PIE COMMITTEE

Members

Member		Member	
Jennifer Hinostroza, *Faculty Natural Sciences, **Co-Chair***	✓	Krupa Patel, *Instruction Business Analyst*	✓
Patty Quinones, *Director, RIE, **Co-Chair***	✓	Vacant, *Faculty - credit*	
Meghan Chen, *Associate Vice President, Instruction*	✓	Stacy Bacigalupi, *Psychology, Faculty*	✓
Vacant, *formerly Associate Dean, Business*		Pauline Swartz, *Library/Learning, Faculty*	✓
Annel Medina Tagarao, *Educational Research Assessment Analyst*	✓	Landry Chaplot, *School of Continuing Ed, Faculty*	
Christopher Jackson, *Faculty Outcomes Coordinator*	✓	Vacant, *Student Services, Faculty*	
Roger Willis, *Academic Senate President*	✓	Cathy Hayward, Facilities – CSEA 262	✓
Clarence Banks, *Director, Student Services*	✓	Vacant, *CSEA 651*	
Lance Heard, *Associate Dean, Humanities and Social Sciences, Instruction*		Brandon Yee, *Student Representative*	
Sarah Plesetz, *Associate Dean, Technology & Health, Instruction*	✓	Rosa Royce, *Budget Committee Liaison*	✓
John Vitullo, *Associate Dean of Natural Science, Instruction*	✓	Tika Dave-Harris, *Human Resources*	
Vacant, *formerly Dean, Natural Sciences*		Minerva Avila	✓
Pedro Suarez, *Assistant Director Academic Technology, IT Services*	✓		

Guests:

Meeting Agenda	ACCJC Standard	Outcomes
I. Welcome & Introductions		• Welcome committee members. • Two topics were added to the agenda: ○ Nuventive Template and PIE Training discussion.
II. Approval of Minutes: October 16, 2023		• October 16, 2023, minutes were approved. Meghan Chen abstained.
III. Workgroup Report: PIE Cycles	IB.9	Patty Quinones reported the following information from the small PIE workgroup. • Workgroup is focusing on a new PIE cycle and decided on a 5-year cycle. The 5-year plan aligns with the curriculum review and the Facilities 5-year construction plan. • Annel researched and gathered PIE information from other colleges, which range from 3-6 years. • Michelle Sampat also joined the small workgroup and shared that the 5-year PIE cycle has been an ongoing discussion. • A staggard comprehensive plan will be added. • CTE curriculum programs will not be affected with the new cycle. • Pedro Suarez requested to be added to the small workgroup. Committee voted on moving forward with the 5-year PIE cycle plan.

			Next steps: PIE workgroup will present this request to IEC and PAC for approval.
IV.	**Nuventive Report**	IB.9	Patty reported a meeting with Nuventive was held to discuss the Nuventive report. Christopher Jackson and Kelly Coreas also attended the meeting. Patty asked if committee members have anything to report from the meeting? • Jennifer reported the meeting was focused on Outcomes assessment and RichText component. Annel went over her Nuventive meeting notes. • Review of Mt. SAC PIE pages • Nuventive rep. went over Victor Valley Colleges, PIE pages, assignments, program review narrative, and information from other colleges. • Recommendation was to speak with Michelle Grimes-Hillman from Orange Coast College on the planning processes. Michelle was formerly Academic Senate President and a Professor of Psychology here at Mt. SAC. Chris Jackson mentioned. • How they are working with Nuventive on connecting data to Canvas. • The Outcomes section will be updated in December, and training should be available in January 2024.
V.	**VP PIE Due Date**	IB.9	Patty would like to finalize a VP PIE due date deadline. • After committee discussion. It was decided not to finalize on a due date until PIE committee hears back from cabinet. Patty plans to discuss the VP PIE due date with Kelly Fowler, VP of Instruction on when to present this information to cabinet.

VI.	**Other – Changes to Nuventive Template**		Krupa Patel shared the Nuventive, Manager PIE, "Goals and Resources and Closing the Loop," she had suggestions on making the following changes:
			
			• "Unit Goals and Resources" section:
			  o Remove (Summary of Data) tab, replace with "Progress on the Resources."
			• "Goals and Resources and Closing the Loop" tab.
			  o Remove (and Closing the Loop) replace with "Unit Goals and Resources."
			• "Reported Directly on the Goal" tab.
			  o Remove – (Report Directly on the Goal), replace with "Progress on the Goal."
			• Manager PIE section: add two new tabs "Resources Needed" and the "Progress on the Resources" tab.
			
			Committee members agreed and approved all changes.
			
			Pedro is requesting Manager or Unit training materials.

VII. Other - PIE Training materials		• Krupa has posted the Unit PIE training materials on the website and is also working on adding the Manager PIE video training materials.

2023-24 Meetings 11:00-12:30PM 1st & 3rd Mondays
Fall 2023: September 18, October 2, October 16, November 6, November 20, December 4