

**FACILITIES ADVISORY COMMITTEE
MEETING MINUTES**

**JUNE 14, 2021
9:00AM – 11:00AM VIA ZOOM**

PRESENT: Cathy Hayward, Project Expert, Facilities Planning & Management
Gary Nellesen, Executive Director, Facilities Planning & Management
Jennifer Galbraith, Dean, Business
Jennifer Hinostroza, Professor, Horticulture
Joe Carbajal, Technical Expert, Facilities Planning & Management
Kevin Owen, Director, Technical Services
Malia Flood, Dean, Access and Wellness
Marc Ruh, Professor, Kinesiology & Athletics
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management
Tania Anders, Professor, Geology and Oceanography and Sustainability Coordinator
Tom Mauch, Associate Vice President, Student Services

ABSENT: Andi Fejeran Sims, Director, Student Life
Chris Schroeder, Director, Infrastructure and Data Security
Diondre McBride, Grounds and Horticulture Technician, Facilities Planning & Management
Mark Fernandez, Web Specialist, IT
Valerie Menna, Student Representative
Yadira Santiago, Executive Assistant II, Administrative Services

GUESTS: Era Baktiwale, Special Projects Director, Sustainability, Facilities Planning & Management

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 3: CAMPUS UTILITIES AND INFRASTRUCTURE PLAN UPDATE
- ITEM 4: COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE
- ITEM 5: MAJOR CAPITAL PROJECTS
- ITEM 6: MINOR CAPITAL/MODULAR PROJECTS
- ITEM 7: SUSTAINABILITY
- ITEM 8: CAMPUS WAYFINDING AND SIGNAGE PLAN (WSP)
- ITEM 9: PROJECT INITIATION AND REQUESTS
- ITEM 10: UPCOMING QUARTERLY REPORTS

1. WELCOME EERA BAKTIWALE

- A. Gary Nellesen introduced Era Baktiwale. She is Mt. SAC's first Special Projects Director, Sustainability as defined in our 2018 Climate Action Plan (CAP). Era has joined the planning team in Facilities Planning & Management and plans to be an ongoing guest at future FAC meetings.

2. REVIEW OF PREVIOUS MEETING MINUTES

- A. Approval of the meeting notes from May 10, 2021 was deferred until the next meeting (July).

3. CAMPUS UTILITIES AND INFRASTRUCTURE PLAN UPDATE (IIIB)

A. Central Campus:

- Gary Nellesen reported that this project is substantially complete.
- Notably, some storm water issues were found at surface Parking Lot D.

B. North Campus:

- Gary Nellesen reported that HMC Architects has begun to study this area.
- The goal is to understand the potential site development of this area and plan utilities in this area for the long term.
 - This work is being done in advance of an update to our Educational and Facilities Master Plan (EFMP).
 - FAC noted that bicycle circulation on the perimeter should be studied.
 - Eera will look at the LEED Campus Guidelines and determine how this project could align with and/or implement them.

C. Parking Lot H Lighting/Connectivity/Security:

- Mika Klein reported that Sheryl Sterry will be leading the effort to develop the Campus Exterior Lighting Plan and Standards.
- Jennifer Hinostrroza noted that the new lighting installed at the Business and Computer Technology (BCT) complex works well and is superior to other lighting on campus.
- Kevin Owen noted that Parking Lot B already has some infrastructure installed.
- Gary Nellesen confirmed that we are looking at Wi-Fi connectivity in the surface parking lots and integrating this infrastructure need with the lighting standards.
- Gary Nellesen noted that Morris Rodrigue (VP Administrative Services) has directed Facilities Planning & Management to consider Total Cost of Ownership (TCO) in all our contracting and purchasing decisions.
 - Combining infrastructure needs and projects is one way to reduce TCO.
- Mika Klein noted that progress on this effort will be presented to FAC for additional review and discussion in the future.

4. COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE (IIIB)

A. Mika Klein gave a general overview of the plans for fall return to campus.

- The following are examples of items that are being addressed: protective barriers, bringing equipment back to campus, switch upgrades, computers, access points, phones, and audio visual.
- She reminded FAC that Mt. SAC must follow Cal/OSHA requirements.

B. Eera Babiwale reported that she is working with Police and Campus Safety to ensure that the Electric Vehicle Charging Stations (EVCS) in the Champion Parking Structure are operational for the start of fall term.

