

Mt. San Antonio College
Assessment and Matriculation (A&M) Committee Minutes

May 22, 2024
 2:30–4:15 p.m.
 Online via Zoom

Committee Members:

X	George Bradshaw (Co-chair) (Assessment)	X	Jesse Lopez (Mary Beth Barrios)	X	Lina Soto
X	Krysten DeWilde (Co-chair) (Math)	X	Marina McLaughlin	A	Jimmy Tamayo
X	Elizabeth Casian	X	Donna Necke		Student Representative (Vacant)
X	Michelle Dougherty	X	Jaime Rodriguez		
A	Katalin Gyurindak	X	Dianne Rowley		

Absent: Katalin Gyurindak, Jimmy Tamayo

Guests: Allan Castillo, Nico Martinez

Minutes: Transcribed by Corina Reyna

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of 05.08.24 Meeting Minutes	Correction to item 4: the misspelled name “Lena” was corrected to “Lina”.	The committee minutes were approved with minor corrections. Two abstentions (Lina Soto and Marina McLaughlin).
2. Math Update (Krysten)	AQ 3.5 went live a few weeks ago. Unfortunately, the pre-requisite clearances weren’t automatically coded in Banner. This caused a few registration problems. Instruction was made aware of the situation and immediately began work on resolving the issue. In preparation for Fall 2025, The math department is trying to determine the best way to implement course requirements for support for low-stem placement students who will go directly into	

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	<p>calculus or business calculus. The department also wants students with a GPA less than or equal to 2.6 to take support classes if they take math 100, 110, or 130.</p> <p>Since a math course will be included in the first round of AB 1111, Common Course Numbering, Krysten will attend a summer webinar to participate in the statewide group.</p>	
<p>3. RIE Update (Jaime)</p>	<p>In summary, Project #1 on the project list, Validation of STEM Calculus Pathway Placement and Initial Math Enrollment, still needs to be completed. The option to go with the innovative course, which does not require data to be submitted, was selected; however, the math department is still requesting that the data be provided because of the disclaimers that will be placed on those courses. Jaime will request the data from Lisa DiDonato and provide it to Krysten.</p> <p>Project #2, Transfer English and Math and AMLA Throughput Rates will be completed during the summer, before the start of the Fall term, and before the first committee meeting of Fall 2024.</p> <p>Project #3, Unsuccessful Course Attempts and Repeats (specifically for Transfer English and Transfer Math and AMLA), Lisa DiDonato has completed course attempts for Math only. The data for Transfer English and AMLA will be completed in Summer 2024.</p> <p>Project #4, AB 705 Target Course Grade Distributions and Success Rates in AMLA, English, Math, and READ (both for Spring and Fall), delivery of the report to the committee is scheduled for October 18, 2024.</p> <p>Project #5, Examine Success Rates in Recommended Courses vs the Non-Recommended Courses. The target date for completion of this project is Summer 2024.</p>	

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	<p>Project #6, Math request (corequisite links vs stand-alone). A dashboard has been developed and is up and running. This information will be updated after every major term.</p> <p>Dianne asked for the location of the math corequisite links vs. the stand-alone dashboard. Jaime will send the link. Krysten also asked whether a dashboard could be constructed for the throughput rates. Jaime responded yes.</p> <p>Project #7, Assessment Questionnaire, placement distributions by subject (unduplicated student headcount of Phase 2 implementation) update to the following dates: 4/8/21 – 4/7/22; potentially, this project can be completed by Fall 2024.</p> <p>Project #8, AQ Impact Survey, this project will be deployed in Fall 2024.</p>	
4. Counseling Update (Lina)	No updates.	
5. READ Update (Dianne)	<p>The Inspired Teaching conference was held, and approximately 70 people attended. It was a great success.</p> <p>Dianne also mentioned assisting a student with registration who had received a suggested placement from the AQ for READ 100. When students tried registering for the course, they received a pre-requisite error code. They then secured a Zoom meeting with a counselor to resolve the issue. Dianne asked if anyone else had encountered the same problem and knew why it was happening. Krysten mentioned that the glitch occurred when AQ 3.5 recommendations went live, but pre-requisite clearances had not yet been coded in Banner to allow the registration to go through. The new codes have been updated for Math; however, Krysten advised Dianne to contact Allan Castillo (IT) to inquire whether they had also been updated for READ.</p>	

