

Mt. San Antonio College
Assessment and Matriculation (A&M) Committee Minutes

September 11, 2024

2:30–4:15 p.m.

Online via Zoom

Committee Members:

X	George Bradshaw (Co-chair) (Assessment)	X	Jesse Lopez	A	Lina Soto
X	Krysten DeWilde (Co-chair) (Math)	X	Marina McLaughlin	X	Jimmy Tamayo
X	Ema Burman	A	Donna Necke		Student Representative (Vacant)
X	Elizabeth Casian	X	Jaime Rodriguez		
X	Katalin Gyurindak	X	Dianne Rowley		

Absent: Donna Necke, Lina Soto

Guest: Nico Martinez

Minutes: Corina Reyna

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Approval of 08.28.24 Meeting Minutes	Corrected name spelling “Kristen” to Krysten and “Diane” to Dianne. Item #3: Seeking feedback on the survey (not the CRNs) by September 11. The deadline for the feedback on the CRNs is September 25.	The committee minutes were approved, and three corrections were noted. One abstention: Ema Burman
2. Introduction of New Committee Member	All committee members introduced themselves, identified their role on the committee, and stated how many years they had been with Mt. SAC. The last introduction was that of Ema Burman, the newest committee member. Ema will be replacing Michelle Dougherty on the committee.	
3. Math Update (Krysten)	Kristen mentioned that the math department had received some updated common course numbers. She will be preparing a mock-	

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
	<p>up of what the student table would look like so the committee can see if the wording used in the table is good enough not to confuse the student when taking the AQ. She added that when she sends the recommendations to the programmers, she will batch it up with anything from English and AmLa.</p> <p>Krysten is also working on additional projects regarding success rates but is awaiting Jaime to complete some dashboard information regarding throughput rates before she can continue. She also shared some slides of stand-alone or co-requisite courses where she looked at overall success rates and retention rates.</p> <p>George talked about some of the adjustments to Title 5 language and the opportunity for students to receive EWs. A student can opt to take an EW several times, provided they do it on or before the last day of instruction for the term, without counting toward maximum repeats for the course and not posing a problem in registering for the course multiple times. Jesse also noted that taking multiple EWs will not affect probation or counseling. Once students become more aware of that piece, there are no checks or benchmarks at that point. It will not hurt their progress or their GPA.</p> <p>This will also impact student success and throughput rates.</p>	
4. RIE Update (Jaime)	<p>Jaime shared the timeline for the AQ Impact Survey and pointed out the only new addition that had been made: a general announcement to faculty that their course could potentially be selected for the AQ Impact Survey would be sent on September 13. He then re-reviewed the timeline deadlines that ultimately will lead to the deployment of the AQ Impact Survey on October 4.</p> <p>Elizabeth asked if CRNs for dual enrollment classes were usually included in the AQ. Jaime said they were not.</p>	

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
	<p>The committee had previously asked Jaime if, in the faculty survey, there was a way to assign a number of students or a percentage of students in their response. Jaime shared two versions of how he felt that could be accomplished, and the committee decided upon one. They also gave additional input into wording to be used in the questions on the survey. Jaime will prepare another draft and return it to the committee for review.</p> <p>Jaime continues to work on the AmLa, English, Math, and READ throughput rates dashboard. He is on track to complete the project at the end of September. He also mentioned that the math, success, and retention dashboard has been updated with 2023-2024 data.</p>	
5. Counseling Update (Jesse)	<p>The Counseling Department wanted clarification on the rollout of the AQ, specifically regarding math. Would the math placement be based on the major, and would Counselors have to code it in a particular way to allow students to take certain courses, like Pre-Calculus or Calculus, if they wanted to take an additional math course? Unfortunately, not all UCs have the exact requirements, so a student might need a course that isn't recommended for the AQ pathway according to their major.</p> <p>George said it won't impact their ability to register for the course if they meet the prerequisite.</p> <p>Jimmy also said the AQ was built based on the degrees at Mt. SAC, not necessarily where the student is transferring.</p> <p>Krysten added that she would include a note to the programmers once she submits her final documents. The question would be, when a student completes their recommended math course, can their registration be opened for additional math courses?</p>	

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
	<p>Jimmy also suggested that Counselors enter comments into the notes field of SPACMNT (in Banner) when they clear a student for taking an additional math course that is a requirement for transfer for the particular college the student will be transferring to.</p> <p>The probation committee will be following up with early alerts for students struggling with their classes. Early alerts may be a new form of intervention. We are also looking at additional funding for adjuncts for follow-up to see how we can connect with students to provide more tutoring and general resources for students.</p>	
6. READ Update (Dianne)	<p>The staff from the ASAC tutoring center have been invited to attend the upcoming Math Department meeting to share information about embedded tutoring.</p> <p>Assemblyperson Mike Fong was invited to Mt. SAC by the Faculty Association of California Community Colleges and our Faculty Association. He's the Chair of the Higher Education Committee in Sacramento. He's hopeful that some good changes can be made for students who seem to be struggling at the community college level.</p>	
7. AMLA Update (Elizabeth)	The kickoff of the AmLa Mentors Program will be happening soon. Training has already begun for the program.	
8. English Update (Ema)	No update.	
9. School of Continuing Education (SCE) (Kata/Donna/Marina)	<p>Kata announced they are planning our first Open House for SCE on October 22. More details to follow.</p> <p>SCE is also working on a dashboard for SCE, looking at gaps, student retention, and persistence. They would like to see how we can help a student to improve and provide support to help them transition to the credit side.</p>	

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
<p>10. Miscellaneous (George/Krysten)</p>	<p>George reached out to the Vice President of Student Services (VPSS) to discuss the ongoing role of the AB705 Coordinator after the Fall semester or in terms of the committee. She will contact the VP of Instruction (VPI) to discuss those issues and get back to him once they have the discussion.</p> <p>Ema spoke briefly with Kelly Fowler and Tanya Anders, and they both want the Coordinator to prepare reports on the department's progress with AB705 and how they have supported students. Ema also thought it was very important to prepare recommendations to see what could be offered regarding support still needed for students.</p> <p>The committee still feels that having math and English representation at the meetings is important to assist with assessment and placement work.</p>	

Next Official Meeting: September 25, 2024, from 2:30–4:15 p.m. online via Zoom.