

FACILITIES ADVISORY COMMITTEE MEETING NOTES

AUGUST 13TH 2018, 10:00 – 12:00

PRESENT: Andi Fejeran Sims, Director, Student Life
Caitlin Rodriguez, Facilities Planning & Mgmt.
Gary Nellesen, Director, Facilities Planning & Mgmt.
Joumana McGowan, Associate Vice President, Instruction
Kevin Owen, Assistant Director, Technical Services
Marc Ruh, Professor/Asst. Athletic Director, Kinesiology, Athletics, and Dance Division
Melissa Cone, Executive Assistant I, Fiscal Services
Mika Klein, Sr. Facilities Planner, Facilities Planning & Mgmt.

ABSENT: Ashley Gallegos, Facilities Planning & Mgmt.
Bill Rawlings, Coordinator, Computer Facilities
Eric Kaljumagi, Professor, Learning Assistance
Grace Hanson, Dean, Access & Wellness
Johnny Jauregui, Lead Chemical Specialist, Facilities Planning & Mgmt.
Ron Bean, Director, Academic Technology
Sienna Machado-Hidalgo, Student Representative, Student Life

GUESTS: Thomas Mauch, Associate VP, Student Services

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: - *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following bullet points are noted as referencing IIIB:

- **BULLET ITEM: 2 REQUEST FOR QUALIFICATIONS (RFQ)**
- **BULLET ITEM 3 MAJOR PROJECT UPDATES**

1. REVIEW OF PREVIOUS MEETING NOTES

Gary reviewed the notes from the June 11th meeting with the group.

2. REQUEST FOR QUALIFICATIONS (RFQ) CONSTRUCTION MGMT. AND ARCHITECTURAL/ENGINEERING SERVICES (A/E) UPDATE **(IIIB)**

- A. Gary reviewed the RFQ history with the group. The following items were noted:
- The Board tabled the approval of the selected RFQ firm recommendations until the September Board meeting. The Trustees would like to see additional information which include the selection and ranking process.
 - A detailed report will be provided at the September meeting.

3. MAJOR PROJECT UPDATES (IIIB)

- A. Athletics Complex East: Due to legal delays major contract amendments for the project will be submitted to the October Board.
 - The scoreboard is being submitted as a separate project with the Division of State Architect (DSA).
- B. PE Complex: HMC Architects and Tilden Coil Constructors have been selected for the project and on August 31st an initial kick off meeting has been scheduled.
- C. Business Computer Technology: The project is not anticipating having any additional Bond expenditures.
- D. Parking Structure Lot R: The project has been submitted to DSA.
- E. Parking Structure Lot S: The project has met the mid-point of design.
- F. Student Center: Mt. SAC is reevaluating the food service offerings. This may lead to an increase in the size of food services that is located in the project.
- G. San Volleyball Courts & Restroom Building: Carol Minning is the project manager for this project. The scope includes five tennis courts and a restroom bldg.
 - Measure RR Funds are paying for the design phase.
 - Anticipating DSA submittal fall 2018.
- H. Equity Center: The project is addressing issues with delay claims due to the extended project schedule. The new schedule anticipates occupancy in January 2019.

4. ACCREDITATION STANDARD IIIB REVIEW

- A. Gary reviewed with the group the Accreditation Standard IIIB which states "*Facilities Resources: - Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.*" The group will review Items discussed in the notes which address:
 - Life cycle cost
 - Design cost
 - Safe physical resources
 - Accessibility
 - Utilization
- B. Bullet items in the notes that address these items will be identified as IIIB. The group will review/approve the identified IIIB and when the notes are reviewed as a group.

Future Meetings

Monday, September 10, 2017, 10:00 a.m. - 12:00 p.m.

Monday, October 9, 2018, 10:00 a.m. - 12:00 p.m.

Monday, November 13, 2018, 10:00 a.m. - 12:00 p.m.