



# MT. SAN ANTONIO COLLEGE

## PRESIDENT’S ADVISORY COUNCIL

### MINUTES

January 12, 2022

<b>Location: 4-2440</b>		<b>Time: 3:00–4:30 p.m.</b>	
<b>Council Members:</b>			
<input checked="" type="checkbox"/> Bill Scroggins, Chair	<input type="checkbox"/> Kristina Allende	<input checked="" type="checkbox"/> Tamra Horton	<input type="checkbox"/> Juan Mendoza
<input checked="" type="checkbox"/> Madelyn Arballo	<input checked="" type="checkbox"/> Kelly Rivera	<input checked="" type="checkbox"/> Robert Stubbe	<input type="checkbox"/> Valerie Menna
<input checked="" type="checkbox"/> Koji Uesugi	<input checked="" type="checkbox"/> Roger Willis	<input type="checkbox"/> Johnny Armedaris	
<input type="checkbox"/> Rosa Royce	<input checked="" type="checkbox"/> Chisa Uyeki	<input type="checkbox"/> John Lewallen	
<input checked="" type="checkbox"/> Jean Metter	<input checked="" type="checkbox"/> Emily Woolery	<input type="checkbox"/> Carol Nelson	<input checked="" type="checkbox"/> Brigitte Hebert (Notes)

#### 1. Review of December 8, 2021 Meeting Notes

Minutes of December 8, 2021 were approved, as written.

#### 2. Accreditation Steering Committee (ASC) Update

Kelly Fowler reported that this committee has met since their last meeting.

- The core group of Kelly Fowler, Laura Martinez, Michelle Sampat, Lianne Greenlee, Barbara Mezaki, and Patty Quinones, is working on assembling the sub-evaluation report using templates for the commission
- Committees are being identified that will assist with some of the standards
- Members identified standards that may need a writing committee
- Plans for a town hall meeting in the spring will be scheduled.

#### 3. Strong Workforce Advisory Committee (SWAC) Update

Jennifer Galbraith reported that this committee has met since their last meeting.

- Funding for the 2021-22 projects has been approved.
- Recommendations will be presented to Dr. Scroggins and Academic Senate
- Out of fifteen applications, eight were funded fully with one in need of some edits.

(see BoardDocs attachment for further details)

#### 4. Overall Campus Equity Update

- Chisa shared that IMPACT was the recipient of the ASCCC 2022 Exemplary Program Award which focuses on addressing inequity in a time of crisis.

## **5. AP 5130 – Financial Aid**

It was motioned and carried to suspend first and second reading and to proceed to final approval with the change to strikeout “the college’s” under the Application Process and replace it with “a”. [Students enrolling in a baccalaureate degree program . . .]

This AP will be submitted to the Board for information.

## **6. Purpose and Function Statements and Committee Goals**

### **The following was approved:**

- Accreditation Steering Committee
- Curriculum & Instruction Council
- Distance Learning Committee
- Educational Design Committee
- Employment Wellness Committee

## **7. Annual Review of Mission, Vision Statement and Core Values**

Dr. Scroggins asked that members be prepared at our next meeting to provide input while keeping in mind this reflects our work in the accreditation standard, keeps our vision extended for the future, and aspires us on what to achieve.

At the next meeting, discussion will include adding verbiage of our baccalaureate degree program.

## **8. Non-Smoking on Campus Policy**

The Workgroup members are confirmed:

1. Dr. Bill Scroggins
2. K. C. Kranz
3. Jean Metter
4. Karen Marston
5. Phil Wolf
6. Tamra Horton
7. Koji Uesugi
8. Jennifer Galbraith
9. Liz Jauregui
10. Robert Stubbe
11. Rebecca Contreras-Mena

Dr. Scroggins has assigned Koji Uesugi as the chair and Brigitte Hebert will coordinate scheduling the first meeting and provide administrative support.

## **9. Log Review (Scroggins)**

### **PAC Queue (3)**

- BP 2431 – CEO Selection
- AP 2712 – Conflict of Interest
- AP 3900 – Freedom of Expression (5.12.21 Workgroup [Rivera, Woolery, Stubbe, Uesugi] to review AS recommendations)(9.22.21 student representation will be added)

### **AS Queue (2)**

- BP 4100 - Graduation Requirement for Degrees and Certificates (active)
- AP 4285 - Credit for Extra-Institutional Learning (active)

### **HR Queue (6)**

- BP/AP 3430 - Prohibition of Harassment (per PAC of 5.13.20, return to HR)
- AP 3435 - Discrimination and Harassment Investigation (per PAC of 5.13.20, return to HR)
- BP/AP 3540 - Sexual Assaults on Campus (per PAC of 5.13.20, return to HR)
- AP 7122 – Recruitment and Hiring – Management Employees

## **10.Other**

Dr. Scroggins shared some highlights of the Management Retreat, which featured Jorge Cherbosque, a faculty member of the UCLA Counseling Center, as the facilitator. The main theme was resilience and how to use the practical tools given to reaffirm work, build trust, and create a safe and stress-free workplace. Attendees were asked to participate in self reflection of life influences. . As always, this was a great opportunity to build work relationships with new and old colleagues.

### **FUTURE MEETINGS:**

**January 26, 2022**

**February 9, 2022**

**February 25, 2022**