

**Mt. San Antonio College**  
**Assessment and Matriculation Committee Minutes**

September 9, 2020  
 2:30–4:15 pm  
 Online via Zoom

**Committee Members:**

x	George Bradshaw (Co-chair) (Assessment)	x	Dianne Rowley (LERN) (Recorder)	x	Maria Tsai (RIE)
x	David Beydler (Co-chair) (Math)	x	Ned Weidner (English)	x	Liza Becker (Associate Dean, Continuing Ed.)
	Francisco Dorame (Dean, Counseling)	x	Jesse Lopez (Counseling)	x	Michelle Sampat (Associate Dean, Instruction)
x	Elizabeth Casian (AmLa, AWE)	x	Naomi Avila (Counselor, Continuing Ed.)		

**Guests: Nico Martinez (Assessment Center), Audrey Yamagata-Noji (VP Student Services), and Chuong Tran (IT)**

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of <a href="#">Minutes from August 26, 2020</a>	Minutes were reviewed	Minutes were accepted as submitted.
2. AMLA Placement Implementation (Elizabeth) <ul style="list-style-type: none"> <li>a. <a href="#">AMLA AQ Changes</a> <ul style="list-style-type: none"> <li>i. <a href="#">Sample AQ messages</a></li> </ul> </li> <li>b. AB 705 Compliance</li> </ul>	<p>2a. Attended HS in US = yes, then filtered to US HS graduate, then enter HS graduation date or anticipated date.</p> <p>US HS graduates are defined as students who attended HS in US AND 1) entered a US HS graduation year &lt; current year, or 2) entered an anticipated US HS graduation year = current year or current year + 1. A recommendation was made to change “less than” to “less than or equal to,” but this was later clarified as unnecessary.</p> <p>E. Casian and AMLA Department reexamined AMLA placement rules. There was concern within the department that students may have been under-placed. Students will no longer be “placed” in AMLA 70. The goal is to place students in the highest AMLA course for students to be successful.</p> <p>Students who have “0” years and indicate that they are or will be a US HS graduate will receive “see counselor” placement.” This scenario may not be possible because a minimum number of units</p>	The committee unanimously approved updates to A&R Recommendation #54 per meeting discussion.

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	<p>are required to graduate, so more likely, it would be a student inputting error in the AQ. It was agreed by Assessment &amp; Matriculation Committee members that graduation year and/or anticipated graduation year. "US high school" will be added to the "What year did you graduate from high school?" question. Also, it was agreed that the graduation year, anticipated graduation year, and "Did you complete 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, 12<sup>th</sup> grade in the US?" will be mandatory fields (will be added to A&amp;M Recommendation #54).</p> <p>E. Casian shared options for AQ placement recommendation messages for students. Options include a hyperlink to more information about AMLA courses on the AMLA website and a table that describes what students will be expected to do in AMLA courses. (Will be added to A&amp;M Recommendation #54.)</p> <p>On the AQ recommendations screen, it was agreed to follow Math's formatting with highest course eligibility first.</p> <p>1b. A. Yamagata-Noji shared a side-by-side comparison chart with AB 705 Chancellor's Office guidance language. Rows included writing placement (tool must be approved by CO), guided self-placement (CO provided provisional approval for GSP methods under 55522), and current issues of concern. Colleges that do not have a CO-approved ESL assessment tool should be collecting data to prove that current placement processes/methods are reliable (per AB 1805).</p>	
<p>3. AQ Updates Status (David)</p> <ul style="list-style-type: none"> <li>a. AMLA AQ changes being worked on by this committee.</li> <li>b. Recommendation <a href="#">51</a> needs to be worked on.</li> </ul>	<p>3a. Clarification was given regarding AMLA placement implementation for students who are on US HS path. Expected graduation date should be mandatory. An option may be to have a check box that shows, for example, "I did not have any high school English/math classes."</p> <p>3b. Tabled</p>	

