

**FACILITIES ADVISORY COMMITTEE
MEETING NOTES**

SEPTEMBER 14, 2020

9:00AM – 11:00AM VIA ZOOM

- PRESENT:** Andi Fejeran Sims, Director, Student Life
Gary Nellesen, Executive Director, Facilities Planning & Management
Grace Hanson, Dean, Access & Wellness
Jennifer Hinostrroza, Professor, Horticulture
Joe Carbajal, Project Expert, Facilities Planning & Management (Notes)
Kevin Owen, Director, Technical Services
Marc Ruh, Professor, Kinesiology & Athletics
Mark Fernandez, Web Specialist, IT
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management
Ron Bean, Director, Academic Technology, IT
Tom Mauch, Associate Vice President, Student Services
Valerie Menna, Student Representative
Yadira Santiago, Executive Assistant II, Administrative Services
- ABSENT:** Johnny Jauregui, Lead Landscape, Facilities Planning & Management
Joumana McGowan, Associate Vice President, Instruction
- GUESTS:** Bill Asher, Assistant Director, Facilities Planning & Management
Diondre McBride, Grounds and Horticulture Tech., Facilities Planning & Management
Doug Jenson, Associate Vice President, Administrative Services
John Gaston, Project Manager, Facilities Planning & Management
Ruben Avila, Special Project Manager, Facilities Planning & Management

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 3: EXTERIOR DOORS CAMPUS STANDARD
- ITEM 4: COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE
- ITEM 5: REQUEST FOR PROPOSALS (RFP)
- ITEM 6: PARKING GARAGES/STRUCTURES – PROPOSED BUILDING NAMES AND SIGNAGE
- ITEM 7: SUSTAINABILITY

1. INTRODUCTIONS AND WELCOME VALERIE MENNA

- A. Committee members introduced themselves and welcomed Valerie Menna, the committee's new student representative.

2. REVIEW OF PREVIOUS MEETING NOTES

- A. Gary Nellesen reviewed the draft meeting notes from August 14, 2020.
- No comments or changes were suggested.
 - Meeting notes were approved.

3. EXTERIOR DOORS CAMPUS STANDARD (IIIB)

- A. Bill Asher presented the “Door Options” document which presented different door options to “establishing a District standard for the type(s) of exterior doors installed in new campus buildings”.
- The document recommended “switching to 3’6” doors. It is further recommend that the college uses a combination of pairs and singles depending on location and constructability. When installing 3’6” double doors Maintenance and Operations recommend utilizing the center mullion option.”

4. COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE (IIIB)

- A. Mika gave a brief update and review of what buildings will be open for Fall 2020.
- Plans are evolving and changing as needs continually develop.

5. REQUEST FOR PROPOSALS (RFP) (IIIB)

- A. #3293 Library/Learning Resources (LLR) Facility: Architectural Programming and Conceptual Design Services
- Library Final Project Proposal (FPP) is complete and has been submitted to the state.
 - This RFP was on hold until the FPP was complete.
 - Selected firms will be sent the FPP.
 - Firms will resubmit proposals which will be re-evaluated by the RFP committee.
- B. #3347 Modular Manufacturing Design & Fabrication Services
- Two modular firms are currently being reviewed.
 - Looking for structures that have a minimum of 50 years life.
 - The goal is to assign a manufacturer on a project by project basis.
- C. #3348 Architecture Design Service for School of Continuing Education SCE and Instructional Village
- Review committee has recently completed interviews.
- D. #3375 Technology and Health Facility: Architectural Design Services
- Project is advancing by one year per the state’s request.
 - Proposals will be taken from firms already working on the campus.
 - Recommendation will go to CMPCT in October and presented to the Board of Trustees in November.

9. PARKING GARAGES/STRUCTURES - PROPOSED BUILDING NAMES AND SIGNAGE (IIIB)

- A. Mika presented the “Proposed Parking Structure Names” PowerPoint dated September 14, 2020.
- Committee members had various feedback and recommendations.
 - Gary Nellesen recommended establishing as “Parking Structure Naming” Task Force to discuss this topic further and provide a final recommendation to FAC.
 - Task Force will be chaired by Mika and will include Kevin Owen, Marc Ruh, Mark Fernandez, and Doug Jensen.

10. SUSTAINABILITY

- A. John Gaston presented the “Project Updates” PowerPoint dated September 2020. The presentation reviewed updates on the following projects:
- Mitigation Measures
 - Parking Structure S
 - Central Campus Infrastructure
 - Student Center
 - Wildlife Sanctuary Petersen Amphitheater
 - California Black Walnut Mitigation Projects

- Lot S Tree Relocations to Reservoir Hill and Lot A

FUTURE MEETINGS: Monday, October 12, 2020, 9:00 a.m. - 11:00 a.m.
Monday, November 9, 2020, 9:00 a.m. - 11:00 a.m.
Monday, December 14, 2020, 9:00 a.m. - 11:00 a.m.