

**FACILITIES ADVISORY COMMITTEE
MEETING NOTES**

**OCTOBER 14, 2019
9:00AM – 11:00AM**

PRESENT: Chris Briggs, Professor, Biology
Gary Nellesen, Director, Facilities Planning & Management
Joe Carbajal, Project Expert, Facilities Planning & Management (Notes)
Joumana McGowan, Associate Vice President, Instruction
Kevin Owen, Assistant Director, Technical Services
Marc Ruh, Professor, Kinesiology & Athletics
Mark Fernandez, Web Specialist, IT
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management
Ron Bean, Director, Academic Technology, IT
Tom Mauch, Associate Vice President, Student Services
Yadira Santiago, Executive Assistant II, Administrative Services

ABSENT: Andi Fejeran Sims, Director, Student Life
Grace Hanson, Dean, Access & Wellness
Jesús Garcia, President, Associated Students
Johnny Jauregui, Lead Landscape, Facilities Planning & Management

GUESTS: Bill Asher, Assistant Director, Facilities Planning & Management
Carol Minning, Project Manager, Facilities Planning & Management
Doug Jenson, Associate Vice President, Administrative Services
John Gaston, Project Manager, Facilities Planning & Management
Maritza Penaloza, Project Manager, Facilities Planning & Management

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 3: LANDSCAPE ADVISORY TASK FORCE
- ITEM 4: RFP FOR CONSTRUCTION INSPECTION SERVICES UPDATE
- ITEM 5: PLANNING UPDATES/PRESENTATIONS
- ITEM 6: DESIGNATED SMOKING AREAS

1. REVIEW OF PREVIOUS MEETING NOTES

- A. Gary Nellesen reviewed the meeting notes from September 9, 2019.
- No comments or changes suggested.
 - Meeting notes were approved.

2. FAC VACANCY

- A. Mika announced that Chris Briggs would be taking a leave of absence for the spring 2020 semester.
- Academic Senate has confirmed that Jennifer Hinostrza will replace Chris Briggs during this leave of absence.
 - Chris will confirm which month Jennifer will start.
 - No comments or changes suggested.

3. LANDSCAPE ADVISORY TASK FORCE (IIIB)

- A. Mika announced that the Landscape Advisory Task Force had its kick-off meeting on October 8, 2019.
- B. Since Chris Briggs will be taking a leave of absence, Academic Senate has confirmed Betsy Lawlor, anthropology professor, as the replacement for Chris during the spring 2020 semester.
- No comments or changes suggested.
- C. Mika proposed the addition of Steve Williams, ABE adjunct faculty who teaches vocational agriculture, as a permanent member of the task force.
- The group agreed to the proposed addition.

4. RFP FOR CONSTRUCTION INSPECTION SERVICES UPDATE (IIIB)

- A. Gary gave an update on the RFP for Construction Inspection Services.
- Two firms will be recommended to CMPCT.

5. PLANNING UPDATES/PRESENTATIONS (IIIB)

- A. John Gaston presented the Temple Avenue Green Corridor Project through the *Temple Avenue Green Corridor Project Conceptual Review PowerPoint*.
- The presentation reviewed:
 - The 2018 EFMP Open Space Concept
 - A conceptual project overview including interactions with the:
 - Wildlife Sanctuary
 - Athletic Fields (soccer and baseball)
 - Parking Structure S
 - Athletics Neighborhood
 - Trees and Planting
 - Fencing
 - John plans to return in December to present a more detailed plan of the south side of Temple Avenue and finalized recommendations regarding sidewalk design (potentially meandering), tree spacing and locations, and the new fencing standard.
- B. Maritza Penaloza and Mika presented the Lot H Northeast Classroom Village through the *Lot H/Northeast Classroom Village Facilities Advisory Committee PowerPoint* dated October 14, 2019.
- The presentation reviewed:
 - Existing Modular Replacement Planning:
 - This project replaces the 21-series modulars, the 30-series modulars, and the Adult Basic Education Center (Building 30).
 - The 2018 EFMP and proposed location of the new SCE and AE facilities
 - Lot H NE Classroom Village Site Scope Diagram
 - Lot H NE Classroom Village Pedestrian Walks and Healthy Living Loop
 - Lot H NE Classroom Village Proposed Site Plan
 - The project scope also includes new faculty offices and new SCE Sim and Computer Labs.

- C. Mika presented the Bookstore/Instruction project through the *Bookstore/Instruction Building Update Facilities Advisory Committee* PowerPoint dated October 14, 2019.
- The presentation reviewed:
 - Central Precinct: Site Relationships
 - Massing Studies
 - Space Needs Summary
 - First Floor Planning
 - Second Floor Planning
 - Guiding Principles and Planning Concepts
- D. Mika and Kevin gave an update on Space Utilization.
- A handout entitled *Room Utilization + Cap/Load Workgroup Update* dated 10/07/2019 was discussed.
 - The analysis indicates that removal of the 21-series modulares will improve campus cap/loads by 8%, which is significant.
- E. West Parcel Feasibility Study
- Deferred to future meeting.

6. DESIGNATED SMOKING AREAS (IIIB)

- A. Deferred to next meeting.

FUTURE MEETINGS: Monday, December 9, 2019, 9:00 a.m. - 11:00 a.m.
Monday, January 13, 2020, 9:00 a.m. - 11:00 a.m.
Monday, February 10, 2020, 9:00 a.m. - 11:00 a.m.