



Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

12-1220 • 1st and 3rd Tuesdays • 2:45-4:15pm

MINUTES (March 6, 2018)

Attendance:

	Fawaz Al-Malood Associate Dean, Business	X	Chris Jackson, Professor, Kinesiology		Doug Mullane Professor, English, Literature and Journalism
X	Christina Cammayo Professor, Nutrition and Food	X	Mark Lowentrout, Co-Chair Associate Dean, Arts		Jim Ocampo Director, Assessment and Matriculation
X	Mary Ann Gomez-Angel Professor, Adult Basic Education		Parisa Mahjoor Professor, Chemistry		Lori Walker Professor, Learning Assistance
X	Jason Hayward Professor, Counseling	X ¹	Karen Marston Professor, Music	X	Emily Woolery, Co-Chair Professor, Library
X	Jonathan Hymer Professor, Electronics and Computer Technology		Annel Medina Tagarao Educational Research Assessment Analyst		Vacant Student, Associated Students

Note: The committee did not have quorum today. We discussed agenda items, but will take action on items at the March 20 meeting.

Approval of Minutes: December 5, 2017

Old Business

- 2017 ACCJC Letter and Visiting Team Report
 - The Committee's recommendation that "the campus implements ACCJC's recommendation to include SLOs on the syllabi" was accepted at the Curriculum & Instruction Council meeting. The recommendation will go to the Academic Senate as a discussion item on March 22 and action item on April 12.
 - Outcomes Committee members are encouraged to attend the meetings to hear discussion and answer questions.
- Outcomes Assessment and Multiple Measures Implementation
 - Committee members requested additional time to review these documents.
- President's Award for Excellence and Innovation in Teaching and Learning
 - Committee members discussed a new format to the President's Award. Emily will bring a draft award application form and rubric to the March 20 meeting. Pending committee approval of this draft, Emily and Mark will share the update with President Scroggins.

¹ Professor Marston attended part of the meeting; however, decisions were not made at that time.

- Outcomes Style Guide Task Force
 - Task force members struggled to find a good meeting time during Fall Semester. Emily will suggest meeting times for Spring Semester.

New Business

- Outcomes Committee Purpose and Function Statement
 - The President's Advisory Council returned the committee's Purpose and Function Statement due to a question about ongoing terms for the management appointments from the Instruction and Student Services teams. Emily is awaiting clarification of term lengths from Academic Senate leadership.

- Funding Request for Adjunct Involvement in Departmental Outcomes Activities
 - Committee members reviewed funding requests from two departments: Commercial and Entertainment Arts (Photography) and Library and Learning Resources Division. These requests were reviewed by Annel, Emily, and Mark during intersession and were ultimately approved for compensation by Dr. Malmgren.

- Accreditation
 - Emily announced the following items to committee members. She will invite a leader from the Accreditation Steering Committee to a future meeting to discuss these items in greater detail.
 - Changes to Standards II.A.2 and III.A.6
 - New language was proposed for these standards. The new language is found in an [ACCJC announcement](#).
 - Committee Annual Report of Achievements
 - Committees will be asked to annually document accomplishments, which connect with accreditation standards. Information about how to document such accomplishments is forthcoming.

Open Issues (tabled until further notice)

- Student SLO Project
 - Committee members discussed whether fulfillment of this project remains necessary.