

**Mt. San Antonio College**  
**Student Success and Support Program Advisory Committee Minutes**

May 8, 2019

3:00-4:30 pm

Location: 9B – Ragan Room

**Committee Members:**

	George Bradshaw (Co-chair) (Assessment)	x	Dianne Rowley (LERN)		Theodos Kidane (At-Large)
x	Evelyn Hill-Enriquez (Co-chair) (AWE)	x	Ned Weidner (English)	x	Maria Tsai (RIE)
x	David Beydler (Co-chair) (Math)	x	Patricia Maestro (Counseling)	x	Elizabeth Casian (AmLa)
x	Francisco Dorame (Dean, Counseling)	x	Naomi Avila (Continuing Ed.)		

**Guests:**

x	Michael Harper (English)		Hansel Alvarez (English)	x	Chuong Tran (IT)
x	Audrey Yamagata-Noji (VP Student Services)	x	Michelle Sampat (Associate Dean, Instruction)	x	Debbie Rivers (Math)
x	Nico Martinez (Assessment Center)	x	Joel Monroy (Dual Enrollment)	x	Bev Heasley (IT)
x	Tannia Robles (HS Outreach)	x	Katrina Hermoso (Inreach)		

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of Minutes from April 24, 2019		Minutes for April 24, 2019 were approved.
2. Update on AQ Phase 2 Go Live!	<p><b>Overall updates:</b></p> <ul style="list-style-type: none"> <li>• 300 students have taken AQ as of this morning. Not encountered any holes yet.</li> <li>• Based on an issue reported by a counselor, counselors need to be aware that students should not be sent to take Math Placement Tests.</li> </ul> <p><b>DRP:</b></p>	Recommendation to add “None of the above” to the “Please select one of the following” question in the “Did not attend a US high school” branch of the AQ.

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	<ul style="list-style-type: none"> <li>• Can students take the DRP without the AQ?</li> <li>• Patricia recommends that students should be allowed to take the DRP without additional screening.</li> <li>• Not currently giving DRP at high schools.</li> </ul> <p><b>Math Placement Specialists:</b> Patricia asked about Math Placement Specialists. David shared that students should be directed to the Math Department for now until we get final approval about the Math Placement Specialist role.</p> <p><b>HS Outreach:</b> Melissa from HS Outreach reported on experiences since May 7<sup>th</sup> release of AQ 2.</p> <ol style="list-style-type: none"> <li>1. Students were submitting without results. This has been fixed already. These students will have to redo AQ.</li> <li>2. Students weren't allowed to change major because couldn't select term. Chuong and Audrey said it's the same issue as above. This will be worked on. It's for students who have future term admission.</li> </ol> <p>Tannia shared that HS Outreach sent out 4500 letters telling students that they can register for transfer-level if take AQ.</p> <p><b>Mountie Fast Track:</b> Audrey and Katrina shared that Mountie Fast Track last night had 35 students. Very positive feedback. Walked students through the AQ. Only a few issues. Some forgot usernames/passwords, some couldn't change majors, one student couldn't finish AQ. Showed videos on main screen with audio, which worked well.</p>	

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	<p>Recommendation from Patricia (handout).</p> <p><b>Students who fail math this semester:</b>  Debbie asked a question: For students currently in Math 71 who are failing the course, will they be dropped from a Math 130 course they have enrolled in for summer?  Based on discussion, if student doesn't take AQ, then they will be dropped. They need to take the AQ so they won't be dropped and will gain eligibility for Math 130.</p>	
<p>3. Dual Enrollment and Special Admit Students (F Dorame and J Monroy) (Guidance Handout)</p> <p>Ensuring that all students will have a path through the AQ that will generate English/AmLa, Reading/AmLa, and math placements:  International, special admit (7th, 8th, 9th, 10th, etc.), home school, HS equivalent, dual enrollment (11th, 12th), some college (Mt. SAC or other colleges), AA/AS at</p>	<p>Francisco and Joel reviewed the April 18, 2019 memo from the Chancellor's Office about dual enrollment. These students will be eligible for transferrable courses (1A/1A+80, and transferrable math).</p> <p>Francisco shared details about Special Admit students and Dual Enrollment Students.</p> <p>Special Admit: Students that are still in high school that are coming here to take class on campus. We put a hold when they apply (since not graduated from HS). They come to orientation, counselor approves course request, then go back and clear hold so have eligibility to add that class. Approximately 100 students fall/spring, summer 60-70 students. Usually tend to be home schooled or local to Mt. SAC (Walnut, Pomona, Covina, etc.).</p> <p>Dual Enrollment: Courses that taking to high schools. Offering class within bell schedule. Closed courses (so only students at HS eligible for class). Non AB 288 are courses offered in HS not within</p>	<p>Patricia will work with IT to develop a method for counselors to input course eligibilities for students with less than 3 years of high school.</p>

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<p>another college, BA/BS at another college, “None of the above”</p>	<p>class schedule (6<sup>th</sup> period, afterschool). Open courses, so our college students can attend those courses.</p> <p>Francisco: 9<sup>th</sup> grade student is a question still. 10<sup>th</sup> and 11<sup>th</sup> grade students should see a counselor. 12<sup>th</sup> grade students will have completed 3 years, so those students can take AQ.</p> <p>Michelle clarified that most students in dual enrollment are 12<sup>th</sup> graders. Sometimes the AQ is used to provide prerequisite clearance for other classes.</p> <p>Francisco only meets with Special Admits that are 14 years old and younger (gifted students). Counselors do orientation, and go through student records. Counselors sign off on students enrolling in our courses.</p> <p>In response to a question, Bev stated that we can differentiate Special Admit students in Banner. Joel shared that there are also ways to identify Dual Enrollment students.</p> <p>Audrey commented that we need to be able to differentiate between students who are currently in high school vs. dropped out of high school.</p> <p>Patricia asked: When students with less than 3 years of high school are referred to counselor, how do counselors enter eligibilities in? Bev, IT, and Patricia will work on this question.</p>	

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	<p>The committee agreed that the message to students with less than 3 years of high school should be “see a counselor”.</p> <p>Anyone who has US HS information but not 3 years (and no diploma) gets this information: “Since you don’t have 3 years of English at a US high school, please see a counselor.”</p> <p>The following to-do list for IT was reviewed:</p> <ol style="list-style-type: none"> <li>1. Change message to “See Counselor” for students who have less than 3 years of high school.</li> <li>2. On closing page, put “Next Steps” in a box that stands out.</li> <li>3. Mechanism for counselors to enter in eligibility. (Francisco will request through George or Audrey for authorization.)</li> <li>4. If student says they have associates on the AQ, their placement will be ENGL 1A and READ 100.</li> </ol> <p>The committee agreed that until we can fix it AQ message, we will give AWE to any students who ask for it.</p>	
4. SP&S Update & Future Recommendations to SP&S		
5. Senate Update		
6. Counseling Update on Guidance Efforts		
7. Upcoming meetings: May 22 and June 5 (all meetings in the Ragan Room)	Committee decided to hold an additional SSSPAC meeting May 15, 3:00-4:30pm.	

Next Meeting: May 15, 2019 from 3:00-4:30pm in 9B Ragan Room