



Professional Development Council

Thursday, October 5, 2023

1:30 to 3:15 pm

Virtual Meeting Via Zoom

PDC Minutes

Attendance:

√	Lisa Rodriguez	√	Mary Ann Gomez-Angel		CSEA 651 Vacant	√	Tania Anders	√	Yvette Garcia	√	Kolap Samel
√	Sarah Plesetz	√	Rosa Asencio	√	Kristina Alvarado	A	Lizbet Sanchez		Minutes:	√	<i>Maria Cardenas</i>

Standard	Item	Purpose	Outcome
	Welcome	<ul style="list-style-type: none"> Kristina Alvarado Review minutes from September 7, 2023 meeting 	<ul style="list-style-type: none"> Minutes from September 7, 2023, were moved to approve by Tania Anders, 2nd by Kolap Samel, Rosa Asencio and Sarah Plesetz abstained, all other members present voted to approve minutes.
	Reports	<ul style="list-style-type: none"> CPDC (Rosa Asencio or Yvette Garcia) FPDC (Tania Anders) MPDC (Kristina Alvarado) Updates: PAC reporting due dates (Lisa R) 	<ul style="list-style-type: none"> CPDC - debriefed on CPD Day, reviewed survey results from CPD Day came back with positive feedback, a shoutout was given to POD for their support. FPDC - reviewed requests to offer professional development for professional growth increments. Salary and Leaves (S&L) requested to have FPDC removed from reviewing all requests first and have S&L review directly instead. Upon further review, former President Scroggins requested before his retirement this process remain under FPDC since it is faculty professional development related. S&L is now under HR, they will have extra faculty sitting on S&L committee. Tania is currently writing a Purpose and Function for FLEX Day committee using state guidelines. Based on the guidelines, the committee should consist of a larger group which includes faculty, students, staff, management, and FA. Currently there is only 5 people that sit on the FLEX Day committee. FPDC is still pushing to submit a survey on FLEX Day, they have not analyzed survey yet. MPDC – Reviewed new requests for management reimbursement requests. They are currently working on planning the manager’s retreat (study session) planned for January. There is conversations on having peer support on how to support staff for trauma on campus to address fear on campus and exercising personal safety. Will be putting out a management newsletter. The Great Shake Out will take place on October 19 at 10:20 AM, all being encouraged to participate. Also on October 12, Weaving



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			Our Story via Zoom regarding ideas and assessments for Accreditation.
	Conference and Travel	<ul style="list-style-type: none"> • Budget Update (Lisa) • Classified Travel Note on New Funding Requests • Discuss possible modifications: <ul style="list-style-type: none"> • 6 weeks needed for International travel, • Rank pertinence to job duties for all requestors • Shift from a year in advance: Classified allocation should be split next fiscal year; ½ made available in Fall, other ½ made available in the Spring? • PDC to assess repeated travelers to give others new opportunities? • C&T Requests Quorum during summer and winter sessions 	<ul style="list-style-type: none"> • Lisa Rodriguez shared the conference and travel budget update. Classified funds have been exhausted for FY 2023-24, Faculty has been approved for \$66,500 with a balance of \$57,500 Management have a balance of \$6,000. • Lisa will draft a message for the POD C&T website to bring to PDC to look for other funding sources, will add Rosa to approve the wording. • At next PDC meeting will vote on: splitting Classified funding in half to allocate 50% funding cutoff. Possibly add more screening questions. Rank the pertinence to job duties, look at criteria: such as presenters or how important it is for their job.
	Other	<ul style="list-style-type: none"> • Professional Development Survey Plan (Lisa R) 	<ul style="list-style-type: none"> • Lisa will share out at next meeting.

Next Meeting: November 2, 2023