



# Professional Development Council

Thursday, October 2, 2025

1:30 to 3:15 pm

Virtual Meeting Via Zoom

## PDC Minutes

### Attendance:

√	Lisa Rodriguez - Director POD, Tri-Chair		Vacant (SCE)	A	Kimberly Butler - 651 Rep	A	Tania Anders	A	Yvette Garcia - Classified Senate Rep	A	Kolap Samel - Faculty Association Rep
	Vacant (Mgmt. Steering)	√	Val Biller- 262 Rep, Tri-Chair	√	Kristina Alvarado - Management Prof. Dev. Committee Rep	√	Lizbet Sanchez - Faculty Prof. Dev., Tri-Chair	√	Adam Roman - Confidential Rep	√	<b>Minutes:</b> <i>Maria Cardenas</i>

### Guests:

Item	Purpose	Outcome
<b>Welcome</b>	<ul style="list-style-type: none"> <li>Review minutes from September 4, 2025</li> <li>New member – Kimberly Butler</li> </ul>	Minutes from September 4, 2025, were motioned to approve by Valerie Biller, and Lizbet Sanchez 2 <sup>nd</sup> . All other members present voted to approve the minutes.
<b>Action Items</b>	<ul style="list-style-type: none"> <li>PAC Dates</li> <li>Goals Due in 2026</li> </ul>	<ul style="list-style-type: none"> <li>PDC declined to attend the PAC meeting for October 8. A planning meeting is scheduled for Tri Chairs to meet the week of October 27, in preparation for the November 5 PAC presentation.</li> <li>Reviewed two-year cycle goals due June 3, 2026; clarified alignment between PDC and FPDC goals. Discussed the importance of updating goals to reflect current initiatives.</li> <li></li> </ul>
<b>Conference and Travel</b>	<ul style="list-style-type: none"> <li>Budget Update (Lisa)</li> <li>651 Voting</li> </ul>	<ul style="list-style-type: none"> <li>262/Confidential: \$28,000 total; \$11,460 approved; \$16,540 remaining. 651 Classified: \$10,000 total; \$1,800 approved; \$8,200 remaining. Faculty: \$50,000 total; \$45,500 approved; \$4,500 remaining. Faculty Carryover: \$287,658 as of September 10, 2025, board meeting.</li> <li>Reviewed Smartsheet voting status. Members were encouraged to vote promptly to support timely travel arrangements.</li> <li>Update PDC website to clarify eligibility and funding limits for confidential staff for C&amp;T funding.</li> </ul>
<b>Discussion</b>	<ul style="list-style-type: none"> <li>C&amp;T Paper Form/ CR – Faculty</li> <li>Student Rep (per BOG memo)</li> </ul>	<ul style="list-style-type: none"> <li>PDC members agreed to pursue a student representative via Student Life (Leslie Hennings) per BOG memo.</li> </ul>



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<b>Reports</b>	<ul style="list-style-type: none"> <li>• CPDC (Val Biller)</li> <li>• FPDC (Lizbet Sanchez)</li> <li>• MPDC (Kristina Alvarado)</li> </ul>	<ul style="list-style-type: none"> <li>• CPDC: No quorum at last meeting; nothing to report.</li> <li>• FPDC: ACUE cohort reduced to 34 participants. Promoting ESCALA and COLEGAS opportunities. Flex survey turnout at 27%; goal is 31%. Emphasis on inclusivity in the new flexible calendar structure.</li> <li>• MPDC: Updates from the planetarium and IT on multi-factor authentication. Emergency management training reminders. HR presented on the temporary hire process. Fall gathering feedback highlighted interest in conflict resolution, AI literacy, and work-life balance.</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Flexible Calendar Committee</li> <li>• C&amp;T Voting Review</li> <li>• Call for discussion items at next meeting</li> </ul>	<ul style="list-style-type: none"> <li>• New committee formed; still determining reporting structure (FPDC vs. PDC). Awaiting final directive from Chancellor's Office. The committee will include all employee groups and possibly students.</li> <li>• Lizbet to contact FA regarding counselor/librarian travel eligibility for clarification</li> <li>• Lisa to explore inviting Natalie Vasquez for PD presentation.</li> </ul>

*Next Meeting: November 6, 2025*