Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
May 7, 2018

Members:			
Dale Vickers (Interim Chair) **X**	L.E. Foisia	Paulo Madrigal	Robert Stubbe **X**
Ron Bean **X**	Joel Garcia	Jai Mehta **X**	Joe Vasquez **X**
Chau Dao **X**	Phebe Lee **X**	Alexis Navarrete	
Sheila Espy **X**	Rich Lee	Richard Patterson **X**	
			Kate Morales (Minutes) **X**

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Dale welcomed everyone to the meeting.	Information only.
2. Annual Review of Committee Purpose/Function Statement	The Committee reviewed the Purpose and Function statement and made no changes. The Committee reviewed the terms of various members and noted terms that were ending. The Committee agreed to continue with the current meeting day and time.	The Purpose and Function statement will be forwarded to PAC.
3. Annual Update on Committee Goals	The Committee reviewed the current goals and edited item 1 to add the word 'maintain' for 'Maintain Committee website.'	The updated goals will be forwarded to PAC.
4. Technology Master Plan: Computer and Construction Standards	Ron Bean passed out a document with the College's current computer standards including laptop, desktop, Windows, and Apple. Ron also reviewed the five-year computer replacement cycle and noted that exceptions are made for faculty in high-technology disciplines. Ron shared that IT does not have a standard on personal mobile devices and supports both Apple and Android platforms, as needed. These computer standards are also the same models that are purchased for classrooms and labs. The Committee agreed that the current standards were appropriate. Ron Bean passed out a document detailing the current IT construction standards and drawings of various spaces	Information Only IIIC.

	like offices, conference rooms, and wiring closets. The Committee reviewed the documents and discussed how they were implemented in the new BCT Building.	
5. Other Items	Chau Dau asked how ASAG (Administrative Systems Advsiroy Committee), will report to ITAC now that it is a sub-committee to ITAC. Dale explained that ASAG is a collaboration of IT and functional Banner users from across campus. Robert Stubbe shared that there will be an active shooter drill on June 20. The next meeting is June 4 at 2:30 p.m.	ASAG notes will be shared with ITAC. Information Only A reminder will be sent approximately one week before the meeting.
Note: Accreditation Standards IIC: Student Support Services IIIC: Technology Resources		