

IRB Committee Meeting
June 7, 2024
Zoom Meeting (1:00 p.m. ~ 3:00 p.m.)

	RIE Director		Academic Senate Appointments		Academic Senate Appointments		Managers – Appointed by VPs		Unaffiliated Member
✓	Patricia Quinones (Chair) (Term: Ongoing)	✓	Catherine McKee (Biomedical Science) (Term: 2023-2026)	✓	John Norvell (Behavioral Science) Co-Chair (Term: 2021-2024)	✓	Adrienne Price (Grants Office) (Term: 2023-2026)		Nicholas Athey (Assistant Professor of Sociology) University of La Verne (Term: 2023-2026)
	CSEA Appointments		Carmen Rexach (Biomedical Science) (Term: 2022-2025)		(Vacant) Danielle Dervishian Biology (Term: 2020-2023) (Alternate)	✓	Aida Cuenza-Uvas (AANAPISI) (Term: 2021-2024)		
	Michelle Newhart (Non-Scientist) (Term: 2022-2025)	✓	Misty Kolchakian (Behavioral Science) (Term: 2024-2027)	✓	Tom Mitchell (ACCESS and DHH) (Term: 2023-2026)				

* Alternates (verify).

Update Membership on IRB and FWA Website per Department of Health and Human Services (DHHS) Directives

Regrets:

Notes: Doris Torres

Item	Topic	Outcome/Action Item
1.	<ul style="list-style-type: none"> Welcome 	<ul style="list-style-type: none"> Patty and John welcomed IRB committee members
2.	<ul style="list-style-type: none"> Approve April 5, 2024, Meeting Minutes 	<ul style="list-style-type: none"> April 5, 2024, meeting minutes were approved.
3.	<ul style="list-style-type: none"> IRB Co-Chair (All) 	<ul style="list-style-type: none"> Patty provided an update regarding John Norvell, the Institutional Review Board (IRB) co-chair. John will begin his sabbatical on August 26, 2024, and has decided to step down from his co-chair role starting in Fall 2024-25. Misty Kolchakian has volunteered and was appointed by committee members to serve as the new co-chair with Patty.
4.	<ul style="list-style-type: none"> AP 3260 (finalize) (All) 	<ul style="list-style-type: none"> Patty and John met with the former Director, Barbara McNeice-Stallard to discuss the AP 3260 edits. Patty shared the updated AP 3260 with committee members. Minor revisions were made and finalized to the classroom section. Patty will send the finalized AP 3260 to the Board for approval.
5.	<ul style="list-style-type: none"> Other 	

<p>Future Meetings – First Friday of Each Month – March 1, April 5, May 3, and (If needed) June 7, 2024.</p> <p>Next Meeting Topics:</p> <p style="text-align: right;">*Update Membership on IRB and FWA Website per DHHS Directives</p>
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Mt. SAC IRB
 Federalwide Assurance (FWA) # FWA00021745
 Effective until April 15, 2024
 Mt San Antonio College IRB #1
 IORG# 0004996 (College)
 ORG: IRB00005967 (For Our Work)
 Expires May 17, 2025