



# MT. SAN ANTONIO COLLEGE

## PRESIDENT’S ADVISORY COUNCIL

### MINUTES

February 7, 2024

<b>Location: 410-1020 A and B and Zoom</b>		<b>Time: 3:09–4:56 p.m.</b>	
<b>Council Members:</b>			
<input checked="" type="checkbox"/> Melba Castro for Martha Garcia, Chair	<input checked="" type="checkbox"/> Tania Anders	<input checked="" type="checkbox"/> Rosa Asencio	<input checked="" type="checkbox"/> Dani Silva
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Allie Frickert	<input type="checkbox"/> George Gutierrez	<input checked="" type="checkbox"/> Shiloh Blacksher
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Raul Madrid	<input checked="" type="checkbox"/> Yvette Garcia	
<input type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Emily Woolery	<input checked="" type="checkbox"/> Jose Ramirez	
<input type="checkbox"/> Mica Stewart	<input checked="" type="checkbox"/> Tamra Horton	<input type="checkbox"/> Juan Mendoza	<input checked="" type="checkbox"/> Yadira Santiago (Notes)
<b>Guests:</b>			
<input checked="" type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Veronica Saucedo	<input checked="" type="checkbox"/> Kelly Fowler	<input checked="" type="checkbox"/> Lianne Greenlee
<input checked="" type="checkbox"/> George Bradshaw	<input checked="" type="checkbox"/> Meghan Chen	<input checked="" type="checkbox"/> Tom Mauch	<input checked="" type="checkbox"/> Brigitte Hebert
<input checked="" type="checkbox"/> Barbara Mezaki	<input checked="" type="checkbox"/> Era Babtiwale		

### 1 Opening Items

#### 1.01 Call to Order

The meeting was called to order at 3:09 p.m.

### 2 Approval of Minutes

#### 2.01 Approval of Minutes of the PAC Meeting for January 17, 2024

Motioned, seconded, and approved.

### 3 Reports and Committee Updates

#### 3.01 AP 2410 – Process for Revisions of Administrative Procedures or Board Policies Workgroup Update

Carol reported on the Action items being presented at PAC today; detailed information can be found in the Action item attachment in BoardDocs. She announced that the charge of the workgroup had been fulfilled. On the PAC Agenda today are the two related Action items: 1) Board Policy and Administrative Procedure Regular Review Cycle and 2) revisions to Administrative Procedure 2410 Process for Revision of Administrative Procedures or Board Policies. She thanked the workgroup members for their input and dedication to the process.

### 3.02 Accreditation Inquiry Report Update

Kelly, Barbara, and Allie reported on the five Accreditation Core Inquiries; detailed information can be found in the attachment in BoardDocs.

### 3.03 Shared Governance Task Force Update

Rosa, Allie, and Lianne reported out on the Participatory Governance Task Force progress. The group has met four times since December and are working on the Mt. SAC Participatory Governance and Planning Handbook; detailed information can be found in the attachment in BoardDocs.

### 3.04 Climate Commitment and Environmental Justice Committee

Tania and Eera reported out on general updates and business; detailed information can be found in the attachment in BoardDocs.

### 3.05 Facilities Advisory Committee

No report provided.

### 3.06 Professional Development Council

No report provided.

### 3.07 Overall Campus Equity

-Melba reported it is Black History Month, and along with many campus events scheduled throughout the month, a celebration luncheon will be held on February 8th.

-Kelly reported on the Triple R: Review, Reflect, Revise Curriculum Retreat, which had as its speaker Bryan Dewsbury, PhD, an Associate Professor of Biology at Florida International University. Meghan added this was an Equity-Minded two-day faculty conference focusing on incorporating diversity, equity, inclusion, social justice and anti-racism (DEISA+) principles in the classroom.

-Koji reported ARISE celebrated Lunar New Year today with snacks and games in the Multicultural center and the International Student Program will also hold a celebration on February 8 in 9C.

-Madelyn reported:

- School of Continuing Education (SCE) has submitted the Accrediting Commission for Schools, WASC self-Study report and the virtual visit is scheduled for April 22-24, 2024.
- Parent Institute will be held February 21st in the Summit Event Center 9 a.m. – 3 p.m.
- Noncredit LVN program is expected to have the first cohort of students in Fall 2024.
- Tutoring center looked at data, working on PIE – Equity Goals.

## 4 Action Items

### 4.01 Revised Mission, Vision Statement, and Core Values

This item was presented for action. Motioned, seconded, and approved. Marketing will be notified regarding the changes for communication to the Campus Community.

### 4.02 Board Policy and Administrative Procedure Regular Review Cycle

This item was presented for action. Motioned, seconded, and approved as a living document with the addition of SCE to Chapters four and five under Primary Responsibility and President's Cabinet Lead, and Academic Senate to Chapter six under Appropriate Constituent Group.

- 4.03 Administrative Procedure 2410 – Process for Revision of Administrative Procedures or Board Policies (First Reading)  
This AP was presented for first reading. Motioned, seconded, and approved with the correction of California School Employees Association (CSEA).
- 4.04 Administrative Procedure 3110 – Academic Department Reorganization (First Reading)  
This AP was presented for first reading. Motioned, seconded, and approved.
- 4.05 Administrative Procedure 4040 – Library and Other Instructional Support (First Reading)  
This AP was presented for first reading. Motioned, seconded, and approved.
- 4.06 Administrative Procedure 5013 – Military Personnel, Federal Civil Service Employee (First Reading)  
This AP was presented for first reading. Motioned, seconded, and approved.
- 4.07 Administrative Procedure 5015 – Residence Determination (First Reading)  
This AP was presented for first reading. Motioned, seconded, and approved with the following correction in the second to last paragraph: “Within 30 calendar days of receipt, the ~~Dean, Enrollment Management~~ **Board of Appeals**, shall send a written determination to the student. The student **Board of Appeals** shall state specific facts on which the appeal decision was made.”
- 4.08 Administrative Procedure 5035 – Withholding of Student Records and Registration Privileges (First Reading)  
This AP was presented for first reading. Motioned, seconded, and approved.
- 4.09 Administrative Procedure 5045 – Student Records: Challenging Content and Access Log (First Reading)  
This AP was presented for first reading. Motioned, seconded, and approved.
- 4.10 Administrative Procedure 5052 – Open Enrollment (First Reading)  
This AP was presented for first reading. Motioned, seconded, and approved.
- 4.11 Board Policy 1100 – The Mt. San Antonio Community College District (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.
- 4.12 Board Policy 2105 – Election of Student Member (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.
- 4.13 Board Policy 2110 – Vacancies on the Board (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.
- 4.14 Board Policy 2320 – Special and Emergency Meetings (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.
- 4.15 Board Policy 2350 – Speakers (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.
- 4.16 Board Policy 2360 – Minutes (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.

4.17 Board Policy 2432 – College President/CEO Succession (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.

4.18 Board Policy 2716 – Political Activity (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.

4.19 Board Policy 2717 – Personal Use of Public Resources (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.

4.20 Board Policy 5015 – Residence Determination (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.

4.21 Board Policy 5035 – Withholding of Student Records (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.

4.22 Board Policy 5052 – Open Enrollment (First Reading)  
This BP was presented for first reading. Motioned, seconded, and approved.

## **5 Closing Items**

5.01 Future PAC Meetings:

- February 21, 2024

5.02 Log Review

7.03 Adjournment  
The meeting adjourned at 4:56 p.m.