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6. AMLA Update (Elizabeth)	The AMLA department will host its COPD on Friday, May 31. This is one of the projects funded by AB 1705 funds received by English, Math, and AMLA this year.	
7. English Update (Michelle)	Michelle will be representing the English department in the AB 1111 work group.	
8. School of Continuing Education (SCE) (Kata/Donna/Marina)	No updates.	
9. Miscellaneous (George/Krysten)	<p>George asked Nico to reach out to Allan Castillo (IT) to address the question asked by Elizabeth at the May 8, 2024, committee meeting regarding the “branching” in the current AQ.</p> <p>Regarding questions currently in the AQ, whether a student has a non-US high school equivalency, the branching then takes them to GED scores and asks what the score is. Some students have HiSet scores but not GED scores, so they need clarification about correctly answering the questions. Since students are now placed using the high school equivalency, is the original question still required for the current AQ? Krysten then asked if the AQ would still give the same recommendations in the branching based on a student’s major bundle. Allan indicated the response would be based on the Phase 2 AQ bundle carried over to the latest version of the AQ. AQ Phase 2 was mainly based on GPA and had its own criteria for math. Since the course recommendation doesn’t matter based on a student’s GPA, it should just be their major bundle and the highest math completed. She asked Allan if that could be transferred to the GED section and translated into the new AQ. Allan indicated that the programming site is a bit tedious, and many nuances will require a different set of tables that would need to be implemented on the IT side.</p>	

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	<p>Elizabeth posed a question for the whole committee: what is the purpose of the secondary question that asks for the GED scores? Is it still needed now that anyone can take transferable math or transferable English? Lina wondered if there was even a need to ask if a student has GED or HiSet scores. George indicated that the scores determine how the students are placed. Lina then asked what would happen if a student didn't have a diploma. Elizabeth commented that if a student doesn't have a diploma, then the student will get the "see counselor" message in the AQ.</p> <p>Krysten will compile all the English and Math recommendations/specifications into one package and forward the information to Allan to be incorporated into the new AQ as soon as possible. Once the requested revisions are incorporated, he will allow the committee to review the revised AQ before implementing the changes.</p> <p>The committee reviewed the current branching in the AQ to determine whether it is necessary to ask for the GED scores. Krysten then asked whether the scores were of any value in terms of data being collected by the researchers. Jaime will contact Patty Quinones and the other researchers for their response and get back to the committee.</p> <p>Michelle will also ask her department (English) for feedback on whether knowing if a student has a GED equivalency and not checking for the GED score will be sufficient. She will email the answer to Krysten for her information.</p> <p>Michelle asked if there was an update regarding an extended deadline for the EWs and Grade Change options. George mentioned that initially, March 27 was the target date for implementation; however, that did not happen. An upcoming conversation will examine what options might be available at some future date. Till then, the two options previously in place,</p>	

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	<p>the paper option (completing a paper Petition for Exceptional Action) or the smart sheet online version option, are still viable.</p> <p>Michelle asked if a student completes a Petition for Exceptional Action if they have up to the end of the term to do so, and if they can also submit a request for Pass/No Pass to the end of the term.</p> <p>George answered yes; however, if the grades are hypothetically submitted before the end of the term, say on Thursday, and the student uses the smart sheet on Sunday, there is currently nothing in place that will allow that to be fixed. Sunday is considered to be the last day of instruction.</p> <p>Krysten asked if the paper and smart sheet options still exist and if students are allowed to submit those without proof. The answer is yes.</p> <p>Additionally, Michelle asked if there is a deadline to request an EW. George answered that previously, there was no deadline; however, the new law now imposes a deadline. (The new law was implemented May 16, 2024.)</p>	

Next Official Meeting: August 28, 2024, from 2:30–4:15 p.m. online via Zoom.