

**FACILITIES ADVISORY COMMITTEE
MEETING MINUTES**

**MARCH 8, 2021
9:00AM – 11:00AM VIA ZOOM**

PRESENT: Erin Moore, Project Expert, Facilities Planning & Management (Notes)
Gary Nellesen, Executive Director, Facilities Planning & Management
Jennifer Galbraith, Dean, Business
Jennifer Hinostroza, Professor, Horticulture
Joe Carbajal, Technical Expert, Facilities Planning & Management
Kevin Owen, Director, Technical Services
Malia Flood, Dean, Access and Wellness
Marc Ruh, Professor, Kinesiology & Athletics
Mark Fernandez, Web Specialist, IT
Mika Klein, Sr. Facilities Planner, Facilities Planning & Management
Tania Anders, Professor, Geology and Oceanography and Sustainability Coordinator
Tom Mauch, Associate Vice President, Student Services
Yadira Santiago, Executive Assistant II, Administrative Services

ABSENT: Andi Fejeran Sims, Director, Student Life
Chris Schroeder, Director, Infrastructure and Data Security
Diondre McBride, Grounds and Horticulture Tech., Facilities Planning & Management
Valerie Menna, Student Representative

GUESTS: Bill Asher, Assistant Director, Facilities Planning & Management
Doug Jenson, Associate Vice President, Administrative Services
Ruben Avila, Special Project Manager, Facilities Planning & Management
Sheryl Sterry, Project Administrator, Facilities Planning & Management

SUMMARY OF DISCUSSION:

Accreditation Standard IIIB. Facilities Resources: *Plans and evaluates facilities to assure feasibility and effectiveness in supporting College programs and support services.* The following agenda items are noted as referencing **IIIB:**

- ITEM 3: COMMUNITY WORKFORCE AGREEMENT
- ITEM 4: IT/TECH SERVICES DUAL REPRESENTATION
- ITEM 5: PARKING STRUCTURES – PROPOSED BUILDING NAMES AND SIGNAGE
- ITEM 6: COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE
- ITEM 7: PLANNING/PROGRAMMING/CONCEPTUAL DESIGN PROJECTS
- ITEM 8: CAPITAL OUTLAY PLANNING UPDATE
- ITEM 9: MAJOR CAPITAL PROJECTS

1. INTRODUCTIONS

- A. Gary Nellesen welcomed and introduced:
- Dr. Malia Flood, Dean of Access and Wellness

2. REVIEW OF PREVIOUS MEETING MINUTES

- A. Gary Nellesen reviewed the draft meeting notes from February 8, 2021.
- Meeting minutes were approved.

3. COMMUNITY WORKFORCE AGREEMENT (IIIB)

- A. Gary Nellesen gave a brief review of the Community Workforce Agreement (CWA)
- B. The first projects to be bid under the CWA are the following:
- Temple Avenue Pedestrian Bridge Stair and Elevator Tower
 - STEM Center

4. IT/TECH SERVICES DUAL REPRESENTATION (IIIB)

- A. Feedback from Morris
- Gary reported that the committee structure will stay as approved by President's Advisory Council (PAC) at this time.
 - Kevin Owen is the current Administrative Services Manager appointed by Morris
 - Morris stated that Kevin can dually represent Administrative and Technical Services
 - Chris Schroeder is the current IT/Technical Services representative appointed by Morris
 - Both IT and Technical Services are represented at this time
 - Should Morris reassign either position, the committee will recommend adding an additional seat so both IT and Technical Services are individually represented, based on the needs of the committee at that time.

5. PARKING STRUCTURES – PROPOSED BUILDING NAMES AND SIGNAGE (IIIB)

- A. Mika presented feedback from the Parking Structure Naming Task Force:
- Stadium Way be renamed Gateway Drive
 - Parking Structure R to be renamed the Champion Parking Structure
 - The nearby and associated road to be renamed to Champion Way
- B. The group agreed to these proposed names.
- C. Gary will present these naming revisions to CMPCT on April 20, 2021

6. COVID-19 RETURN TO CAMPUS SPACE PLANNING UPDATE (IIIB)

- A. Mika presented the updated interactive campus map
- The “on-campus” Classes filter can be used to find designated parking and pedestrian routes to open classes/programs
- B. The group requested information on classes that are planned to open for the Fall 2021 Semester
- Mika to present an update on Fall classes when it is available

7. PLANNING/PROGRAMMING/CONCEPTUAL DESIGN PROJECTS (IIIB)

- A. North Campus Precinct Study
- Study recently began with the schedule currently in progress.
 - Gary planning to have diagrams to share at the next meeting in April.
- B. Campus Wayfinding and Signage Plan and Campus Lighting Plan and Guidelines
- Presentation by Sheryl Sterry

8. CAPITAL OUTLAY PLANNING UPDATE (IIIB)

- A. Library Final Project Proposal (FPP)
 - To be resubmitted to the state this year
 - Funding will be dependent on the State passing a facilities bond in 2022
- B. Building 6 Reconstruction Final Project Proposal (FPP)
 - Presentation by Mika Klein
 - The programming phase is beginning
 - The FPP will be submitted to the state in a future year
- C. Gary will recommend the preparation of an IPP for Student Services North to CMPCT and report back to the group.

9. MAJOR CAPITAL PROJECTS (IIIB)

- A. Physical Education Project Phase 2 (Gymnasium, Wellness, Aquatics + Heritage Hall) + South Bonita Drive Pedestrian Bridge
 - Phase 2 is ongoing
- B. Parking Structure S + West Temple Avenue Pedestrian Bridge
 - On track to be completed in the summer
 - Accessible student parking expected by the fall
- C. Student Center + Central Campus Infrastructure
 - Project work continuing
- D. Beach Volleyball Courts, Wildlife Sanctuary, and Lot W Improvements
 - 50% design set completed
 - Will be submitted for evaluation by DSA in May
- E. Campus Store + Instruction Offices
 - Project work continuing
- F. Technology and Health Building
 - Project accelerated at the request of the State
 - Has moved from an FPP to a Design Project
 - Preliminary plans will be presented to CMPCT on March 16
 - Planning to submit plans to the State by the end of March and awaiting a release of more state funding at the end of the fiscal year

FUTURE MEETINGS: Monday, April 12, 2021, 9:00 a.m. - 11:00 a.m.
 Monday, May 10, 2021, 9:00 a.m. - 11:00 a.m.
 Monday, June 14, 2021, 9:00 a.m. - 11:00 a.m.