



PIE COMMITTEE

November 20, 2023, Minutes
11:00 – 12:30 PM
Via Zoom Meeting

Members

Jennifer Hinostroza, Faculty Natural Sciences, Co-Chair	✓	Krupa Patel, Instruction Business Analyst	✓
Patty Quinones, Director, RIE, Co-Chair	✓	Vacant, Faculty - credit	
Meghan Chen, Associate Vice President, Instruction	✓	Stacy Bacigalupi, Psychology, Faculty	✓
Vacant, formerly Associate Dean, Business		Pauline Swartz, Library/Learning, Faculty	✓
Annel Medina Tagarao, Educational Research Assessment Analyst	✓	Landry Chaplot, School of Continuing Ed, Faculty	
Christopher Jackson, Faculty Outcomes Coordinator	✓	Vacant, Student Services, Faculty	
Tania Anders, Academic Senate President	✓	Cathy Hayward, Facilities – CSEA 262	✓
Clarence Banks, Director, Student Services		Vacant, CSEA 651	
Lance Heard, Associate Dean, Humanities and Social Sciences, Instruction		Brandon Yee, Student Representative	✓
Sarah Plesetz, Associate Dean, Technology & Health, Instruction		Rosa Royce, Budget Committee Liaison	
John Vitullo, Associate Dean of Natural Science, Instruction	✓	Tika Dave-Harris, Human Resources	✓
Vacant, formerly Dean, Natural Sciences			
Pedro Suarez, Assistant Director Academic Technology, IT Services	✓		

Guests:

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
I. Welcome & Introductions		<ul style="list-style-type: none"> Welcome committee members. No changes to the agenda.
II. Approval of Minutes: November 6, 2023		<p>November 6, 2023 meeting minutes were approved with the following corrections.</p> <ul style="list-style-type: none"> On section IV. Christopher Jackson and Kelly Fowler (Coreas) also attended the meeting. Michelle was formerly VP of Instruction (Academic Senate President and a Professor of Psychology) here at Mt. SAC
III. Student Services PIE update	IB.9	<p>Krupa, Instruction Business Analyst said that Tom Mauch, Associate VP of Student Services was not able to attend today's meeting. He would like to discuss the PIE process for Student Services including changes, timeline, and PIE cycle.</p> <p>Krupa will forward the meeting so that Tom can attend the next PIE meeting on December 4, 2023.</p>
IV. Workgroup Report: PIE Cycle update	IB.9	<p>Patty, Director, RIE, reported the small PIE workgroup information.</p> <ul style="list-style-type: none"> The PIE 5-year cycle has been approved by the Institutional Effectiveness Committee (IEC), and they are currently working on a formal recommendation.

		<ul style="list-style-type: none"> • The update to the PIE 5-year cycle is scheduled for discussion on November 29, 2023, during the meeting of the President's Advisory Committee (PAC). • The Workgroup met to discuss program review and annual update. • Lianne Greenlee, Assistant Dean of Planning, reviewed the new Accreditation standards and identified elements that require comprehensive review. The new standards will be used as a guide. • A check list will be generated with items needed for staffing and technology needs. • Jennifer Hinostroza reported reaching out to Dejah Swingle, Luke Meyer of Center of Excellence, and Joshua Christ, CTE liaison, on the requirements for the 2-year review of CTE programs in PIE.
<p>V. Final review of Purpose, Function, Membership & Goals</p>	<p>IB.9</p>	<p>Jennifer shared the Purpose and Function and membership details with the committee members. She asked them to review it for any spelling errors, dates, and name changes.</p> <p><u>The following changes were made to the membership:</u></p> <ul style="list-style-type: none"> • PIE member, Roger Wills has been replaced by Tania Anders the new Academic Senate President. • There are currently two faculty vacant positions that need to be filled. • One vacant CSEA 651 position needs to be filled. • Removed Faculty Credit position Bruce Nixon. <p>Tania Anders will work on filling the two faculty vacant positions.</p> <p>Cathy Hayward will work with 651's President George Gutierrez, CSEA 651 President for a new 651 member.</p> <p>No changes were made to the Purpose and function sections.</p> <p>Jennifer shared Strategic priorities and explained how these priorities align to the PIE goals. She asked committee members to review the PIE goals for any changes.</p> <ul style="list-style-type: none"> • One change was made to Goal #7. Add priority 1 and 3 to the Link to College Goal section.
<p>VI. EPAC Invitation</p>	<p>IB.9</p>	<p>Patty mentioned that the Student Preparation, Equity, and Achievement Council (EPAC) is organizing a meeting on November 28, 2023.</p> <ul style="list-style-type: none"> • A crosswalk for President's Advisory Council (PAC) will take place during the EPAC meeting to review the Strategic Plan and Vision 2030. • There will be activities and interaction with those in attendance. • PAC will be informed of how PIE is able to support Vision 2030. <p>Once the EPAC meeting is finalized, PIE committee members will be invited to attend.</p>

<p>VII. PIE kick off & training calendar</p>	<p>IB.9</p>	<p>Krupa confirmed Unit, Managers, department, and one-on-one PIE trainings have already taken place to go over the updated Nuventive platform. Nuventive PIE training materials for the new platform still need to be approved.</p> <p><u>Suggestions for training:</u></p> <ul style="list-style-type: none"> • There should be additional PIE trainings along with advertising of the new platform. • Add additional training through POD. • Add PIE trainings during Flex Day, February 23, 2024. <p><u>Tania suggested submitting a Flex Day proposal application.</u></p> <ul style="list-style-type: none"> • Patty and Krupa will work on submitting the application to Tania by end of week. • Pauline shared her sample form in the Zoom chat. • Tania will email Elda in POD to reopen Flex Day calendar for PIE training and include these members in the email. <ul style="list-style-type: none"> ○ Patty Quinones ○ Jennifer Hinostroza ○ Krupa Patel ○ Annel Tagarao
<p>VIII. Manager PIE resource request</p>	<p>IB.9</p>	<p>Patty asked committee members if the Manager PIE resource request was approved.</p> <ul style="list-style-type: none"> • Krupa confirmed Manager PIE resources request was approved. Manager resource tab was shared, reviewed, and discussed with committee members. • Committee members would like to have the Unit resources migrate to the Manager resource PIE level. • Krupa will discuss the migration with Nuventive.

2023-24 Meetings 11:00-12:30PM 1st & 3rd Mondays

Fall 2023: September 18, October 2, October 16, November 6, November 20, December 4