



MT. SAN ANTONIO COLLEGE

PRESIDENT’S ADVISORY COUNCIL

MINUTES

December 13, 2017

Location: Room 4-2460		Time: 3:00–4:30 p.m.	
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> John Vitullo	<input type="checkbox"/> Tony Rivas	<input type="checkbox"/> Corey Case
<input type="checkbox"/> Gary Nellesen	<input checked="" type="checkbox"/> Martin Ramey	<input checked="" type="checkbox"/> Bill Rawlings	<input type="checkbox"/> Brian Moon
<input checked="" type="checkbox"/> Ron Bean	<input type="checkbox"/> Lina Soto	<input type="checkbox"/> Cesar Castaneda	<input checked="" type="checkbox"/> Brigitte Hebert (notes)
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Joan Sholars	<input checked="" type="checkbox"/> John Lewallen	
<input type="checkbox"/> Vacant (Fac - AS)	<input checked="" type="checkbox"/> Eric Kaljumagi	<input type="checkbox"/> Carol Nelson	

Guests: Dr. Irene Malmgren, Dale Vickers, and Sokha Song.

The meeting was called to order at 3:08 p.m.

1. Review of November 29, 2017, Meeting Notes

Approved, as written.

2. Review of the Strategic Plan Outline for 2017-21

- The Academic Senate is still continuing discussions regarding goals and possibly hosting a breakout session at Spring Flex Day where faculty members could weigh in on the discussion of the goals.
- The recommendation by Expanded PAC back in September was to proceed with this model presented. There is time to determine how previous goals will be used in the Strategic Plan. However, the approved model will be used in the Educational Master Plan. There is no reason they have to be the same. If we change the goals, it will be an orderly process similar to what we have done in the past. We are the owners of the Strategic Plan and have opportunity to revisit and make changes if we need to.
- Dr. Scroggins explained that plans have layers and the Strategic Plan has goals and objectives, but it does not have activities. The activities live in the PIE process. The Strategic Plan does not have allocation protocols. But the planning and budgeting process connects to the activities, which connects to the objectives, thus connects to the goals and allocation of all types of resources through an orderly process.
- The Mission, Vision, and Value Statement guides the formation of the goals and objectives that live in the strategic plan, thus organizing the activities through the PIE process. We were losing

the connection between the objectives and the activities. The activities identified in the PIE process identify the metrics in the Strategic Plan.

The review of the outline is currently active and will continue in the spring.

3. Institutional Effectiveness Committee (IEC) Update

Dr. Irene Malmgren reported that this committee has met since the last update.

- We are working around the review of the Strategic Plan Outline and waiting for final direction.
- Unit PIEs will go out before the winter break.
- Ample training is being proposed "What is PIE and why do I care?"
- Based on the feedback, the work will be reorganized with more data.
- Michelle Sampat is heading this work.
- A summary will be developed from information collected from the different units, which will then allow the creation of an analysis component.
- Recommendations will come to PAC in the spring.

4. Accreditation Steering Committee (ASC) Update

Dr. Irene Malmgren reported that this committee has met since the last update.

- PAC authorized ASC to request the collection of data from the committees. A template is being developed to assist the committees with this request. This will be implemented in the spring.
- Dr. Malmgren and Kristine Allende will attend committee meetings.
- Accreditation training is schedule in the spring. Each college has been assigned a liaison to be our constant contact.
- We will look at our programs until the format is finalized.

Pathways group update:

- The Chancellor's office is inviting all colleges to be part of their group. We submitted an initial self- evaluation.
- We just received the Simple Plan, which is due in March. It asks "what are you going to work on in the next 18 months and what will that look like?" We will meet over winter and it will go to Senate.
- We are mentoring many colleges and continue to do so.

5. Information Technology Advisory Committee (ITAC) Update

Dale Vickers reported that this committee has met since the last update.

- We are proceeding with the 365 "New Year, New Systems" roll out and conducting information sessions. There is confusion going on between information sessions, which allow for a self-guided pace vs. actual training. Formal training is coming in the January. There will also be a training session during Spring Flex Day, as well as an information booth.
- January 29, 2018 is the date we go live.
- All old emails will be moved into an archive section of 365.
- Banner 9 is proceeding on tract. We are currently finding out from constituent groups when will the time be optimal to transition module by module (Financial Aid, Fiscal Services, etc.)

