



MT. SAN ANTONIO COLLEGE

PRESIDENT'S ADVISORY COUNCIL

MINUTES

October 11, 2017

Location: Room 4-2440	Time: 3:00–4:00 p.m.		
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> John Vitullo	<input checked="" type="checkbox"/> Tony Rivas	<input checked="" type="checkbox"/> Corey Case
<input type="checkbox"/> Gary Nellesen	<input checked="" type="checkbox"/> Martin Ramey	<input checked="" type="checkbox"/> Bill Rawlings	<input checked="" type="checkbox"/> Brian Moon
<input checked="" type="checkbox"/> Ron Bean	<input checked="" type="checkbox"/> Lina Soto	<input type="checkbox"/> Cesar Castaneda	<input checked="" type="checkbox"/> Brigitte Hebert (notes)
<input checked="" type="checkbox"/> Rosa Royce	<input type="checkbox"/> Vacant (Fac – AS)	<input type="checkbox"/> John Lewallen	
<input type="checkbox"/> Vacant (Fac - AS)	<input checked="" type="checkbox"/> Eric Kaljumagi	<input type="checkbox"/> Carol Nelson	

Guests: Michelle Sampat

The meeting was called to order at 3:05 p.m.

1. Information Technology Advisory Committee (ITAC) Update

Ron Bean reported that this committee has met since the last update.

- The new "Ask Joe Mountie" application is scheduled to debut late winter/early spring.
- Accessibility requirements have changed, such as including an image in an email. Ron has offered to send PAC members the complete document noting these changes.
- A survey of the wireless service was conducted that will allow ITAC to focus on the problem areas.

2. Institutional Effectiveness Committee (IEC) Update

Michelle Sampat reported that this committee has met since the last update.

- Survey results from Instruction, managers, department chairs, and PIE unit users indicated they have the most concerns of completing the PIE process. The feedback received was good. Users felt that the PIE training was not adequate and the organization could use improvement. The survey also indicated they did not know how to use the data and reports that were available to them.
- The feedback is being used to streamline the PIE process and prepare for some earlier training, perhaps in December.

3. Dual Enrollment Mutual Agreement Committee (DEMAC) Update

Martin Ramey reported that this committee has met since the last update.

- This is a new committee which is focusing on looking at dual agreements with local high schools.
- The Purpose and Function Statement and membership is slated to be completed.
- Committee goals include reviewing agreements with existing partners to determine if college policies are in place and being followed.

4. Career Technical Education Advisory Committee (C-TEAC) Update

Martin Ramey reported that this committee has met since the last update.

- The Purpose and Function Statement was reviewed.
- Membership was adjusted to include the Director of the Strong Workforce Initiatives as an ongoing member.
- Committee goals were identified.

5. Professional Development Council (PDC) Update

John Lewallen reported that this committee has met since the last update.

- The Purpose and Function Statement and membership was reviewed.
- College-wide strategic planning implications was a focus of PDC.
- POD's website now includes a "conference connection" to share off-campus conferences, workshops, courses, and lectures.
- FPDC reviewed Flex Day evaluation data and made recommendations to the task force.
- FPDC has three committee vacancies and has reached out to noncredit to suggest they send a representative.
- CPDC reported that the Great Staff retreat feedback was very positive.
- MPDC reported that the Management Retreat is coming up in January.

6. Review of September 13, 2017, Meeting Notes

Approved, as written.

7. Review of September 27, 2017, Expanded PAC Meeting Notes

Approved, as written.

8. BP 7600 – Campus Public Safety Officers

This BP/AP was presented for first reading. Motion, seconded and carried. The BP will be brought back to PAC for a second reading.

9. Town Hall Meeting on Police Department and Campus Safety Reorganization and BP 3525 – Use of Force

A Town Hall meeting is scheduled for November 29 that will allow open discussion of the following topics:

- The College is moving towards establishing a post certified police department and upgrading the positions of community officer, public safety officer, and police officer.
- While the training and responsibilities include the use of weapons beyond our current board policy, that is not an assignment to our classified employees until the Board takes action to do so under this board policy.
- Currently we are under a motion taken by the Board to exempt managers from BP 3525 and allow the Chief of Police (Director of Police and Campus Safety Department) to identify, under certain circumstances, that a weapon will be available to the four managers (Chief, Deputy Chief, and two sergeants).
- The College will work with Public Safety to formulate a presentation that informs us of the pros and cons, as well as recommendations.
- This discussion will provide the College direction of a needed policy change if determined.
- Recommendations can be brought to the Board.
- What tools should Public Safety have and how should they be used?

10. BP/AP Log Review (Scroggins)

The meeting adjourned at 3:35 p.m.

FUTURE MEETINGS:
October 25, 2017
November 8, 2017
November 22, 2017
December 13, 2017

Typically, meetings are held on the second and fourth Wednesdays of each month, 3:00-4:30 p.m., in the Administration Building, Room 2440.