



MT. SAN ANTONIO COLLEGE

PRESIDENT’S ADVISORY COUNCIL

MINUTES

February 14, 2018

Location: Room 4-2460			Time: 3:00–4:30 p.m.
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Kristina Allende	<input checked="" type="checkbox"/> Tony Rivas	<input type="checkbox"/> Corey Case
<input type="checkbox"/> Gary Nellesen	<input type="checkbox"/> Martin Ramey	<input checked="" type="checkbox"/> Bill Rawlings	<input type="checkbox"/> Brian Moon
<input checked="" type="checkbox"/> Ron Bean	<input checked="" type="checkbox"/> Lina Soto	<input type="checkbox"/> Vacant (CSEA 651)	<input checked="" type="checkbox"/> Brigitte Hebert (notes)
<input checked="" type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Joan Sholars	<input type="checkbox"/> John Lewallen	
<input type="checkbox"/> Vacant (Fac - AS)	<input checked="" type="checkbox"/> Eric Kaljumagi	<input checked="" type="checkbox"/> Carol Nelson	

Guests: Chisa Uyeki and Chris Briggs

The meeting was called to order at 3:05 p.m.

1. Review of February 14, 2018, Meeting Notes

Approved, as written.

2. Climate Commitment Implementation Committee (CCIC) Update

Chisa Uyeki and Chris Briggs reported that this committee is pleased to provide their first update.

- The committee has had the assignment of developing Mt. SAC’s first Climate Action Plan (CAP), which is a plan to eventually help the campus mitigate all sources of greenhouse gases associated with our campus. This is a long and complex process that could take many decades to address several initiatives involved with it.
- The presentation today was to provide members of PAC with an introduction to the CAP and give a summary of some of the main sources of greenhouse gases on campus, as well as the major sections of the plan.
- A list of main categories of gas emissions on campus was provided, noting that inventory has been taken twice without much change to the percentages. The major contributor is travel to and from campus, which includes all employees as well as students. Included is this percentage is also air travel.
- The CAP is being developed by members of the Climate Implementation Committee (CCIC), Facilities, HMC Architects, Psomas, and P2S Engineering. It will be about 100 pages in length and will include some major sections.

- One of the main reasons for the update/presentation today is to address concerns or feedback PAC members may have.
- In order for CAP to work, the plan has to be integrated and involve major components of both curriculum and instruction. The impact of the both is much harder to access, however, all parts are important to the CAP.
- Some recommendations related to curriculum, professional development, and research were made through Academic Senate. Those areas were then built out, which will result in a more detailed conclusion.
- All members of CAP were involved with the Master Plan, since the two run parallel with each other. Some of the data from the Master Plan was used for the CAP and vice versa.
- The next step will be to meet with local experts; those on campus that will need to implement the work.
- The draft will first go to the Facilities Advisory Board and then back to PAC. It is anticipated that it will then go to the Board in June. Dr. Scroggins commented this would be the most opportune time.
- It was noted that the college has been purchasing AB32 emissions credits for the last several years of approximately \$70,000 a year.
- Dr. Scroggins complimented Chisa, Chris, and all those involved.

3. Review of Purpose and Function Statements:

The following Purpose and Function Statement was reviewed and approved.

- Administrative Systems Advisory Group (ASAG)

4. Expanded PAC Agenda Topics (Scroggins)

The proposed tentative agenda for Expanded PAC was reviewed.

It was discussed about adding Strong Workforce Plan and Professional Development Plan to the breakout sessions.

There will be a “wrap up” at the end of the meeting to capture feedback, which will be put into a summary report and brought to PAC. This information will be used to take a look at the strategic plan and see if there are any integrating factors that we are not doing that connect the strategic plan and subject matter plans.

5. BP 4100 – Graduation Requirements for Degrees and Certificates

This BP was presented for information only.

Strike the word “appropriate” and replace it with “applicable” to be consistent with Title V.

The BP will be presented to the Board for information.

6. BP/AP Log Review (Scroggins)

BP 3430 – Prohibition of Harassment (being reviewed by SPAS & Faculty Assoc.)

AP 3435 – Discrimination and Harassment Investigations (being reviewed by SPAS & Faculty Assoc.)

BP/AP 3050 – Institutional Code of Ethics – (pulled by Faculty Assoc.)

BP/AP 3410 – Nondiscrimination (pulled by Faculty Assoc.)

BP/AP 7700 – Whistleblower Protection (pulled by Faculty Assoc.)

7. Other

- The Accrediting Commission released its January 2018 “Actions on Institutions” and all colleges were reaccredited with no sanctions.
- All is in order for the upcoming Flex Day.
- All members of PAC congratulated Bill Rawlings on his appointment to the California Community College Board of Governors.

FUTURE MEETINGS:

February 28, 2018

March 14, 2018

March 28, 2018

April 18, 2018 – Expanded PAC

April 25, 2018