

Vice President, Instruction (Co-Chair)	Kelly Fowler	X	Faculty Credit (appointed by the AS) (Co-Chair)	Tiffany Kuo	X
Associate Vice President, Instruction	Meghan Chen	X	Faculty Noncredit (appointed by AS)	Landry Chaplot	X
Director, Research & Institutional Effectiveness (Co-Chair)	Patty Quinones		Faculty – Student Services (appointed by AS)	Vacant	
Faculty Outcomes Coordinator	Kelly Coreas	X	Classified (appointed by CSEA 262)	Vacant	
Academic Senate President or Designee	Roger Willis		Classified (appointed by CSEA 651)	Vacant	
Faculty Accreditation Coordinator	Barbara Mezaki	X	Student (appointed by the Associated Students)	Vacant	
Faculty	Vacant		Budget Committee Liaison	Rosa Royce	X
Director of Human Resources or Designee	Ryan Wilson	X	PIE	Krupa Patel	X
Student Services (appointed by VPSS)	Malia Flood		Guest – Senior Research Analyst, Research and IE	Cathy Stute	X
Instructional Services (appointed by the VP Instruction)	Sylvia Ruano	X	Guest – Assistant Dean, Accreditation and Planning	Lianne Greenlee	X
Information Technology (appointed by the VP Admin Services)	Kate Morales	X	Recorder	Wendi Alcazar	X

AGENDA			
	Topic	Time	Discussion/Outcome
1.	Welcome	1:30	<ul style="list-style-type: none"> EPAC will be after our next meeting. We need to map out a timeline to determine what we can work on each year. We will also look at who and which committees will need to be involved in this work.
2.	Review of the Agenda	1:35	<ul style="list-style-type: none"> Reviewed
3.	Approval of the April 26th Minutes	1:40	<ul style="list-style-type: none"> Edit Thymes to themes under PIE Update. Approved with changes.
4.	Committee Goals and Progress	1:50	<ul style="list-style-type: none"> Goal 1: Webpage not website is up to date. <ul style="list-style-type: none"> Update membership and minutes on the webpage. Goal 6: Outcomes: Oversee the integration outcomes assessment with program review, in service of institutional effectiveness.
5.	Review BP 3225 and AP 3225	2:10	<ul style="list-style-type: none"> This AP and BP is not yet approved, it is not on our website. The College has gone this long without it, is it needed? According to CCLC we do need this AP/BP The AP is aligned exactly with CCLC recommendations. We might want to list federal first under first paragraph. Federal and state guidelines, not state and federal guidelines.

			<ul style="list-style-type: none"> • ACCJC will be releasing new standards and the final revisions will be adopted in June and we will have new standards. Moving forward we will need to have our APs & BPs reflect the new standards. • Updates will be needed to most APs and BPs when ACCJC releases their updates. • Once the commission approves the updates we will work on our APs and BPs over the next few years to include the updates. • The BP is the same language as CCLC recommendations. • Include language about Equity and inclusion. • A workgroup should be formed to come with some language to the next meeting. Including how we see IEC, how it works and affects us here at Mt. SAC. • Workgroup members: Kelly, Lianne, Barbara and Tiffany. We will invite Patty to join the group. Via a shared document and then meet to discuss and finalize a draft.
6.	Review of QFE	2:30	<ul style="list-style-type: none"> • QFE-Quality Focus Essay. Emerges out of the self-evaluation process. • The Core Team wants IEC to focus on review of the QFE Outcomes and Program. • The team of experts came and shared an outline and direction that we want for our college. • A summarization of conversations that have taken place across multiple groups. • Moving this towards something that is seen as being valuable not just a compliance piece. To make it meaningful. • We call our review process PIE, but ACCJC calls PIE, program review. • PIE is how we reflect on how we fulfilled our strategic plan. • We looked at the interrelationships between the different groups on-campus. • Learning resources report their outcomes differently than other areas on-campus. • What are actionable next steps? • What are the deliverables?

			<ul style="list-style-type: none"> • The QFE is a framework for the college to continue to move forward. • Goal 1: Reset the narrative around outcomes? What is the current narrative? The word narrative is kind of seen as a negative. • Can we say, “Reframe the use of outcomes assessment”? We need to better define where we are going and what we want to do. • If we change the Outcomes software, we need to make sure it works for PIE as well. • Outcomes work is bigger than courses. Maybe the Outcomes committee should report to a different committee? • When would the Steering Committee like the feedback returned to them? Asking to have feedback by May 19th. • How do we put the heart and soul back into a document like this? Where is the heart in accreditation right now? Where is the heart in meeting our mission to our community and students? • The IEC will review QFE and give feedback to Lianne.
7.	Budget Committee Update (Rosa)	2:40	<ul style="list-style-type: none"> • The Budget Committee rewrote part of the report. The committee collaborated on the changes. • Budget review and development guide was approved. • Added one goal about DEISAA to the committee. • We are going to try and test a new process to see if we can use this new DEISAA goal next year. • We will try to use the rubric from RIE.
8.	PIE Update (Krupa)	2:50	<ul style="list-style-type: none"> • Unit PIE is ending soon, the deadline is fast approaching. • We are doing one on one training and group training.
Spring 2023 Meetings: May 24.			