ○ Twice a year, we review our action plan. ○ All of which fits nicely with Mt. SAC 2030. • We established a data inquiry group. • Histotechnology BA (Meghan): About a month ago, we had ten students apply. Because the program is new, it will take a little time to get the word out. Applications are still being accepted.	
6.	Follow-up Report	• December 20, 2024, RSI Side Letter and Implementation (Kelly) ○ The is a Side Letter that is on Dr. Garcia's desk that will give enough LHE to finish up the reviews. • RSI Coordinator Report (Jenny)	

		RSI Update for ASC 3/07/2025 Campus wide information: 549 - total signed up 264 - passed after feedback/edits 189 - passed on initial 32 - passing contingent on live course observation 3 - need significant edits 12 - signed up but never submitted rubric 26 - signed up and paired with mentor, not yet reviewed 22 - signed up but not paired with mentor yet Faculty teaching Winter and Spring 2025: 25 - passed initial 25/108= 23.1% 55 - passed with edits 55/108= 51.9% 16 - Passing contingent on live course review 16/108= 14.8% 3 - needs significant edits 3/108= 2.7% 8 - missed submission deadline = 7.4% • Everyone who signed up was teaching Winter and/or Spring. • Everyone who missed the deadline missed it for real reasons. • The conversation has begun about keeping this project current from here on out. ○ Possibility of including RSI Coordinator & RSI Mentors in Appendix E. ○ The coordinator was submitted last Spring but was not approved. It will be submitted again this Spring. • Review of Possible Commission Actions Policy (Kelly)	
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		- We expect to reaffirm Accreditation for 18 months: successful resolution of the cited deficiencies as demonstrated in the Follow-Up Report. - If we don't meet this, they can defer action and require a second follow-up report. - The commission has a three-year rule, which means we only have three years to meet compliance. We can't imagine this will happen, since we will meet the standard with our initial follow-up. Follow-up Report Timeline (Lianne) Timeline for ACCJC Follow-Up Report • RSI Mentoring continues • RSI Coordinators Review 100 Spring 2025 asynchronous courses • April 2025: Follow-up Report reviewed by ASC and shared with campus for input • May 2025: 5/2 Friday Forum, PAC input on Follow-up Report • June 2025: ASC approves Follow-up Report • July-Aug 2025 Board of Trustees reviews & approves report – Constituents Sign • October 1st: Follow-Up Report due to ACCJC • ACCJC Team reviews 50 Spring 2025: 85% Must Demonstrate RSI • Follow-up Visit • January 2026: ACCJC Commission Decision - We don't have a date for ACCJC yet; we will share it once we have a visit date. - The ACCJC Commission Decision is in January 2026.	
7.	ACCJC DE Resources (Allie & Hong)	Quality Continuum Rubric for Distance Education Addendum to the Protocol for Distance Education Review DE Assessment Tool for Peer Reviewers Frequently Asked Questions for institutions and peer reviewers involved in distance education evaluations	Tabled
8.	ACCJC Transparency, Storytelling, and Value Literacy Initiative (Lianne)	Rubric for Effective Institutional Outcome Transparency	Tabled
9.	ACCJC Annual Report Timeline (Lianne)	2/13 – ACCJC Annual Report Webinar 2/18 – 3/25 RIE drafts AR 2/18 – 3/25 Fiscal Services drafts AFR (Rosa Royce as lead)	Tabled

Sharing Our Story

		• 3/26 – IEC Review AR, with a discussion of ISS • 4/4 – ASC Review of AFR and AR • 4/7– Submit to ACCJC (Final deadline is 4/11) • 4/9 – Budget Committee AFR as an information agenda item • 4/16 – Include AFR & AR in ASC Monthly Report to PAC	
10.	ACCJC Response to Dear Colleague Letter (Kelly)	•	Tabled
11.	Programmatic Accreditation (Lianne)	•	Tabled
12.	Review New 2024 ACCJC Standards (Kelly)	• Alignment of Standard 1 with Mt. SAC units (Allie & Lianne)	Tabled
13.	Questions and Announcements	•	
14.	Thank you!	• We are so action-oriented and collaborative. We appreciate that we walk away with the next steps. • The Goals have now been linked to standards. Please review the changes and let Kelly & Allie know of any edits needed.	
Parking Lot/Upcoming Topics: •		Future meetings: April 4 th , May 2 nd , June 6 th .	Standing Information: Accreditation Website Acronym List