



MAPPING & CATALOG COMMITTEE

March 8, 2022 Agenda

9:00 – 10:30 AM

Voting Members

Shiloh Blacksher, *GPS Instruction Coordinator* ☐
 Jody Fernando, *Noncredit Manager* ☒
 Jamaika Fowler, *Articulation Officer* ☐
 Alana Bachor, *Credit Mapping Coordinator* ☒
 Sara Mestas, *GPS Counseling Coordinator, Co-Chair* ☐
 Michael Ngo, *School of Continuing Education Mapping Coordinator Co-Chair* ☒
 Michelle Sampat, *Associate Dean of Arts, Co-Chair* ☒
 Dejah Swingle, *Director, Career Education* ☒
 Becky Wang, *Evaluator, Admission & Records* ☒
 Sylvia Ruano, *Dean, Instruction Co-Chair* ☒

Marcell Gilmore, *Research & Institutional Effectiveness* ☐
 Joshua Christ, *Arts Faculty* ☒
 Vacant, *Business Faculty* ☐
 Vacant, *Humanities & Social Sciences Faculty* ☐
 Robert Purcell, *Kinesiology, Athletics, & Dance Faculty* ☒
 Cristina Springfield, *Library & Learning Resources Faculty* ☐
 Eugene Mahmoud, *Natural Sciences Faculty* ☒
 Lorena Velasquez, *School of Continuing Ed Faculty* ☒
 Vacant, *Technology & Health Faculty* ☐

Vacant, *Student Representative* ☐

Non-Voting Members

Matt Bidart, *Information Technology Rep* ☐
 Lesley Cheng, *Noncredit Curriculum Specialist* ☐
 John Lewallen, *Marketing Designee* ☐

Guests

Pedro Suarez, *Instruction Business Analyst* ☒
 Eric Turner, *Assistant Director, Web and Portal Services* ☐
 Lisa Jackson - *Recorder* ☒

Meeting Agenda	Outcomes
<p>I. Welcome and Land Acknowledgement – Sara Mestas Joshua Christ, Professor, Theater Sylvia Ruano, Dean, Instruction</p>	<p>At this time, we would like to take a moment to honor, acknowledge, reflect, express our sincere gratitude for, and appreciation of, the people, ancestors, and sacred land that we gather upon today. We want to honor the ancestral homelands and traditional territories of Indigenous peoples who have been here since time immemorial; and to recognize that we must build solidarity, and kinship, with Native Indigenous communities. As all our liberations are tied together, we also recognize a duty to give honor through our work, and continue to stand up for racial and social justice every day.</p> <p>M. Sampat welcomed J. Christ and S. Ruano to the Committee.</p>
<p>II. Approve Minutes a. November 23, 2021</p>	<p>Minutes of November 23 approved as submitted.</p>
<p>III. Announcements Vacancies</p> <ul style="list-style-type: none"> ○ Technology & Health ○ Business ○ Student Representative 	<p>M. Sampat announced the following vacancies:</p> <ul style="list-style-type: none"> ● Technology & Health ● Business Division ● Student Representative <ul style="list-style-type: none"> ○ L. Jackson contacted Student Services last month requesting an appointment of a student representative. If you know any students that might be interested, please direct them to L. Jackson (ljackson35@mtsac.edu)
<p>IV. Catalog Program Maps (Courseleaf Update) – Pedro Suarez</p>	<ul style="list-style-type: none"> ● M. Sampat shared that the Committee has been working to integrate the maps into the college catalog. ● P. Suarez gave an update on Course Leaf and an overview of the current online catalog view of a program. He stated that this

	<p>project entails work on Degree Works integration to Catalog.</p> <ul style="list-style-type: none"> • The goal is to assist with prospective/current or returning students and counseling locate information in one area versus multiple areas (i.e., www.mtsac.edu/guided-pathways) • Any future updates within Degree Works will update automatically in the online catalog with no manual interaction. • Completed the entry of 358 Degree Works maps into our current 2021-22 online catalog. <ul style="list-style-type: none"> ○ This integration will allow for any updates or changes from the Degree Works mappers to be automatically reflected in our online catalog reducing the issues of broken links and manual intervention to correct issues. ○ Phase 1 is now complete. Focus has shifted to Phase 2, which is to create links and pages in the 2022-23 online catalog. ○ This work is 75% complete as of March 7, 2022.
<p>V. ADT Website – Sara Mestas and Alana Bachor</p>	<ul style="list-style-type: none"> • A. Bachor provided an overview of the Associate Degree for Transfer (ADT) page that is now live. • The goal now is to ensure that students are knowledgeable of this page and the resources available to them. • The landing page explains the difference between ADT, AAT, and AST. There are helpful links for helping students to enroll in Mt. SAC. There is also a link for Student Voices which is a podcast featuring conversations between students, alumni, and professors. • Funding is available for 12 more podcast episodes. A. Bachor is currently in the process recruiting faculty to participate and record a podcast. If there is no interest, she seek participation from non-ADTs. <ul style="list-style-type: none"> ○ A. Bachor to send S. Ruano and M. Sampat a list of those that still have an opportunity to engage and will share this information with the Deans and Associate Deans.
<p>VI. Marketing – Sara Mestas, Michelle Sampat & John Lewallen</p>	<ul style="list-style-type: none"> • M. Sampat wanted to continue the conversation in regards to marketing. Some of the ideas that the team came up with last

week that can be implemented using Studio 13.

- Studio 13 is a multi-media studio in the Arts Division and coordinated by Monica Orozco.
- Guided Pathways funding was secured this year to cover the cost of student workers in Studio 13.
- The student workers assist Monica with a variety of projects such as creating videos, flyers, posters, and signs.
- The other piece of Studio 13 is that they work in conjunction with Marketing.
- If anyone has an idea or something you would like to try, this would be a great way to pilot that.
- Some of the marketing ideas include murals or banners on the light posts that highlight programs or students at Mt. SAC.
- A. Bachor shared that she will try to work with Studio 13 to create poster-sized replicas of the ADT website to get them into the Department Chairs' Offices, Library, and other high-traffic areas.
- E. Mahmood spoke of creating a mural that aligns with the accreditation theme - "*Weaving*" within the Physics and Engineering Divisions of the Natural Sciences side that would show case the communities our students come from and solving problems they are interested in.
- E. Mahmood stated that he shared this idea with Dr. Scroggins and that he most likely will work on this semester. There has been interest from other parts of campus and is open to collaborating to make this bigger.
- D. Swingle said that in her experience in Continuing Education, students do not understand what the different levels of awards are or what they need.
 - Ideally it would be helpful to the students to have something produced (online or in print) that would explain that students.
 - Students may not be fully aware what the awards mean and it we

	<p>could really help educate students and their families.</p> <ul style="list-style-type: none"> • Michelle reminded the committee that the ADT website was a funded by a Guided Pathways mini grant. Please bring any ideas you may have that require funding to Guided Pathways. <ul style="list-style-type: none"> ○ The mini-grant information can be found here. Please contact Shiloh Blacksher or Sara Mestas if you have any questions.
<p>VII. Navigate - Sara Mestas and Alana Bachor</p>	
<p>VIII. Parking Lot</p>	
<p>2021-22 Meetings 9:00-10:30AM 2nd & 4th Tuesdays</p>	<p>Spring 2022 March 22 April 12 & 26 May 10 & 24</p>