

**Mt. San Antonio College  
Information Technology Advisory Committee  
Group Memory  
June 7, 2021**

Fawaz Al-Malood X	Rich Lee	Richard Patterson X	Guest:
George Bradshaw	Mark Lowentrout	Robert Stubbe X	Guest:
Michael Carr X	Anthony Moore X	Joe Vasquez	Guest:
Kelly Coreas X	Jai Mehta X	Student Rep 1	Guest:
Maribel Gonzalez X	Jean Metter X	Student Rep 2	Kate Morales (Notes)

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome	Anthony welcomed everyone to ITAC.	Information only.
2. Review November 2020 Memory	The May 2021 memory was reviewed and approved.	The memory will be posted to the ITAC website.
3. ITAC Goals: Recommendations from PAC	The committee reviewed ITAC's goals and the progress for 2020-21. Goal 1 regarding updating the website is a common goal across all committees and councils. The goals document will be updated and shared via email for final review and approval.	The updated goals will be sent to the President's Office.
4. IT Return to Campus	Michael shared an update on IT's progress on return to campus activities. Some classes and labs will be offered on campus during summer and IT is focused on ensuring the technology is ready to support these initiatives. The Writing Center will be ready for summer. Michael detailed the coordination between IT, Facilities, and other campus areas about preparing spaces for staff and faculty to return. Michael also shared that IT has about 300 desktop computers on order to replace any lingering Windows	Information only.

	7 machines. Due to the chip shortage, delivery is taking a bit longer, but the new machines should arrive in September.	
5. Microsoft Teams coming in July	Microsoft is retiring Skype for Business effective July 31. The College is moving to Teams. There are about 800 active Skype for Business users. IT is focusing communication on existing users and transitioning them to Teams. Customized Mt. SAC training is provided by Microsoft and coordinated by POD. Jean reported that she did a Teams meeting with Fawaz and it was an easy transition. Fawaz reported that some Apple users could have audio and video issues with Teams. IT will reach out to Apple users to assist with the transition.	Information only.
6. Other Items	The next meeting is on September 13 at 2:30 pm via Zoom	Please forward agenda items to Anthony, Jai, or Kate.
<b>Accreditation Standards</b> IIC: Student Support Services IIIC: Technology Resources		