Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
May 2, 2022

Fawaz Al-Malood	Maribel Gonzalez X	Richard Patterson	Guest: Chris Schroeder X
George Bradshaw	Mark Lowentrout X	Robert Stubbe	Guest: Katie Datko X
Michael Carr X	Anthony Moore X	Joe Vasquez	Guest:
Kelly Coreas X	Jaishri Mehta X	John Uy X	Guest:
Angelic Davis X	Jean Metter X	Student Rep 2	Kate Morales (Notes) X

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Anthony welcomed everyone to ITAC.	Information only.
2. Review April 2022 Memory	The April 2022 memory was reviewed and approved.	The memory will be posted to the ITAC website.
3. Accreditation Update	Anthony reviewed the progress of the Weaving Teams for standard IIIC. The draft documents and evidence are due on Wednesday, May 4. The drafts will be sent to the Accreditation Core Team for review and additional editing.	Information only.
4. Goals Report	The Committee reviewed the 2021-22 ITAC Goals Report and entered accomplishments and status information for each goal. Chris Schroeder shared the results of cyber security training that was assigned through POD to classified staff and managers.	The Goals Report will be submitted to PAC by June 10. IIIC
5. Technology Master Plan	The Committee discussed the existing Technology Master Plan that was created in 2009, with minor updates in 2016, and 2019. The Plan is outdated. Anthony shared a proposal from BerryDunn, a consulting agency, to assist with creating a new Technology Master Plan including coordinating input from all constituents including ITAC.	The Technology Master Plan topic will continue on future ITAC agendas. IIC

	Jean asked if consultants were used to create the current TMP and Anthony indicated that a consultant was used in 2009, but they did not solicit input outside of IT.	
6. Policies: New and Updates	Anthony asked ITAC what types of IT related policies need to be created or updated. Suggestions included updating the equipment replacement timeline and some possible security policies. Anthony and Chris discussed their ongoing work with the CIS department to create possible student intern positions to assist with information security. The idea is to provide work experience in the IT department and have them research and complete tasks related to information security. ITAC also discussed if there are procedures for selecting various software packages and what happens if the software does not perform as expected. Angelic discussed purchasing requirements regarding thresholds and options for doing multi-year agreements with board approval.	This topic will be discussed at future ITAC meetings.
7. Other Items	The next meeting is on June 6 at 2:30 pm via Zoom.	Please forward agenda items to Anthony, Jaishri, or Kate.
Accreditation Standards IIC: Student Support Services IIIC: Technology Resources		