Create a campus culture where outcomes are understood and valued and where assessment functions as a resource leading to improved instruction, curricula, programs, and/or services. (2016)

Online • 1st and 3rd Tuesdays • 2:45-4:15pm

DRAFT Minutes - September 1, 2020

Attendance:

X	Fawaz Al-Malood Associate Dean, Business	X	Jason Hayward Professor, Counseling	X	Loni Nguyen **Co-Chair** Professor, Biological Sciences
X	Christina Cammayo Professor, Nutrition and Food	X	Chris Jackson, Professor, Kinesiology	X	Lina Soto Associate Dean, Counseling
X	Andrew Chacon Student, Associated Students		Parisa Mahjoor Professor, Chemistry		Annel Medina Tagarao Educational Research Assessment Analyst
X	Peter Gend **Co-Chair** Associate Dean, Arts Division	X	Kenneth Miller Professor, Electronics and Computer Technology		Vacant Professor, Arts Division
	Mary Ann Gomez-Angel Professor, Adult Basic Education		Doug Mullane Professor, English, Literature and Journalism		Vacant Professor, Library and Learning Resources Division

Guest: Michelle Sampat

I. Approvals
    A. Agenda for September 1, 2020 meeting
    B. Minutes for June 2, 2020 meeting
               -Minutes Approved

II. Old Business
    A. Welcome
    B. Introduction
       -Introductions all around from returning members
       -Michelle Sampat introduced herself as a guest on the committee
       -New Member- Andrew Chacon- Associated Students introduced himself.
       -Andrew is here today unofficially, only because paperwork has yet to clear. Andrew will abstain from any votes today.

III. New Business
    A. Assessing OC
         -Loni introduces group to the program she is attending, the ALA.
         -Most of today's information comes from Loni's classes at the ALA
         -Proposal to rebrand to Scholarship of Teaching and Learning
         -Introduction of the "Assessment Cycle" vs. simply "Outcomes"
         -Proposal to change name of committee to the Assessment Committee
         -Lina brings up that this is very close to an existing committee name "Assessment and Matriculation"
         -Loni proposes adjusting the name to keep outcomes but to bring in the term assessment.
         -Chris brings up that perhaps a name change isn't the most important change at the moment, that a culture change should be prioritized.
         -Name change is tabled for the moment.
         -The purpose of the committee is analyzed.

Alignment with ACCJC Standards

I.B: Assuring Academic Quality and Institutional Effectiveness—Defines and assesses learning outcomes

II.A: Instructional Programs—Collective ownership over the design and improvement of the learning experience

-Loni proposes to give training to the committee members in outcomes assessment. This would involve work outside of committee meetings including activities such as reading articles, books, and participating in activities.
-Reminder email will be sent to assess which committee members would not like to continue on the committee due to the increased workload to be re-assigned this term.
-Returning to purpose and functions of the committee.
-Loni gives an overview of a table that outlines what areas the committee should be focusing on vs. what the committee is actively focusing on.
-This second table shows that all of the focus is primarily in the area of instruction (SLOs), paying little or no attention to ILOs, PLOs, AUOs, and GPS/Title V
-Loni proposes the TILT project - Transparency in Learning & Teaching for the 2020-2021 academic year.
-Loni will send the link relating to the TILT project as a reading assignment for the week.
-Christina pointed out that Loni has already send out the information prior to the meeting.
-Loni previews another project proposal regarding involving students in the assessment project for 2021-2022
-Loni brings up slides from the ALA presentation that shows the connection between Strategic Planning, Quality Assurance Planning, and Resource Allocation Planning
-PIE is currently the Resource Allocation process, however it has never in the past been linked to the Outcomes Process. A process for accountability and to allocate resources to areas where needed through the lens of improvement.
-Loni reiterates that the resource allocation portion would not be about penalizing underperforming programs or to take money from programs that are already performing.
-Chris brings up that much of this proposal is already in place. That outcomes are noted in PIE requests for funds.
-Michelle notes that this is very hit and miss, not done with any consistency.
-Loni presents information regarding quality assurance in program review.
-Loni notes this should extend beyond just instruction, but also to all other areas.
-Loni proposes a direct connection of our PLOs to PIE.
-Loni noted that our Assessment management system, Nueventive, is not being fully understood or utilized. Nueventive will give us a demonstration on what the capabilities of the platform are.
-Loni says she will be addressing the redesign of the website for outcomes for more ease of use and more transparent.
-Lina proposes calling the committee the "Assessment of Teaching and Learning Committee"
-As little feedback is given, Loni makes use of Padlet to solicit feedback
Feedback is given through Padlet.

Padlet Feedback:
- Wanna see action and results not just a name change.
- Very good ideas, but the biggest challenge is having buy-in from others during these tough times where remote communication takes priority.
- People may be very upset knowing outcomes may control their resources.
- I think the name change will give us a chance to revamp us as a whole. I Like the idea
- Providing best practices to co-workers would be great
- Good ideas, but maybe we take them slow
- Incorporating TILT is a great idea, but it may be difficult to incorporate this during Online Learning.

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- Faculty may be very off put during covid times with changes to outcomes.
- Good point about too much too soon may not be doable.

-Loni begins to go over feedback addressing each point.
-Loni says that we maybe should just focus on TILT this year
-Loni asks that the connection between resources and outcomes please be kept private for the time being.

    B. Recommendations for this year
       1. Goals
          October 1ˢᵗ is the deadline for goals for the year to be submitted. Discussion will be continued next meeting to iron out what the yearly goals will be.

       2. Membership – tabled to next meeting

    C. New Project – Transparency in Learning and Teaching (TILT) – continue next meeting

    D. Chapter 6 of *Outcomes-based assessment for learner-centered education* – no time

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