

**Attending:**

<input checked="" type="checkbox"/> Joumana McGowan (Co-Chair)	<input type="checkbox"/> Michelle Sampat (Co-Chair)	<input checked="" type="checkbox"/> Kristina Allende	<input checked="" type="checkbox"/> Barbara McNeice-Stallard
<input checked="" type="checkbox"/> Meghan Chen	<input type="checkbox"/> Gary Enke	<input checked="" type="checkbox"/> Grace Hanson	<input checked="" type="checkbox"/> Emily Woolery
<input checked="" type="checkbox"/> John Barkman for Annel Medina Tagarao	<input checked="" type="checkbox"/> Kate Morales	<input checked="" type="checkbox"/> L.E. Foisia	<input type="checkbox"/> Calvin Tran, Student Rep
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/> Alexis Carter (Guest)	<input type="checkbox"/> Rosa Royce (Budget Liaison)	<input checked="" type="checkbox"/> Pedro Suarez (Guest)	<input checked="" type="checkbox"/> Lisa E. Jackson (Recorder)
<input checked="" type="checkbox"/> Joan Sholars (Budget Liaison)			

<b>AGENDA</b>			
	<b>Item/Comments</b>	<b>Time</b>	<b>Discussion/Outcome</b>
1.	Agenda Review and Approval of the April 24, 2019, minutes:	5 mins	Joumana thanked the group for attending and noted that Barbara will be Co-chairing the meeting.  There was a review of the agenda – no additional items were items.
2.	Budget Liaison Report: (Joan, Rosa, and Michelle)	10 Mins.	Joan stated that Dr. Scroggins attended the last Budget Committee Meeting to discuss the funding formula. <ol style="list-style-type: none"> <li>1. Discussed the Budget’s Committee’s involvement in the budget review process for budget’s other than the General Fund. Budget Committee will be involved in the discussions at some point.</li> <li>2. Next meeting is June 3 – will look at processes and procedures needed to withdraw money from the OPEC Trust – but how is money taken out of PERS and STIRS trust?</li> <li>3. Faculty has expressed concerns regarding processes and transparency.</li> <li>4. Suggested a timeline so that processes is shown to Budget Committee. There has been pushback regarding changing the Purpose &amp; Function Statement to include <i>all</i> Budget processes.</li> </ol>
3.	Metrics: Barbara <ul style="list-style-type: none"> <li>• ISS</li> <li>• Stretch Goals</li> <li>• Strategic Plan Data</li> </ul>	50 mins	Barbara distributed and reviewed handouts taken from the ACCJC report focusing on: <ul style="list-style-type: none"> <li>• Course Completion, Certificates, Degrees, and Transfer.</li> <li>• The College’s stretch goals are missing, but must be submitted next year.</li> </ul>

		<ul style="list-style-type: none"> <li>• We also need to revisit our current goals. They may not be as robust as they need to be and should probably be reviewed on a yearly basis.</li> <li>• Stretch goals can be anything we want it to be. We will not be penalized by the ACCJC for not meeting the stretch goal.</li> </ul> <p>This report will be run again next year and hopefully the numbers are better.</p> <p>The Committee pairs led IEC in goal creation</p> <p><b>Course Completion: Meghan and Kristina</b>  Floor Goal</p> <ul style="list-style-type: none"> <li>• 17/18 = 68%</li> <li>• Actual = 69%</li> <li>• <b>18/19 Floor = 69%</b> because they arrived at that in 17/18 and are confident that's where they will grow from</li> </ul> <p><b>Stretch Goal</b></p> <ul style="list-style-type: none"> <li>• <b>70%</b></li> </ul> <p><b>Certificates: Kate and John</b>  Floor Goal:</p> <ul style="list-style-type: none"> <li>• 17/18 Goal = 617</li> <li>• Actual 17/18 = 579'</li> <li>• 18/19 = 583</li> <li>• 15/16 = 603</li> </ul> <p>There is a reason the numbers decreased – the situation that caused the drop has ended which was auto-award.</p> <p>College on a whole is focused on completion.</p> <p><b>Floor Goal: 620 - Stretch Goal: 670</b></p> <p><b>Degrees: Emily and Kate</b>  Goal:  17/18 = 2175</p>
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4.	PIE Update: (Pedro)	10 Mins	<p>Pedro stated that we are close to completing unit PIE entries.</p> <ul style="list-style-type: none"> <li>• Created a field to allow users to make updates.</li> <li>• 57% of unit PIES have either updated or completed their PIES. This translates to about 80 out of 141.</li> </ul> <p>Joumana asked about complaints from users. Do they like the new format, is it easy for them to use?</p> <p>Pedro stated that The format wasn't change for the most part. He stated that the fields and help text was enhanced to allow users to navigate through the website. Training videos were enhanced and additional help classes were offered as well.</p> <p>Pedro also stated that a campus survey was conducted and he is currently waiting on feedback.</p>

			<ul style="list-style-type: none"> <li>• Manager PIE training will begin in a few weeks. There will be a heavy emphasis on resource allocation portion of it.</li> <li>• PowerPoints and additional training material will be up by the end of May.</li> <li>• A “baked PIE” will also be on the webpage for users to review. Click <a href="#">here</a> to view and click on the picture of the pie. This will allow users to view previous completed PIEs.</li> <li>• Dates and times for PIE training is being finalized.</li> </ul> <p>In regards to the survey that was distributed, Barbara stated that the due date is June 1. It will be left open until August 15, 2019, to ensure ample time for users to participate.</p>
5.	<p>Strategic Plan Meeting: (Barbara)</p> <ul style="list-style-type: none"> <li>• June 12, 2019 (Luncheon)</li> </ul>	5 Mins	<p>Joumana asked the group if they would be available to meet on June 12 at 1:30pm to discuss the Strategic Plan. The Committee agreed to meet.</p> <ul style="list-style-type: none"> <li>• The agenda will be a one-item agenda to discuss the Strategic Plan.</li> </ul> <p>Feedback was received by Dr. Scroggins and Expanded PAC related to the Strategic Plan and that is what will be discussed. Lunch will be provided.</p> <p>As a reminder, IEC does not meet during the summer.</p>
6.	Future Agenda Items:		<ul style="list-style-type: none"> <li>• Outcomes assessment</li> <li>• Strategic Plan</li> </ul>
<p><b>Future Meetings: 4<sup>th</sup> Wednesday of each month from 1:30pm-3:00pm – Building 4 Room 2440</b></p> <p>June 12</p>			