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<ul style="list-style-type: none"> <li>c. Recommendation <a href="#">52</a> was moved to AQ production July 21, 2020.</li> <li>d. Students who select “None of the above” ed level are asked about HS records in AQ production (as of July 21, 2020).</li> </ul>	<p>3c. D. Beydler shared production date.</p> <p>3d. D. Beydler shared production date.</p>	
<p>4. Recommendation <a href="#">53</a> (David)</p> <ul style="list-style-type: none"> <li>a. Add Math 100 (Survey of College Math) as a recommended class in the AQ for Arts &amp; Humanities majors.</li> <li>b. Math Department likely to approve Friday, September 11.</li> <li>c. Counseling Department okay with this?</li> </ul>	<p>This item will be on the next agenda for discussion.</p>	<p>J. Lopez will share Recommendation 53 with the Counseling Department for discussion.</p>
<p>5. Surveys? (David)</p> <ul style="list-style-type: none"> <li>a. Are there any surveys that we should be thinking about? For example, placement satisfaction surveys or an AQ student survey like we did in the fall? If so, how should it be</li> </ul>	<p>5a. Previously, there have been math and non-math surveys as well as faculty surveys where instructors rate student likelihood of success in their courses. Previous questions included questions about student confidence level about passing class, level of difficulty of the class, AQ tool satisfaction, etc. Feedback from faculty on “is student likely/unlikely, likely with support to pass this class” question showed that some instructors felt that all students were likely to pass the class with support. A suggestion was made to change option to “What type of support is likely to help this</p>	

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<p>administered? Directly to students or through faculty? Do we need to modify any questions now that we're online? What kind of changes would we need to make to the corresponding faculty survey?</p> <p>b. Fall 2019 <a href="#">Math Survey</a> and <a href="#">Non-Math Survey</a> and <a href="#">Faculty Survey</a></p>	<p>student pass the class?" Concerns were raised that remote instruction might affect how prepared students feel for the class, so a DL question could be added. The sixth week was recommended as a good time to administer survey.</p> <p>A subcommittee will work on updating the survey. D. Rowley, N. Avila, D. Beydler, and M. Tsai volunteered for this.</p> <p>Questions will be added to capture data about success with the modality of online learning and knowledge of academic support resources.</p>	
<p>6. Review <a href="#">Prioritized Research Action Plan</a> (David)</p> <p>a. Goals: Clarify and prioritize.</p> <p>b. Submit prioritized requests via the online Department Research Request Form (<a href="https://www.mtsac.edu/research/help.html">https://www.mtsac.edu/research/help.html</a>).</p>	<p>D. Beydler reminded the group to submit research requests to RIE. The Research Action Plan needs to be formalized in these requests. Course assessment related to AQ is already being prepared each term.</p> <p>Throughput rate at mark of one year is also being compiled; however, remote learning will impact this data.</p> <p>For a specific research focus on particular areas in the action plan, these will need to be submitted as a request.</p>	
<p>7. <a href="#">AP 3250</a> and Matriculation Plan (David)</p>	<p>In an e-mail to D. Beydler, Dr. Mahon asked about the "Matriculation Plan" listed in AP 3250. This should probably be removed. AP 3250 was last revised 4/26/2017. This AP is institutional planning and should be reviewed by the Student Preparation, Equity, and Achievement Council.</p>	

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8. RIE Update (Maria)	None.	
9. Counseling Update (Jesse)	None.	
10. READ Update (Dianne)	None.	
11. AMLA Update (Elizabeth)	None.	
12. English Update (Ned)	None.	
13. Math Update (David)	None.	
14. Other	14. G. Bradshaw recommended that student messaging with new ENGL 1A placements (200+ students) should be sent prior to Winter 2020 registration. E. Casian will revise the message per A. Yamagata-Noji's revisions. EAB will sort students who now have ENGL 1A placements. Banner will be updated to show the new placements.	The final message will be sent to the A&M Committee to review before being sent to students.

Next Meeting: September 23, 2020 from 2:30-4:15pm online via Zoom.