

**Mt. San Antonio College
Information Technology Advisory Committee
Group Memory
October 7, 2024**

Dominick Atanasio	Dalia Chavez X	Vincent Herrera X	Krystal Yeo
Denise Bailey X	Katie Datko X	Mary McGuire X	Guest: Lianne Maldonado-Greenlee X
George Bradshaw	Angelic Davis X	Anthony Moore X	Guest: Chris Rodriguez X Guest: Jonathan Singh X
Michael Carr X	Michael Dowdle	Joe Vasquez X	Vacant – Student Reps 1 and 2

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
Welcome and Review of September Memory	Anthony welcomed everyone to the meeting. The September 9, 2024, memory was approved.	The memory will be posted to the ITAC website .
Educational and Facilities Comprehensive Plan (EFCP) – Lianne Maldonado-Greenlee	Lianne explained the EFCP process and shared a PowerPoint presentation. She reviewed the differences between traditional planning and DEISA+ planning. The planning process includes listening sessions with students, a visioning session, and feedback from employees. The goal is to have a completed plan presented to the Board of Trustees by June 2025.	Lianne will share the PowerPoint file with ITAC.
Final Review: Audio Visual Standards (Chris Rodriguez)	Chris shared that every new construction project includes the standard mass notification system. For example, buildings 7, 11, and 26 are almost done. ITAC had no changes to the AV Standards document and agreed it could move forward.	Information only.
Introduction: Jonathan Singh, Assistant Director of Information Security	Jonathan introduced himself as the new IT Assistant Director, Information Security. He shared his background which includes 20 years of IT experience, 11 of them in higher education. He is starting his fifth week at Mt. SAC and is getting to know the campus and the team. He welcomed members of ITAC to contact him with any information security questions or suggestions.	Information only.
Reminder: Announcement on the Status of Zoom Recordings	IT sent a campus announcement regarding the following Zoom changes.	IT will resend the campus announcement closer to the October 1, 2025 deadline.

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	<p>The CA Community Colleges TechConnect Center is implementing a policy that affects Zoom recordings. All Zoom recordings created before July 31, 2024, will be deleted as of October 1, 2025. They're stored for an additional 30 days in a Recycle Bin before they are permanently deleted. Log in to Zoom and download your recordings before October 1, 2025. You can move them to OneDrive or offline storage like an external hard drive.</p>	
Draft: ITAC Goals	<p>ITAC reviewed the draft Goals document.</p> <p>The committee discussed goal number four which is related to the Student Laptop Loan Program (SLLP). There are some barriers noncredit students encounter with checking out the items due to the different ways they register for classes. The SLLP is very popular and will continue as an ITAC goal with Michael providing an update in 2025.</p>	The Goals document will be submitted to the President's Office.
Discussion: AI Pilot	<p>ITAC discussed various aspects of AI. Joe shared that the CIS department is creating curriculum around AI. Katie shared this link from the Chancellor's Office on their AI efforts. https://www.cccco.edu/About-Us/Vision-2030/strategic-directions/GenAI-and-the-future-of-learning</p> <p>Katie shared a few enterprise-level AI options like schools.ai and boodlebox. Mary discussed the environmental impacts of these systems. Vince shared that many of our existing software programs are now including AI features.</p>	Information only.
Other Items	The next meeting is on November 4, 2024, at 2:30 p.m. via Zoom.	Please forward agenda items to Anthony or Kate.
Accreditation Standards	<p>IIC: Student Support Services IIC: Technology Resources</p>	