Members:

Dale Vickers (Chair) **X**	L.E. Foisia	Jai Mehta **X**	Joe Vasquez **X**
Ron Bean **X**	Phebe Lee	Bryan Monroy	Student Rep 2
Chau Dao **X**	Rich Lee **X**	Richard Patterson **X**	
Sheila Espy **X**	Paulo Madrigal **X**	Robert Stubbe	Kate Morales (Minutes) **X**

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Dale welcomed everyone to the meeting.	Information only.
2. Review of May 2019 Minutes	Minutes were approved with a minor edit.	Minutes will be posted to the ITAC website.
3. Review/Approve AP / BP 3271 – Chris Schroeder	Chris reviewed the updated AP and BP. The AP was shortened and is in alignment with NIST standards. Dale asked the committee if they approved of the documents as amended. The Committee agreed to approve the documents and moved them forward in the review process.	Chris will continue the process to have the AP and BP forwarded for review and approval.
4. ITAC Goals 2018-19: Outcome Column	ITAC reviewed the goals from 2018-19. They agreed that the committee had made progress on the goals. The third column will be filled in with results from ITAC meeting notes. It was suggested that perhaps Lynda.com access could be purchased for students to assist with Goal # 3 – Technology Literacy. This is something that can be explored, perhaps with Perkins funding.	The completed goals document will be forwarded to the President's Office.
5. Technology Master Plan (TMP)	Dale reviewed the appendix documents with PAC, including the technology refresh standards, which was positively received by PAC. These appendix documents will be added to the Technology Master Plan document that is available online at https://www.mtsac.edu/it/about-us/master_plan.html	Dale will continue to update the TMP and bring appendix suggestions to ITAC. The existing TMP will be updated with these appendix documents. IIIC
6. ASAG Minutes	The March and May 2019 ASAG minutes were shared with the Committee. Chau shared that Financial Aid recently implemented	Information only.

	ProVerify to automate some of the data collection for students applying for Financial Aid. She said the process is going well and it is shortening the time it takes to award a student their aid package.	
7. Other Items	The next meeting is September 9, 2019 at 2:30 p.m. in Building 4 Room 2440.	Information only. Note – Change in location to Instruction Conference Room 2440.
Note: Accreditation Standards IIC: Student Support Services IIIC: Technology Resources		