



MT. SAN ANTONIO COLLEGE

PRESIDENT’S ADVISORY COUNCIL

MINUTES

December 14, 2022

Location: 4-2440		Time: 3:00–4:30 p.m.	
Council Members:			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input checked="" type="checkbox"/> Tania Anders	<input checked="" type="checkbox"/> Tamra Horton	<input checked="" type="checkbox"/> Juan Mendoza
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Allie Frickert	<input checked="" type="checkbox"/> Rosa Asencio	<input checked="" type="checkbox"/> An Ha
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Roger Willis	<input type="checkbox"/> George Gutierrez	
<input checked="" type="checkbox"/> Rosa Royce	<input type="checkbox"/> Sara Mestas	<input type="checkbox"/> John Lewallen	
<input type="checkbox"/> Mica Stewart-Thomas	<input checked="" type="checkbox"/> Emily Woolery	<input type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Lisa Jackson Notes)

1. Review of November 9 and 30, 2022, Meeting Notes

The minutes of November 9 and November 30, 2022, were approved.

2. Accreditation Steering Committee (ASC) - Update

Allie Frickert reported that this committee has met since their last meeting.

- In order to support ongoing alignment with accreditation standards, ASC is requesting support from PAC in:
 - Pushing out accessible templates for standardized committee paperwork.
 - Maintaining updates on BPs and APs.
 - Creating a task force to revise BP/AP 2410 (Board Policies and Administrative Procedures/Process for Revisions of AP’s and BPs).
- Allie Frickert will send Dr. Scroggins an email to officially begin the process with Chaffey’s AP as a model.

(see Boarddocs for further information)

3. Climate Commitment and Environmental Justice Committee (CCEJC) – Update

Tania Anders and Eera Babiwale reported that this committee has met since their last meeting.

- CCEJC would like to propose that the campus consider naming one of the sustainability projects in honor of Mike Klein (Miracle Mile or Green Belt Throughway on Temple)
- All are encouraged to watch the new sustainability video
- Dr. Scroggins proposed that this committee develop some type of “Certificate of Recognition” for students that take certain classes or participate in internships.

(see BoardDocs for further information)

4. Information Technology Advisory Committee (ITAC) – Update

Anthony Moore reported this committee has met since our last meeting:

- We have been working on two important topics; accessibility and the Technology Master Plan.
- Dr. Scroggins requested that the TMP be revised to reflect his request that Anthony Moore explore remote work for faculty and employees.
- Wepa, our new printing solution, is going well with 47% of students using the mobile app.
- The Tech Support Website is now up and is a place for all needs.
- The question was asked of PAC on how to dedicate a committee to sustainability (instructional material, electronic media, campus, and public access information, wayfinding, parking and transportation, and the website). What is the process?
- The following link [Information Technology - Training \(mtsac.edu\)](http://mtsac.edu) provides faculty and staff with full support.

5. Professional Development Council (PDC) - Update

Lizbet Sanchez and Lisa Rodrigues reported that this committee has met since our last meeting:

- Changes have been made to our Purpose and Function Statement by adding a tri-chair, Rosa Asencio.
- Faculty volunteers continue to work on professional development.
- Mountie podcast has 1,000 downloads.
- The Great Staff Retreat was a success. The data was shared at the Management Meeting
- The Peak Leadership Retreat will focus on Franklin Covey
- Fall Flex Day was a huge success with 538 participants.

6. Overall Campus Equity Update

No update at this time.

7. Strategic Plan

The Strategic Plan was presented for second reading.

Motioned, second, and carried.

The Integrated Plan and Budget Calendar will return to PAC for further approval.

8. BP 6250 – Budget Management

Tis BP was presented for one reading.

Motioned, second, and carried to suspend the rules with one approval at this meeting.

9. AP 6330 - Purchasing

This AP was presented for first reading.

Motioned, second, and carried.

This AP will be brought back for a second reading.

10.AP 6340 – Bids and Contracts

This AP was presented for second reading.

Motioned, second, and carried.

This AP will be brought back for a second reading.

The remainder of the agenda will be postponed until our next meeting on January 11, 2023.

11.BP 4250 – Probation, Dismissal, and Reinstatement

12.Purpose and Function Statement and Committee Goals Review

13.PAC Workgroups – Members

Smoking on Campus Implementation Workgroup

1.	Koji Uesugi	Lead
2.	Brigitte Hebert	Notes
3.	Rosa Royce	Management
4.	Tania Anders	Faculty (appointed by Academic Senate)
5.	Misty Kolchakian	Faculty (appointed by Faculty Association)
6.		Classified Senate
7.		Confidential
8.	Xochilt Vallarta	CSEA 262
9.		CSEA 651
10	Yen Mai	Marketing Director
11		Facilities
12		Campus Police
13	Cristol Granados	HR Coordinator, Projects/Programs
14	Alejandra Gonzales	Assistant Director, Student Life
15	Chris Faillo	Nurse, Student Health
16	Danielle Silva	Student
17	Becky Zhu	Student
18	Ricardo Nevarez	Community Partner, Compadres for Tobacco-Free LA

Mascot Workgroup

1.	Uyen Mai	Lead
2.		Notes
3.	Joe Jennum	Athletic Director
4.		Board Member
5.	Juan Mendoza	Student
6.		Student
7.		Student
8.	Joe Jennum	Academic Senate
9.	Sandra Bollier	CSEA 262
10	Lee Jones	Management Steering
11	John Lewallen	Marketing Graphic Designer
12		Athletic Coach (Men's)
13		Athletic Coach (Women's)
14		Student Life
15		Mt. SAC Foundation
16	Jill Dolan	Community Relations

ISER Review Workgroup

1.	Bill Scroggins	Lead
2.		Notes
3.	John Lewallen	Classified
4.	Emily Woolery	Faculty Association
5.	Koji Uesugi	Management
6.	Roger Willis	Faculty (appointed by Academic Senate)
7.	Carol Nelson	Confidential

14.Associated Students Resolutions

15.Log Review (Scroggins)

PAC Queue (3)

- BP/AP 3225– Institutional Effectiveness (sent to IEC)
- BP 5040 – Student Records

AS Queue (3)

- BP 4020 – Program and Curriculum
- BP 4100 - Graduation Requirement for Degrees and Certificates (active)

HR Queue (5)

- BP/AP 3430 - Prohibition of Harassment (per PAC of 5.13.20, return to HR)
- AP 3435 - Discrimination and Harassment Investigation (per PAC of 5.13.20, return to HR)
- AP 3540 - Sexual Assaults on Campus (per PAC of 5.13.20, return to HR)
- AP 7122 – Recruitment and Hiring – Management Employees

16.Other

