

CPDC MINUTES

LOCATION: [Online](#)

DATE: November 18,, 2025

TIME: 11:00 12:30 p.m.



X	Cynthia Orr Tri-Chair, CSEA 262	Kimberly Butler Tri-Chair, CSEA 651	X	Diana Dzib Tri-Chair, Class. Senate	X	Lisa Rodriguez POD	X	Vanessa Ortiz Confidential Rep
X	Elizabeth Long Class. Senate Rep	Valerie Biller CSEA 262 Rep		Bea Reyna CSEA 651 Rep		VACANT CSEA 262 PT Rep	X	Aaron Mezzano POD (non-voting)

ITEM	Member	Description/Notes
CALL TO ORDER	Chairs	Meeting called to order at [11:06 a.m.].
AGENDA AND MINUTES REVIEW	Coordinator	Agenda Approval: No changes. Minutes Approval: 6/10/25, 9/23/25, 10/14/25, 10/25/25
BUDGET UPDATES	Coordinator	Review Regular and Grant Totals. Propose Spending Ideas for Remaining Budget; Budget Plan <ul style="list-style-type: none"> Budget plan on hold until committee receives feedback from CSE 651 Critical Needs Survey.
EMPLOYEE GROUP AND COMMITTEE UPDATES	All	a) Change of Membership - CSEA 262 PT seat remains vacant b) Confidential Employees - no updates. c) CSEA 651 - no updates. d) CSEA 262 -11/19/25 voted on an increase in dues. Collecting donations for toy drive, due by December 10 for drop off. e) PDC - no updates. <ul style="list-style-type: none"> Recommendations for PDC: none. f) POD - Reviewed calendar and upcoming trainings in December with an emphasis on mental wellness. g) Upcoming Trainings: Agile program management, wellness workshops
OLD BUSINESS	Chairs POD	a) Title 5 Updates, Flex Oversight Committee - no updates.
NEW BUSINESS	Chairs POD	b) New Employee Success Program Update (NESP) - NESP is re-launching soon and requires additional mentors. Invitations will arrive at CSEA employee inboxes soon.

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- a) **Input on specific training topics** - Reviewed survey data for highly requested PD topics.
 - b) **CPD Day Prep: Taskforce recruitment, first meeting launch, timeline budget, etc.**
 - c) **Critical: Identify Areas of PD** - Technology use, development, new employee onboarding, soft skills (e.g. communication, customer service), wellness workshops.
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**PARKING LOT AND
ADJOURNMENT**

All

Meeting adjourned at [12:25 p.m.]