- Police and Campus Safety are drafting the fee policy for review by President's Cabinet.
- Tania Anders recommended that an email be sent to both students and employees with the EVCS locations and other information.
 - Mika Klein and Eera Babiwale will work with both the Marketing + Communications department and Information Technology to update the campus map with EVCS locations and to communicate access and use information.

5. MAJOR CAPITAL PROJECTS (IIIB)

A. Technology and Health:

- Gary Nellesen reported that the Preliminary Plans submittal has been received by the State.
 - We are waiting for the Department of Finance to release money for the next phase.

- B. School of Continuing Education and Instructional Village:
- Gary Nellesen reviewed the potential building locations—Lot H, Student Lot G, green space south of BCT.
 - Jennifer Galbraith advocated for the preservation of the green space—we need more landscape, not more concrete.
 - Mika Klein advocated for using the green space as the site of a future outdoor classroom pavilion surrounded by specimen trees that can be used for horticulture curriculum.
 - Eera Babiwale noted that we need a campus plan that illustrates all the available outdoor learning areas.
 - FAC recommends preservation of the green space south of the BCT and north of Miracle Mile.
 - Gary Nellesen noted that progress on this effort, especially the site development options, will be presented to FAC for additional review and discussion in the future.
- C. Library Replacement:
- Gary Nellesen reported that we received an exemplary “real” preliminary cost estimate.
 - The cost estimate reflects the costs for Net Zero Ready.
 - These costs are included in the Final Project Proposal (FPP) resubmittal to the State.
 - The goal is to obtain funding from the State that includes support of the costs to implement Net Zero.
- D. Physical Education Project Phase 2 (Gymnasium, Wellness, Aquatics + Heritage Hall) + South Bonita Drive Pedestrian Bridge:
- Construction is ongoing—steel coming out of the ground.
 - The goal is to have Bonita Drive open again in July and ready for fall term.
- E. Gateway Parking Structure + West Temple Avenue Pedestrian Bridge:
- Construction is on schedule.
 - The goal is to have this structure substantially complete and parking levels open to students and staff for the fall term while the remainder of the project is completed.
- F. Student Center:
- Construction is several months behind schedule due to changes required by the Division of the State Architect (DSA) Inspector, and other supply chain related issues.
 - The storm water infiltration design is now complete.
 - The third floor Event Center technology package is being negotiated.
 - The landscape design includes some large 72-inch box specimen trees.
 - Jennifer Hinostroza noted that trees of this size must be selected by an arborist to ensure quality and a healthy root system.
 - Gary Nellesen noted that since this project constructs the first portion of the Miracle Mile, he would like to simultaneously redo the Building 26 courtyard—the two areas are linked.
- G. Campus Store + Instruction Offices:
- The construction documents (CD) package has been submitted to DSA and is currently under review.
- H. Beach Volleyball Courts, Wildlife Sanctuary, and Lot W Improvements:
- The CD package has been submitted to DSA and is currently under review.
 - Ten bike racks, previously in storage, will be installed as part of this project.

6. MINOR CAPITAL/MODULAR PROJECTS (III B)

- A. Building 61 STEM Center
- Contract award is going to the June Board of Trustees meeting for approval.
- B. Building 1B/C Lighting Upgrade
- Contract award is going to the June Board of Trustees meeting for approval.
 - Construction will NOT be complete before the start of fall term.

7. SUSTAINABILITY (IIIB)

- A. Tania Anders requested that this be a standing agenda item for FAC meetings.
- B. Eera Babiwale noted that she wants to study our trees and calculate the associated greenhouse gas (GHG) offsets.

8. CAMPUS WAYFINDING AND SIGNAGE PLAN (WSP) (IIIB)

- A. Malia Flood requested to be part of the WSP Steering Committee.
 - She is especially concerned about the implementation of Universal Design as it relates to wayfinding.

9. PROJECT INITIATION AND REQUESTS (IIIB)

- A. Jennifer Hinostraza requested an update at the next meeting.

10. UPCOMING QUARTERLY REPORTS (IIIB)

- A. Small Projects (7/12)
- B. Landscape Advisory Task Force (8/09)
- C. Sustainability (9/13)

FUTURE MEETINGS: Monday, July 12, 2021, 9:00 a.m. - 11:00 a.m.
Monday, August 09, 2021, 9:00 a.m. - 11:00 a.m.
Monday, September 13, 2021, 9:00 a.m. - 11:00 a.m.