

Vice President, Instruction (Co-Chair)	Kelly Fowler	X	Faculty Credit (appointed by the AS) (Co-Chair)	Tiffany Kuo	X
Associate Vice President, Instruction	Meghan Chen		Faculty Noncredit (appointed by AS)	Landry Chaplot	X
Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones	X	Faculty – Student Services (appointed by AS)	Vacant	
Faculty Outcomes Coordinator	Kelly Coreas	X	Classified (appointed by CSEA 262)	Vacant	
Academic Senate President or Designee	Roger Willis		Classified (appointed by CSEA 651)	Vacant	
Faculty Accreditation Coordinator	Barbara Mezaki		Student (appointed by the Associated Students)	Vacant	
Faculty	Vacant		Budget Committee Liaison	Rosa Royce	X
Director of Human Resources or Designee	Ryan Wilson		PIE	Krupa Patel	
Student Services (appointed by VPSS)	Malia Flood	X		Cathy Stute	X
Instructional Services (appointed by the VP Instruction)	Sylvia Ruano	X	Guest – Assistant Dean, Accreditation and Planning	Lianne Greenlee	X
Information Technology (appointed by the VP Admin Services)	Kate Morales	X	Recorder	Doris Torres	X

AGENDA			
	Topic	Time	Discussion/Outcome
1.	Welcome	1:30	<ul style="list-style-type: none"> • Welcome to committee members
2.	Review of the Agenda	1:35	<ul style="list-style-type: none"> • Agenda Approved
3.	Approval of the November 23rd Minutes	1:40	<ul style="list-style-type: none"> • November 23rd meeting minutes were approved as written.
4.	Strategic Plan Update	1:45	<ul style="list-style-type: none"> • A thank you to IEC and RIE for collaborating on completing the Strategic Plan Update. • The Strategic Plan was approved by the Board of Trustees in January 2023, and the implementation of the plan can now begin. • Next Steps: <ul style="list-style-type: none"> ○ The updated Strategic Plan should have a formal cover to match key documents. Uyen Mai or John Lewellen from the Marketing department would be able to assist with this request. ○ The Strategic Plan should be posted on the website. ○ On the Strategic Plan webpage, the Mission, Vision statement page should be changed to Strategic Priorities. ○ A campus wide announcement should be sent out about the completion of the Strategic Plan.

5.	Annual Report Status	1:50	<ul style="list-style-type: none"> • The Annual Report was received, and the data will be ready to review at the next IEC meeting held on March 22, 2023. • Completion of the report is due April 14, 2023.
6.	EPAC Update	2:00	<ul style="list-style-type: none"> • IEC members worked with Expanded President’s Advisory Council (EPAC) to make improvements to the Integrated Planning Model. • This discussion moved to topic #7, Integrated Planning Model.
7.	Integrated Planning Model <ul style="list-style-type: none"> • Current Process Map • Map Update Options 	2:10	<ul style="list-style-type: none"> • The most current Integrated Planning Model was shared. • IEC and Expanded President’s Advisory Council (EPAC) brainstormed to improve the previous version. Three updated models were presented with explanation of the Mission, Vision, and Values, as well as 6 Strategic Priorities. • The committee agreed model #3 was the best choice, with minor corrections. Suggestions to improve plan #3: <ul style="list-style-type: none"> ○ Add “What do acronyms/legends stand for.” ○ Share plan with Planning for Institutional Effectiveness (PIE) to provide feedback. ○ Involve Accreditation Steering Committee (ASC) for additional information. <p>During the meeting model #3 was updated to better align with the role of the Mission, Vision, and Values.</p> <ul style="list-style-type: none"> • Other committee member discussion: <ul style="list-style-type: none"> ○ Who do we report the Integrated Planning Model too? ○ It was said President’s Advisory Council (PAC) or IEC should review the plan and choose specific committees. ○ Purpose and function do specify IEC should review. <p>During this discussion, no decision was made on who to report the updated Model to. This topic will be discussed at the next IEC meeting on March 22, 2023.</p>

8.	Budget Committee Update (Rosa)	2:40	<ul style="list-style-type: none"> • The first Budget meeting was held on March 1st. P. Quinones attended as the liaison for IEC. Morris Rodrigue, Vice President of Administration Services, reviewed the proposed budget of the state and discussed how it may impact certain programs. • Morris requesting that Planning and Institutional Effectiveness (PIE) should provide a list of non-funding resource requests, entered by the unit member, these requests should be ranked as High, Mid, Low priority, P. Quinones will reach out to K. Patel for assistance. • The budget committee has a goal related to affordable budget practices, Morris would like PIE to support or facilitate that information. <p>P. Quinones will continue to meet with Morris on how the process should be implemented.</p>
9.	PIE Update (Krupa)	2:50	Nothing to report.

Spring 2023 Meetings: March 22, April 12, April 26, May 10, May 24.