Vice President, Instruction (Co-Chair)	Kelly Fowler	✓	Faculty Credit (appointed by the AS)(Co-Chair)	Tiffany Kuo	✓
Associate Vice President, Instruction	Meghan Chen	✓	Faculty Noncredit (appointed by AS)	Landry Chaplot	✓
Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones	✓	Faculty – Student Services (appointed by AS)	**Vacant**	
Faculty Outcomes Coordinator	Kelly Coreas		Classified (appointed by CSEA 262)	**Vacant**	
Academic Senate President or Designee	Roger Willis	✓	Classified (appointed by CSEA 651)	**Vacant**	
Faculty Accreditation Coordinator	Barbara Mezaki	✓	Student (appointed by the Associated Students)	**Vacant**	
Faculty	**Vacant**		Budget Committee Liaison	Rosa Royce	
Director of Human Resources or Designee	Ryan Wilson		PIE	Krupa Patel	✓
Student Services (appointed by VPSS)	Malia Flood		Guest – Senior Researcher, RIE	Cathy Stute	✓
Instructional Services (appointed by the VP Instruction)	Sylvia Ruano	✓	Guest – Assistant Dean, Accreditation and Planning	Lianne Greenlee	✓
Information Technology (appointed by the VP Admin Services)	Kate Morales		Recorder	Doris Torres	✓

AGENDA			
	Topic	**Time**	**Discussion/Outcome**
1.	**Welcome**	1:30	Welcome to all committee members
2.	**Review of the Agenda**	1:35	Agenda was approved, with no changes to the agenda
3.	**Approval of the October 12th Minutes**	1:40	October 12, 2022 minutes were approved, as written with the correction of adding the following information during the meeting: Within the Course Assessment menu faculty can map as follows: 1. SLO to PLO 2. SLO to ILO Within the Mapping menu faculty can map as follows: 1. Courses to PLO 2. Courses to ILO 3. SLO to ILO 4. PLO to ILO
4.	**Purpose & Function Statement Review of Draft**	1:45	P. Quiñones shared **Purpose and Function Statement** with committee members. They discussed in detail how to improve these sections. No changes were made to the **Purpose** section. As the committee members discussed the **Function** section, they agreed to make minor changes to **Function** 1, 2, 6 and 7. The Purpose and Function statement with changes will be brought back to the next IEC meeting on November 9, 2022 for a formal approval from committee members.
5.	**Integrated Planning and Budget Calendar**	2:00	P. Quiñones shared the Integrated Planning and Budget Calendar with committee members. During this meeting the committee discussed September/October, VP Summaries, President's PIE, and IEC review sections; some changes were made to these sections.

			• M. Chen suggested adding: How to better identify the Strategic Plan College goals. • Additional information was added to IEC reviews VP summaries. • Possibly strikeout IEC reviews section. • L. Greenlee suggested adding Accreditation expectations. Strategic Plan and Planning for Institutional Effectiveness (PIE) process section was unclear to committee members. K. Fowler suggested bringing the VP and Presidents summaries to the next IEC meeting so the committee will better understand the level process.
6.	**ISER Review continued** • Compilation Draft • I.B.5 – I.B.9	2:15	P. Quiñones shared with committee members ISER, 1.B.5 standard. Committee members reviewed and discussed in detail, 1.B.5. Minor changes were made to better understand this standard.
7.	**Budget Committee Update** (Rosa)	2:50	There was no discussion for this agenda item since R. Royce was not present in the meeting.
8.	**PIE Update** (Krupa)	2:55	Krupa had no PIE updates to report
Fall 2022 Meetings: November 9, and November 23.			