



*Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)*

4-2460 • 1<sup>st</sup> and 3<sup>rd</sup> Tuesdays • 2:45-4:15pm

## MINUTES (October 3, 2017)

### Attendance:

|   |   |   |  |   |  |
|---|---|---|--|---|--|
| X | Fawaz Al-Malood<br>Associate Dean, Business                         | X | Mark Lowentrout, Co-Chair<br>Associate Dean, Arts                                    | X | Doug Mullane<br>Professor, English, Literature<br>and Journalism |
| X | Christina Cammayo<br>Professor, Nutrition and Food                  | X | Parisa Mahjoor<br>Professor, Chemistry   |   | Jim Ocampo<br>Director, Assessment and<br>Matriculation          |
|   | Mary Ann Gomez-Angel<br>Professor, Adult Basic<br>Education         |   | Clark Maloney<br>Professor, Kinesiology  | X | Lori Walker<br>Professor, Learning<br>Assistance                 |
| X | Jason Hayward<br>Professor, Counseling                              |   | Karen Marston<br>Professor, Music  | X | Emily Woolery, Co-Chair<br>Professor, Library                    |
|   | Jonathan Hymer<br>Professor, Electronics and<br>Computer Technology |   | Annel Medina Tagarao<br>Educational Research<br>Assessment Analyst                   |   | Vacant<br>Student, Associated Students                           |
|   |   | X | Dana Miho<br>Director, Academic Senate<br>Professor, English as a Second<br>Language |   |  |

**Approval of Minutes:** Minutes from the September 19, 2017 were debated at length and finally approved. 😊

### Old Business

- Outcomes Plan – three year review
  - Committee members agreed to add review of the Outcomes Plan to our action plan.
- Annual Review of College Committees and Committee Goals
  - Committee members created an action plan related to our 2017-18 goals.
- Outcomes Assessment: Four-Year and Qualitative Reviews
  - Committee members agreed to add the review of the outcomes assessment completion and quality projects to our action plan.
- 2017 ACCJC Letter and Visiting Team Report
  - Emily communicated with Martin Ramey, Academic Senate President, about what role the Outcomes Committee has in responding to the ACCJC recommendation. Per Martin, the Academic Senate Executive will discuss whether to establish a goal to revisit Senate Resolution [16-09 Including Student Learning Outcomes as Part of Course Syllabi](#).

- Committee members want to provide a response to the recommendation. Given multiple absences, members agreed to table the creation of a recommendation to our 10/17 meeting because full committee participation is essential to the discussion and subsequent vote. The vote is whether or not to follow the ACCJC recommendation.
- Outcomes Assessment and College Website
  - Committee members report the college's culture of outcomes assessment is not easily found via the college website. PLOs are visible via the college catalog, but course SLOs are not consistently presented or easily found.
  - Committee members agreed to add to our action plan the improvement of outcomes assessment information on the college website.
- Assessment of Program Level Outcomes (PLO)
  - Committee members are discussing whether to recommend active assessment of PLOs in addition to outcomes mapping.
  - Committee members agreed to add assessment of PLOs to our action plan.
- SLO Statements – observations from web experts
  - At the 9/19 meeting, we learned of many inconsistencies and typographical errors in SLO statements. Committee members agreed the development of training materials would be helpful. Once training materials are developed, committee members will also recommend a plan for cleaning up SLO statements.
  - Committee members agreed to add the development of training materials, such as a handbook, style guide, and videos to our action plan.

### **New Business**

- Outcomes Training Videos – Tabled until style guide is developed.

### **Open Issues** (tabled until further notice)

- Student SLO Project